BROUGHTON PARISH COUNCIL.

Chairman: Cllr Robin Shrive.
Parish Clerk: Alison McDaid.
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Minutes of the Broughton Parish Full Council Meeting held at Broughton Chapel Room, 7pm, Thursday 15th October 2026

Councillors Present:
Cllr R. Shrive (Chair)
Cllr P. Scouse
Cllr M. Rose
Cllr. H. Bull
Cllr. F. Chester
Cllr M. Gray
Cllr A. Tempest
Cllr B. Davies

Ward Councillors present:
None were present

102/26. Apologies.
Cllr Benneyworth
Cllr B. Davies

103/26. Declarations of Interest.
No declarations were declared

104/26. Minutes to be resolved.
Draft minutes of the Parish Council meetings held on 15th October 2026 were circulated, approved by members and were authorised for signature by the chair. **RESOLVED.**

BPC - Broughton Parish Council.
NNC - North Northamptonshire Council.
SID – Speed Indicator Device

105/26. Public right to speak.
5 members of the public were in attendance

A resident raised concerns regarding the poor condition of the roads and pavements. Cllr Shrive advised that a meeting had recently taken place with North Northamptonshire Council (NNC) in the village. He encouraged residents to continue reporting all issues directly to NNC, noting that the council prioritises maintenance based on the volume of complaints received. https://highways.northnorthants.gov.uk/

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Lime Close update – see 108/26

106/26. Reports from NNC ward councillors

None were received

107/26. Co-option of councillor

The Notice of Vacancy following Carol Taylor's cessation was received from the Election Team on 19 October 2026 and posted on the Notice Board, website, and social media. As no written requests for an election were received within the 14-day period, the Council may now proceed with co-option. There are currently three vacancies in total to be filled. Cllr Shrive proposed the co-option, seconded by Cllr Scouse and all agreed to resolve.
Jane Cosgrove was welcomed, completed the Declaration of Acceptance of Office, Civility and Respect Pledge and Code of Conduct. Under the local Act 2011 (sections 26-34 and regulations made thereafter) an email will inform the Monitoring Officer and Cllr Cosgrove will complete the online Declaration of Interest form.

108/26. Report from clerk & correspondence

Clerk Report

Residents from Lime Close came and expressed their frustration with NNC after numerous contact in regards to flytipping and the unauthorised installation of a pedestrian gate. **See 87/26 Clerk to chase.**

Update: The fence has now collapsed completely and the Neighbourhood Housing Officer will be visiting the tenant shortly.

84/26 A resident asked if the Bus stop opposite 62 High Street could have some road markings as it is not clear to other drivers not to park there. **Clerk to contact Highways. Completed**

Street lights update

The clerk has been in correspondence with Barclay Quentin Senior Improvement Officer for NNC for an update on the following:

K115 Gate Lane – Clerk reported directly to Barclay
70 Wellingborough Road –Chased by clerk 02/11/2026 LIGHT889199425. Reported to EON on 03/11/2026 to attend.
Ivydene Terrace – Ongoing. E.ON has attended the light and confirmed that further work is required. A revised quote has been received from E.ON, and the Street Lighting Team are currently reviewing it.
1 Cransley Hill – Ongoing. NNC have asked E.ON to provide details of the bracket they intend to use for the wall-mounted light so that NNC can discuss it with the homeowner. NNC are currently awaiting their response.
K110 - End of Donaldson Avenue. NNC have asked for an update from EON and waiting for their response.
K066 - Lamp 5 next to Podmore Park. Clerk reported directly to Barclay
1 Carter Avenue Light won't turn off. Ref LIGHT894405486.

Residents are encouraged to report a faulty light by using this link **Report a fault with a street light - Customer Portal - Introduction**

November correspondence

- Local Link newsletter - From Cllr Martin Griffiths, Leader of the Council 16/10/2026, 30/10/2026, 13/11/2026
- LEVI project - your opportunity to get involved in site selection for new public EV charge points in your area
- Kettering East LAP – Septembers meeting notes
- Consultation and Engagement Strategy – Town & Parish Survey
- Northamptonshire Police via Neighbourhood Alert 02/11/2026
- Police Surgery in Broughton – 12th November
- Police, Fire and Crime Commissioner launches precept consultation for 2027/28

109/26. – Report from external meetings

Northants Police – Webinar focusing on HGV related concerns – 19th November – Attended by Cllr Shrive.

- **Operation Snap Limitations:** While Operation Snap allows the public to submit video footage of driving offences (such as careless driving or mobile phone use), it was highlighted that **HGV weight/access breaches and speeding** are the two specific offences that cannot be reported through this system.
- **Direct Engagement with Operators:** It was recommended that BPC (Parish Council) record the registration plates of offending HGVs and contact the haulage firms directly to enquire why their vehicles are travelling along the road.
- **Weight Limit Application:** Because the main route in Broughton is classified as a trunk road, a formal application is required to introduce a weight limit

Councillors met with NNC Highways for a village walkabout on Monday 16th November.

