

**TURWESTON PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 15 MARCH 2022**

**Present:** Cllrs A Kirkland, A Green, H Morrison, H Howard  
 Cllr Patrick Fealey  
 S Hosking (Clerk)

**In Attendance:** No members of the public were present.

**Action**

1. **Apologies for absence.** Cllr J Tilley
2. **To receive acceptance of office and welcome Cllr Hazel Howard to the Parish Council.**  
 The Clerk confirmed the acceptance of office form had been signed. The Chairman and Councillors welcomed Cllr Howard to the Parish Council.
3. **Declarations of Interest:**  
 All Councillors declared an interest in item 8 of the Agenda as all their properties were affected by the proposed HS2 Rail Link. Members would take a practical view and represent the interests of the electorate.  
 Cllr Morrison - Warefence, item 9.2 and 11.2.
4. **Minutes:**  
**RESOLVED:** The Minutes of the meeting held on 28 January 2021 are a true and accurate record. Proposed: HM Seconded: AG
5. **Ward Councillor Report - Cllr P Fealey**  
**HS2** - AG and PF met with HS2 last Friday in Westbury to discuss the impact on the A422 from the scale of the cuttings work. Greg Smith MP and Cllr Peter Martin were in attendance. The cutting in this area is the largest operation in the HS2 project. The issue of number of vehicles on A422 and on haul road to A421 was raised, but Councillors were informed that EKFB cannot look into the issue until it is out of judicial review. Bucks have rejected the plans for HS2 traffic movements and are appealing the decision.  
 PF feels EKFB could be looking at options to help cut the number of HS2 staff vehicle movements to/from the site with the use of buses. There are currently plans for over 3,000 movements per day on the A422; 1,500 HGVs and approx. 2,000 staff vehicles. A number of other issues with the works were also discussed inc. light pollution affecting traffic on A422, and not getting responses to questions; communications need to be answered promptly, (Greg Smith will follow this up). Also, the issue of empty houses in Turweston was raised again, but no answer given.  
 Ian Kelly took meeting notes and will circulate to Turweston Parish Council.  
**Buckinghamshire Boundary Commission review** - plans will be to have 3 Councillors per ward, but Wards cover larger areas. There may be 98 Councillors instead of 147, with approx. 4,500 constituents per Councillor. Getting around all the parish meetings will be difficult in rural areas. Some more deprived areas need more Councillor time.
6. **Matters Arising from Minutes:**  
**Banking** - JT is now a signatory. AK in process of applying for online banking. The Clerk will research the implications behind different types of online user and their ability to make changes to payment controls.

**Clerk**

## 7. To report on Planning:

### Applications:

**21/02969/APP** - Lane End Stables Brackley Road Turweston Buckinghamshire  
Proposed permanent rural workers' dwelling. **PC objects. Refused**

**21/02942/ACL** - Hill Top Stables Brackley Road Turweston. Application for a Lawful Development Certificate for an existing use of day room within existing stable building as unit of residential accommodation. **PC has no objection. Refused**

**21/0244/APP** and **21/02445/ALB** - The Laurels and Aviary Cottage Main Street Turweston Buckinghamshire NN13 5JU. Proposed repairs and alterations to The Laurels and Non-listed Aviary Cottage, ground floor extension at Aviary Cottage and first floor extension, with new main entrance door at The Laurels. - **PC has no objection. Granted**

**21/00651/APP Refused** and **21/00652/ALB** -The Stratton Arms Ph Main Street Turweston Buckinghamshire NN13 5JX Change of use of vacant land at the rear of the Stratton Arms to ten motor home pitches - **Application withdrawn**

**20/03979/APP** - Land Off Chapel Lane Turweston Buckinghamshire Demolition of existing garage building and erection of two detached dwellings with access, parking and amenity space together with a replacement garage. **Refused**

**21/00192/APP** - Hill Top Stables Brackley Road Turweston Buckinghamshire Variation of condition 2 (date required for the removal of the temporary Groom / Managers accommodation and ancillary Storage facilities.to be extended up until Tuesday 31 August 2021) relating to application 17/01651/APP. **Pending consideration**

