

SEEND PARISH COUNCIL Annual Parish Council Meeting

Minutes of the meeting held on Tuesday 7th May 2024 at 7pm.
This took place in the Pavilion, Rusty Lane

Present: Mr Terry James, Mrs Bridget Johnstone, Mrs P Akerman, Mr W Lack, Mr P Manning, Mrs D Savage, Mr P Springate, Mr J Williams, Mr M Wiltshire

Also Present: Chris Stirland (Clerk) and 2 Parishioners

Agenda Item	Detail	Action
2024/086 Apologies	Cllr Tamara Reay, Mrs J Hamblin, Mr J Halliday	
2024/087 Election of Chairman	The Clerk began the meeting by asking if there were any nominations for the office of Chairman. Debbie Savage proposed Mr James be re-elected as Chairman. This was seconded by Paul Manning. All Councillors present voted in favour. Terry James was duly elected as Chairman.	
2024/088 Election of Vice Chairman	Terry James resumed the role of Chairman. He asked if there were any nominations for the office of Vice Chairman. John Williams proposed Bridget Johnstone be re-elected as Vice Chairman. This was seconded by William Lack. All Councillors present voted in favour. Bridget Johnstone was duly elected as Vice Chairman.	
2024/089 Appointment to external bodies	The Councillors were appointed to the following external bodies and PC sub-committees: <ul style="list-style-type: none"> • Devizes Area Board – Mrs Pamela Akerman & Mr John Williams • Devizes LHFIFG - Mr Terry James (Chairman) & the Clerk • Seend Community Centre PC Rep - Mr Terry James (Chairman) • Seend Lye Recreation Field PC Rep - Mr John Williams • Seend CLP - Mr William Lack • Footpath Liaison Officer – Mrs Hamblin <p><u>PC Sub-Committees:</u></p> <ul style="list-style-type: none"> • Planning Sub-Committee – Mr James, Mrs Johnstone, Mr Lack & Mr Springate • Precept Sub- Committee - Mr James, Mrs Johnstone, Mr Lack Mrs Savage, & Mr Wiltshire • Highways Sub-Committee – Mr James, Mrs Akerman, Mr Williams and Mr Wiltshire • Neighbourhood Plan – Mrs Bridget Johnstone, Mrs Akerman & Mr Springate • Flood Action Plan Committee – Mr James, Mr Williams and Mr Wiltshire • Fixed Assets inspection/Maintenance Officer – Mr Williams and the Clerk • Parish Steward Liaison rep – Mr John Williams and the Clerk 	
2024/090 Standing Orders	The Councillors had been circulated with the Standing Orders prior to the meeting. There were no changes from the previous year. <u>Resolution:</u> William Lack proposed and seconded by John Williams that these Standing Orders be re-adopted. All Councillors present voted in favour.	



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2024/091 Financial Regulations	<p>All Councillors had been circulated with the NALC version of the Financial Regulations, with figures adapted to suit Seend PC.</p> <p><u>Resolution:</u> Terry James proposed and seconded by Debbie Savage that these revised Financial Regulations be adopted. All Councillors present voted in favour.</p>	
2024/092 Items for Note	None	
2024/093 Date of next meeting	<p>The Chairman thanked everyone for coming and closed the meeting at 7.08pm</p> <p>The date of the next meeting will take place during May 2025 at a time and location to be agreed.</p>	

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Terry James, Chairman,
Date: 30th May 2024

