

Minutes
ANNUAL MEETING of DROXFORD PARISH COUNCIL
6.00 pm Thursday 6th May 2021
Held via Zoom

PRESENT: Councillors: Mark Dennington, Angharad Heller, Chris Horn, Colin Matthissen, Janet Melson (Chair), Di Shepherd.
IN ATTENDANCE: Rosie Hoile, Parish Clerk
PUBLIC: None

21.18 Apologies for absence.

Mark Dennington, Lewis Smith.

21.19 Declarations of pecuniary and non-pecuniary interest.

None.

21.20 Minutes of the Parish Council meeting held 15th April.

Councillors noted acceptance of the minutes which had been corrected to include omissions and a description brought to their attention at the previous meeting. The Council **RESOLVED** to approve as a true and accurate record.

21.21 Public forum

No members of the public were present.

21.22 Annual Governance and Accountability Return 2020-21

a) Statement of reserves 31 March 2021

Councillor Matthissen reiterated the point previously made for payments which had been approved but where electronic payment processes were incomplete before 31 March should appear on the statement of reserves. 'Capital project' referred to the earmarked reserve to resurface The Square.

The Council **RESOLVED** to approve.

b) Asset register 31 March 2021

Councillor Matthissen asserted the list of historic costs assets was the best according to his knowledge.

The Council **RESOLVED** to approve.

c) Internal Auditor's Report 2020-21

The Council noted the internal auditor had assessed all internal control objectives had been met.

The Council **RESOLVED** to approve.

d) Annual Governance Statement 2020-21 (Section 1)

The Council had considered the assertions 1-8 and were content that conditions had been adequately met.

The Council **RESOLVED** to approve the Chair to sign Section 1 on behalf of the Council.

e) Annual Statement of Accounts 2020-21(Section2)

The Council **RESOLVED** to approve the annual statement and authorise the Chair to sign Section 2 on behalf of the Parish Council and submit the Annual Governance Accounting Return to the external auditor PKF Littlejohn LLB.

21.23 Date of the next full Parish Council meeting.

Thursday 15th July 2021 Droxford Village Hall.

Signed.....Date.....