**21/04600/APP** - Hill Top Stables Brackley Road Turweston Buckinghamshire. **PC has no objection.** However, the Council requests a condition that the 5 Visitor Units must be strictly related to the equestrian activities to be offered at the site and not used for tourism unrelated to equestrian activities. Permanent rural worker dwelling ancillary to equestrian use, equine related tourist accommodation. **Pending Consideration**

## 8. HS2 Rail Link update:

**Payment request by Howkins and Harrison.** The Parish Council has received a payment from HS2. The Clerk will look through paperwork to make sure this is the same payment which should now be forwarded to the Parish Council's Land Agents for work in processing the compulsory purchase of an area of the Playing Field. **Clerk**

**Oatleys Road crossing works** will take place 21<sup>st</sup> March - 4<sup>th</sup> April. Clerk has emailed residents and EKFB have letter dropped in Oatleys Road. Resident on Oatleys Road is concerned about potholes and that further lorry movements will make the problem worse. HM will visit Oatleys Road to check condition of the road surface. **HM**

**EKFB Updates** - Early works have begun on the North side of the A422. Dave Butcher asked when the Parish Council would like to be updated next. There is already a date for a meeting in the diary - Tuesday 29 March 1pm-2.30pm. Clerk to remind DB. **Clerk**

## 9. To report on the Playing Field:

9.1 To consider any necessary actions from weekly inspections.

**RESOLVED:** Nothing to report.

9.2 To consider approval of works on the new gates/sign.

**RESOLVED:** The work on the new Playing Field gates and sign is completed and approved. Councillors would also like to thank AG for his work in preparing the new sign.

## 9.3 Scouts tree planting.

**RESOLVED:** As remedial works still need to be carried out to the ground and hedging in the area proposed for the Scouts tree planting, an alternative location near the Scout Hut will be suggested. HM has supplied photos of the area. Clerk to notify the Scouts. **Clerk**

## 9.4 Scouts hut renovation grant.

**RESOLVED:** The current Scouts hut is in need of some tidying up. It may be possible for the Parish Council to provide a small S137 grant to help with the costs of repainting the door, etc. Clerk will contact the Scouts to ask if they would like to renovate the Scouts hut and if they require any funds to do that. **Clerk**

**10. Parish Roads/Paths/Verges:**

## 10.1 To confirm date for traffic calming workshop.

**RESOLVED:** JT will be asked to propose a meeting date to consider traffic calming and the HS2 Road Safety Fund. **Clerk**

## 10.2 To consider litter bins between Brackley and Turweston on the Turweston Road.

**RESOLVED:** The area in question does not fall within Turweston Parish. Clerk to inform the member of the public who requested litter bins. **Clerk**  
Dog waste bins may be considered for Turweston at the autumn budgeting meeting.

## 10.3 To consider grounds maintenance criticism.

**RESOLVED:** The Parish Council are satisfied with work carried out by the current contractor.

10.4 Arrangements for Spring Litterpick 10am Saturday 19<sup>th</sup> March 2022.

AK to ask JT for the litterpicking equipment. No refreshments this year. Clerk to remind residents via email. **AK/Clerk**

## 10.5 Discuss Brackley Local Cycling and Walking Infrastructure plans.

The Parish Council were pleased to note that the plan includes a reduction in speed limit along the Turweston Road. The current metalled path to Brackley under the A43 may need widening and reclassification as it is currently designated as a footpath. The Clerk to inform the Parish Council of future BLCWIP meetings.

