

East Drayton Parish Council

Minutes of the Parish Council meeting held at 7:00pm

on Monday 20th May 2019 in the Village Hall

Present: Cllrs N Stanley (Chairman), D Jopling, A Stanley, I Stephens, P Darlow, S Manson; the Clerk; CCllr J Ogle. Members of the Public: 2

- 1. Apologies for Absence:** Cllr R Small, Mr S Ellis
- 2. Minutes of the meeting held on 19th March 2019** – approved and signed.
- 3. Election of Chairman**

The Cllrs signed their “Declaration of Acceptance of Office”. To be retained by the Clerk.

Cllr N Stanley was proposed as Chairman by Cllr Small and seconded by Cllr Jopling. Cllr N Stanley was elected unopposed.
- 4. Election of Vice Chairman:** Cllr Jopling was proposed by Cllr N Stanley, seconded by Cllr Stephens and elected unopposed.
- 5. To consider matters arising from the above minutes:**
 1. Parish Council elections: Cllrs Darlow and Manson were welcomed to the EDPC. Clerk to write a letter of appreciation of the work done by the retiring Councillors, M Goddard and H Mackintosh.
 2. Policing meeting to be held in Tuxford on 18th July, time and venue tbc. Cllrs A and N Stanley and R Small to attend.
 3. The proposed East Drayton Day on 29th June has been cancelled due to lack of support. See below.
 4. There were no further matters arising.
- 6. Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item.** None.

Cllrs passed completed forms to Clerk to send to BDC.
- 7. Planning** – no current applications received.
- 8. Correspondence** – see attached sheet. Plus – letter from Village Hall Committee requesting assistance with payment for new lighting in the village hall (see below). In circulation file – dates for Notts Police Priority Setting meetings 2019; NALC guide to Community Infrastructure Levy; details regarding Cycle Race on Sunday 16th June (affecting North Green and Church Lane) between approx. 9:50 and 14:10.
- 9. Urgent Business** –
 - TSB and NBS signatories. With the resignation of Cllr Mackintosh and the removal of his name as a signatory to these accounts, Cllr Jopling will become a signatory. Clerk to arrange.
 - Cycle Race – see above. More details to follow when received by Clerk.
- 10. Meeting adjourned for public discussion** – Mr Hilditch asked if it were possible for residents to receive the agenda and minutes of Parish Council meeting by email. The Chairman stated that draft minutes could be sent in this way. The Clerk pointed out that GDPR consent forms would have to be signed by anyone wishing to sign up for this as the PC would be holding names and email addresses of these individuals. See “Update” information below.
- 11. Finance**
 - a. Income :
 - NBS annual interest £1.87
 - Western Power “Wayleave” annual payment £3.45
 - 1st half BDC Precept £1287.64
 - b. Accounts for payment
 - Clerk’s salary and HMRC tax - £341.95– APPROVED (30 hours/quarter plus 4 hours for PC elections and 1 hour on Neighbourhood Plan preparation)

- Clerk's expenses - £24.78 – APPROVED
 - Eon - £46.37 (phone box lighting) APPROVED
 - Zurich Insurance- £220.06 – APPROVED
 - New Cllr training (NALC) £35x 2 = £70 – APPROVED
 - Donation to Village Hall (see above) - £150 APPROVED
- c. Balance of accounts, as at 30/04/19
 TSB - £3415.69
 NBS - £1870.61
 Total = £5286.30
- d. Transfer of funds – nil
- e. Annual Governance Statement (section 1) audit document – approved, signed and dated.
- f. Accounting Statements (section 2) audit document – approved, signed and dated.

12. General Business

- Following the cancellation of the East Drayton Day on 29th June 2019, Cllr Manson proposed a Village BBQ. Discussion followed and this was agreed in principal. Cllr Manson to formulate a plan for this, possibly the end of July/early August.
- The Chairman had discussed the possibility of an East Drayton Neighbourhood Plan with the Clerk. A meeting has been arranged with Will Wilson of BDC on May 30th to find out what is involved in this. Cllrs A and N Stanley and the Clerk to attend.
- Village Update – following a number of queries about the PC, Village Hall etc. the Clerk is to liaise with Mr Mackintosh to produce an "Update" explaining the role and work of the Parish Council; the Parochial Church Council; the Village Hall committee; the Sports Club; Village Website and the two village charities. In this way it is hoped there will be better communication and information dissemination and encourage villagers to become more involved in activities and events in East Drayton.

13. Date of next meeting – Tuesday 16th July 2019 at 7:00pm in the meeting room of the Village Hall.

There being no further business, the Chairman closed the meeting at 7:50pm and thanked everyone for attending.

Signed.....

Cllr N Stanley, Chairman, East Drayton Parish Council

Dated.....