It was agreed to refresh the white lines Refresh on Northampton Road
Kettering road traffic calming measures provisional date was Feb but might be pushed back as works on the A43 embankment are due to take place in January for 5 months.
Pytchley Crossroads – Highways will investigate to look into reflective signage.
Cransley Hill - Proposal single yellow line at bottom in school times. Police will be notified.

110/26. – Communications

Thank you for attending Oct meeting – 330 views, 3 likes, 6 clicks
Road closure for Anglian water – 5294 views, 7 likes, 4 shares
Ask Silver scam checker – 235 views, 3 likes, 4 clicks
Road works update, Kettering Road – 1221 views, 1 like, 2 comments
Memorial garden planting – 878 views, 26 likes, 4 comments
Councillor vacancy – 764 views, 4 likes, 1 comment
Beat Bus Surgery – 193 views, 1 like, 10 clicks
Street light reporting link – 257 views, 1 like, 11 clicks
Nov agenda – 127 views, 1 like, 20 clicks

111/26. – Police and Community matters within village

The beat bus was in the village on 12th November.

The ordinand in the benefice of Broughton, Cransley and Mawsley has been busy knitting small sheep and will be hiding them around the villages for people to find in the first two weeks in December.

112/26. Pocket Park pond works

Two quotes were obtained to carry out the works to the pond, removing the reeds in the central area and strimming the area.
Aquaserve - £1038.04 exc VAT per day. Additional chalk option £57.88
VMS - £1760.00 exc VAT
It was proposed by Cllr Rose to go with VMS, Seconded Cllr Bull. All agreed. **Action: Clerk to arrange works**

113/26. Traffic calming within village and weight limit for Cransley Hill

To apply for a formal 7.5-tonne Area Weight Restriction (AWR), the Parish Council must gather and submit evidence proving the route meets all criteria set out in the Network Management Plan:
Traffic Reduction: Must achieve a minimum reduction of 30 HGV movements per day, representing at least 50% of observed movements. (Note: Highways noted this threshold will likely be difficult to satisfy).
Defined Restricted Area: Must have practical terminal points and clearly defined boundaries that do not simply displace traffic onto neighbouring communities.
Alternative Route Availability: A viable alternative route must exist that avoids environmentally sensitive areas and dangerous junctions, does not significantly increase operator mileage, and does not raise road maintenance costs.
Evidence of Damage: Must demonstrate regular structural damage to buildings, walls, or vehicles.

Route Assessment:
Ashleigh acknowledged there is only one route into and out of the village for HGVs, but noted the road is relatively wide and physically capable of accommodating larger vehicles—likely explaining its exclusion from the surrounding area's existing weight restriction.

Signage Updates & Minor Works Programme:
A43 Signage Rejected: Engineers confirmed that advance warning signs cannot be placed on the A43, as the existing weight restrictions are too far away to comply with national signing regulations.
Broughton Hill Signage Approved: Advance warning signage can be installed at the Broughton Hill junction, which is close enough to the restriction to allow HGV drivers to divert before travelling up the hill and getting stuck.
Delivery Timeline: The Broughton Hill signage scheme has been added to the Minor Works Improvement Programme for the current financial year, with a target delivery date of end of March 2027 (subject to design, programming, and identifying a site that preserves driver and pedestrian visibility).

114/26. Winter Lights Projects

7 metal trees and 4 strings of lights and batteries were purchased along with a strapping pallet kit. The trees will be placed around the trees in the High Street rec to add some festive cheer to the village.

115/26. Neighbourhood Plan update

The first draft for the update is progressing well and will be complete and ready to submit to

NNC on 8th December. It is estimated that Resident feedback will take place in spring 2027

116/26. Report from grass cutting mapping

Cllr Rose now has the maps completed and will email them over to the clerk. **Action: The clerk will then contact Rob Price for a quote**

117/26. Development control / Planning Report.

Planning System Update: The Board noted that under new national planning rules effective 31st October 2026, parish and town council objections no longer automatically refer applications to the planning committee, nor can call-ins or new appeal evidence be submitted. Members emphasized the vital importance of robust consultation responses citing relevant Local/Neighbourhood Plan policies and material harm. Council meeting schedules and delegation arrangements will be reviewed to ensure responses meet consultation deadlines.

Planning applications

26/03176/FUL
42 High Street, NN14 1NG
Conversion of existing house into 3no. Dwellings and erection of 2no. Dwellings with associated parking.
Comment: Access and bins – need storage
Heavily used pedestrian route to school.

