

Boyton Parish Council

Minutes of Meeting held on Monday 14 September 2015 at 7.30pm in the Parish Church Hall

Present: Councillors: Jon Bennett, Graham Clark, Jenny Smith, Martin Stanbury (Chairman), Bernard Strout, and Clerk, David Scott. Three members of the public attended.

1. Apologies: Ward Member, Councillor Adam Paynter: Councillor Merrvyn Law (holiday): Councillors Trisha Melzer and Ray Willis were absent.

2. Chairman's Comments: Confirmation was given that PA15/06691 namely, 'Erection of extension to residential barn together with repositioning of one window at Sutton Farm', had been supported with no comments 'Out of Council'-it would be 'screened' however as agreed last meeting as part of the Council's preparations for the 'paperless world'. Two more applications of similar ilk (i.e. minor and non controversial) had been received and while these could not be discussed at this meeting, members would be asked to consider whether they could also be similarly processed since comments had been called for before the end of the month and therefore before the Council's next routine meeting.

3. Questions from the public on Agenda Items only: None

4. Declarations of Pecuniary interests: None.

5. Disclosures of Interest: None.

6. Planning:

* **Applications Received:** PA15/06691-see Chairman's comments plus PA15/07684 (Retrospective Listed Building Consent at The Cottage Boyton Bridge) and PA15/07580 (Erection and siting of machinery store at Shepherds View). Both these applications met the criteria outlined under Item 2 therefore as proposed by Councillor Clarke, seconded by Councillor Bennett and on a vote of 4 in favour and none against it was: **Resolved that** they would be processed 'Out of Council': deadline for comments and whether support for the application was offered to the clerk, was noon Wednesday 23 September 2015.

* **Approval**-PA15/06062 Re-Proposed livestock building at Bradridge Farm (Mr Phil Strout)

* **Paperless Planning Documents**-as part of the Council's preparations a laptop (courtesy Methodist Church) was employed to screen PA15/06691: the trial provide successful and Mr Gerd Willits was given a vote of thanks.

7. Minutes: As proposed by Councillor Clarke and seconded by Councillor Bennett and on a vote of 4 in favour and none against it was, **Resolved that** those Minutes relating to the meeting of 3 August 2015 be signed a true and accurate record.

8. Matters arising including Clerk's Report:

- * Highways-one directional and one speed limit sign to be replaced: date requested regarding the white lining outside the school following resurfacing work earlier in the summer. School advised way now clear to widen the car parking area opposite the buildings.
- * Dog Bin outside the Methodist Church-CORY contacted to provide an estimate and reaction to Boyton undertaking the work themselves if permission was given.
- * Thank you letters to be sent to Phil Ray (Village Diary) and Nigel Hooper (Internal Auditor) for their work in support of council and community.
- * Replies to e mails-members urged to respond, particularly over comments on planning applications dealt with 'out of Council'-'nil' comments requested.

- * Website-now on line-www.boytonparishcouncil.co.uk work on going to: 'personalise' it for the parish using photographs provided by Councillor Clarke, introduce a business advertising page and display a relevant completed 'Governance Form' as required by Financial Regulations.

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9. Finance:

- * As proposed by Councillor Strout, seconded by Councillor Smith and on a vote of 4 in favour and none against it was, **Resolved** that the following payments be made-David Scott Salary half yearly payment Chq. 648 and the Post Office (HMRC) Chq 649.
- * External Auditor's Report F/Y 2104-15 recommendations and Financial Regulations update. As proposed by Councillor Clarke, seconded by Councillor Strout and on a vote of 4 for and none against it was, **Resolved that** the Draft Financial Regulations including minor amendments as noted be adopted by the Council and inserted in Standing Orders under Annex F.
- * Internal Controls-the Bank Statement Reconciliation Statement as at 2 September 2015 was presented, scrutinised by the Council and signed by the Chairman.

10. New Correspondence:

- * Paperless Planning Applications-noted Cornwall Council's e mail of 11 August 2015 that a 'windfall found within CC planning and a one off cash grant of approximately £700 would be made available to spend on computer ware, projector costs or hall hire as each council sees fit' would be followed up with Head of Planning and Ward Member.
- * Defibrillator-arrangements to be made with Carl Tinkler to address the Council next meeting.
- * CCF Letter 11 August 2015 (Agreement between Murex, Boyton Parish and CCF-details held by the Clerk)-**noted that** arrangements now finalised whereby Murex Bennacott, the Developer were to pay CCF directly £3000.00 starting July 2015 followed by 19 index linked payments in respect of the wind turbine at Boyton Parish.
- * CARE Meeting Notes-placed on circulation.
- * One Stop Shop Library Review Notes-placed on circulation.
- * MP Letters(Re Public Conveniences Business Uniform Rates and Cinnamon Network)-placed on circulation. Copies of the letter concerning Church benefit funding to be distributed to Boyton Parish and Methodist Churches.
- * CC Waste Incentive Notes-placed on circulation.
- * Invitations to the Localism Summit, Planning Conferences and Training were tabled: members to inform the Clerk asap regarding their availability to attend.

11. Risk Assessments: Master list updated. Actions arising-rationalisation of historical records. Councillor Smith to investigate archive facilities within Cornwall Council and the rules governing shedding of official documents (e.g. financial). Agenda Item to be raised next meeting.

12. Recruitment of new clerk: No takers identified to date. Package to be put together following Chairman/Clerk meeting for discussion under an Agenda Item next meeting with a view to advertising the position more widely in November.

13. Members' Questions: Grange Farm wind turbine-Benefit level initial negotiations-Chairman to liaise with the developer and landowner.

14. Questions from the public:

- * Public footpath signpost outside Temperance Farm to be renewed.
- * Footpath Temperance Farm to Queen's Acre obstruction across path-Clerk would investigate with Mr Fothergill.
- * Hedge Trimming at the Grange and North Beer-matter had been reported to CC Enforcement Department.

15. Date of next 2 Meetings: October 19 and November 30 at 7.30pm in the Parish Church Hall.

There being no further business the Meeting closed at 9.12pm

Signed.....Chairman.....Date

Addendum to Minutes dated 14 September 2015

1. Planning Applications PA15/07684 (Retrospective Listed Building Consent at The Cottage Boyton Bridge) and PA15/07580 (Erection and siting of machinery store at Shepherds View) were decided i.s.w. the Resolution under Paragraph 6 of these Minutes 'Out of Council'. Noted that 3 councillors responded to the request for comment and support or otherwise. As proposed by Councillor Clarke and seconded by Councillor Bennett and on a vote of 3 for and none against it was **Resolved** firstly that no comments be forwarded and secondly that Boyton Parish Council supports both these applications.
2. This Resolution and the nature in which it was obtained were submitted to Cornwall Council's relevant Case Officers.

Signed.....Chairman.....Date