26/03093/LDP
42 Kettering Road, NN14 1NL
Erection of a single-storey rear extension
No Comment

Planning Decisions

26/02909/HFUL
17 Wellingborough Road, NN14 1PD
Formation of a Vehicular Crossover and Front-Garden Parking Area
Awaiting Decision

26/02802/HFUL
144 Northampton Road
Proposed Rear Single Story Extension
Approved

26/02670/TCA
Broughton Primary School
T1 Beech – trimming back and dead wood removing, T2 Maple – trimming back
Approved

26/02627/TCA
The Hollies, Coxs Lane
Weeping Willow – pollard – branches expanding over boundary fence and encroaching on public right of way. T2 – Weeping willow – pollard – Branches expanding into neighbouring garden. T3 – Apple tree – pollard – Branches expanding into neighbouring garden

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Awaiting Decision

26/02390/TCA
Meadow Bank
Removal of Holly tree
Awaiting Decision

26/02221/FUL
Location: Land adjacent 1 The Old, A43 Broughton
Proposal: Erection of a dayroom
Approved with conditions

26/02133/HFUL
Location: 22 Carter Avenue, Broughton, NN14 1LZ
Proposal: Householder Planning Permission: single storey front and rear extensions, two storey side extension and external wall insulation. Demolition of single storey side showeroom and utility.
Approved

25/02168/HFUL
LOCATION: 22 Glebe Avenue
PROPOSAL: Proposed two storey rear extension, single story front extension and conversion of out building, including external insulated render and alterations.
In progress

118/26. To resolve the budget and precept for 2027-28

It was proposed by Cllr Bull, seconded by Cllr Chester to **Resolve** to set the Precept at £18k for 2027-28. The tax base for Broughton is estimated at 836, a slight decrease from last year which will mean a Band D resident will pay £21.53 per year towards the Parish Council. All agreed. See below

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Budget 2027/28	Precept 2027-28	Allocated from central funds	Overall Budget total 2027-28
Administration costs			
Room Hire	£300.00		£300.00
Stationery	£50.00		£50.00
Sundries	£50.00		£50.00
Telephone	£120.00		£120.00
Website hosting	£145.00		£145.00
Email domains	£252.00		£252.00
Internal audit fee		£300.00	£300.00
Neighbourhood Plan	£3,500.00	£200.00	£3,700.00
Insurance	£1,000.00		£1,000.00
NACRE Sub	£42.00		£42.00
SLCC	£200.00		£200.00
CPRE Subscription		£36.00	£36.00
Office 365	£30.00	£100.00	£130.00
ICO Registration	£80.00		£80.00
	£5,769.00	**£636.00**	**£6,405.00**
Staff Costs			
Salary LGA 1972 s111	£7,500.00	£1,570.58	£9,070.58
Utilities LGA 1972 s111	£160.00	£24.00	£184.00
Travel expenses	£200.00		£200.00
	£7,860.00	**£1,594.58**	**£9,454.58**
Councillor/staff training			
Training - LGA 1972. s175.	£300.00	£304.00	£604.00
	£300.00	**£304.00**	**£604.00**
Earmarked projects & donations			
Chairman's allowance	£20.00	£220.00	£240.00
Elections		**£3,000.00**	£3,000.00
Warm Room s2 LGA 2000	£250.00		£250.00
	£270.00	**£3,220.00**	**£3,490.00**
Maintenance			
Pocket Park maintenance - Commons Act 1899, ss 4 & 5	£1,400.00		£1,400.00
Playground **Earmarked**		**£23,536.00**	£23,536.00
Bus shelter - Local Government (Miscellaneous) Act 1953 s.4	£65.00		£65.00
Winter lights project		£4,750.00	£4,750.00
Garden Memorial		£415.68	£415.68
Grounds Maintenance	£2,500.00		£250.00
New projects		£3,720.00	£3,720.00
	£3,965.00	**£32,421.68**	**£36,386.68**
	£18,164.00	**£38,176.26**	

Precept	**£18,000.00**

119/26. Clerks monthly allowance

Members noted that the Clerk's £12.00 monthly allowance towards home electricity costs had remained unchanged since 2018. It was **RESOLVED** to increase this allowance to £15.00 per month.

120/26. Finance Report - to note expenditure for November

November 2026 statements

Nationwide 125-day saver - £17,817.63
Nationwide 35-day saver - £5,194.28
Community – £27,715.70

Credits to Nationwide 125 day-saver account 3.50% Jan 2026

Interest	£0	00

Credits to Nationwide 35 day-saver account – 2.45% Jan 2026

Interest	£0	00

Credits to Community account

	£0	00

Payments issued from Community account.

Payee	Method	Amount
Salary & HMRC - mth 8	Bank transfer	£606.72
A McDaid home working x 1 £15.00, 27 Travel miles @ 55p per mile £14.85	Bank transfer	£39.85
Castletree (Oct)	Bank transfer	£300.00
The Plant Man – Lavendar (H. Bull)	Bank transfer	£102.00
The Plant Man – Christmas trees x 4	Debit card	£140.00
The Plant Man – Christmas trees x 3	Debit card	£105.00
Amazon – Strapping pallet kit	Debit card	£64.99
Amazon Christmas lights	Debit card	£34.96
Screwfix – Batteries	Debit card	£10.99
Argos – new mouse	Debit card	£8.99
EE Ltd	Direct Debit	£9.38
Hugo Fox	Direct Debit	£11.99
Hugo Fox emails	Direct Debit	£20.99

Cllr Gray to authorise this month's payments

121/26. Items for consideration at next meeting

Website
N Plan

122/26. Date of next meeting and other matters the chair considers to be urgent.

The next meeting will be on Thursday 10th December 2026

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The meeting was closed at 8:37pm

Signed: **Dated:**

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