**11. To report on the Accounts:**

## 11.1 To report on accounts to 15 March 2022 and approve payments made since previous meeting (previously circulated).

| Payee                      | Net    | VAT   | Gross  | Payment method | Details                       |
|----------------------------|--------|-------|--------|----------------|-------------------------------|
| S Hosking                  | 303.28 | 0.00  | 303.28 | SO             | Salary - January              |
| S Hosking                  | 11.99  | 2.40  | 14.39  | FPO            | Reimb. Zoom 1 month sub       |
| Cllr Green                 | 45.00  | 0.00  | 45.00  | FPO            | Reimb. playing field sign     |
| S Hosking                  | 303.28 | 0.00  | 303.28 | SO             | Salary - February             |
| Rhino Innovation Ltd       | 70.27  | 14.05 | 84.32  | FPO            | Playing Field sign post/plate |
| <b>Unpresented cheques</b> |        |       |        |                |                               |
| <b>Receipts</b>            |        |       |        |                |                               |
| Lloyds Bank                |        |       | 0.40   |                | Interest                      |
| Lloyds Bank                |        |       | 0.38   |                | Interest                      |

Closing Balance per Cash Book at 15 March 2022:

Treasurer's Account: £ 6,717.76  
Business Account: £ 46,169.55  
Total: £ 52,887.31

**RESOLVED:** That the above payments are approved and the Bank reconciliation to 1<sup>st</sup> March 2022 is approved and signed. All in favour.

11.2 To approve the following invoices for payment:

| Payee             | Net     | VAT    | Gross   | Payment method | Details                       |
|-------------------|---------|--------|---------|----------------|-------------------------------|
| Wicksteed Leisure | 2991.70 | 598.34 | 3590.04 | FPO            | Play equipment repairs        |
| Warefence         | 1955.43 | 391.09 | 2346.52 | FPO            | Gates supply and installation |
| S Hosking - Clerk | 18.12   | 0.00   | 18.12   | FPO            | Expenses reimbursement        |
| Cartwrights       | 70.00   | 14.00  | 84.00   | FPO            | Storm tidy-up The Green       |

**RESOLVED:** That the above payments are approved. All in favour.

**N.B.** HM informed the Clerk there will be an invoice due soon for mole eradication from the Playing Field.

11.3 To compare/approve expenditure relating to the budget (statement previously circulated).

**RESOLVED:** The report on expenditure relating to the budget is approved. All in favour.

11.4 Notification of transfer of funds between accounts.

**RESOLVED:** The Clerk is granted permission to transfer £5,000 from the Business Account to the Treasurer's Account. All in favour.

11.5 To review effectiveness of internal financial control.

*Item to be deferred until May meeting.*

11.6 RFO recommendations on financial reporting for meetings.

*Item to be deferred until May meeting.*

11.7 Review Asset Register and consider insurance arrangements.

**RESOLVED:** The Clerk will update the current Asset Register and also prepare an Asset Register for the purpose of Insurance.

Asset Registers to be updated to include, playground equipment, Playing Field furniture, bench on The Green, streetlights, laptop, Tommy Silhouette. Clerk to send updated Asset Registers to Councillors for comment before May meeting.

**Clerk**

11.8 Consider Parish Council Risk Assessment.

*Item to be deferred until May meeting.*

**12. Review Clerk salary.**

**RESOLVED:** The Parish Council will award the Clerk the NJC recommended (delayed) April 2020-2021 pay increase. The Parish Council payroll team will be instructed to add 11 months back payments of £57.20 to the Clerk's March 2022 payslip.

From 1<sup>st</sup> April 2022 the Parish Council will also change the Clerk's salary pay scale from point 10 to point 12, keeping within the LC1 substantive benchmark range.

If Councillors still consider the scale point to be too low, BMKALC will be asked to examine and re-profile the Clerk's role for consideration at the autumn budget meeting.

All in favour.

**Clerk**

**13. Preparations for Annual Parish meeting.**

Arrangements have been made for EKFB to present at the meeting. They will be asked to set up a display for 7.30pm. Meeting to start with EKFB presentation at 8pm, followed by brief Parish Council Chairman report. EKFB will be the only speakers. Clerk to ascertain how much time they need. Clerk to invite Ward Councillors and request annual reports from Village Organisations. EKFB will be asked to dismantle the display

the following day to avoid interrupting the rest of the meeting. There will be refreshments offered at the meeting.

Clerk

**14. Good Councillors Guides.**

*Item to be deferred until May meeting.*

**15. Matters raised by Councillors:**

Drains blocked on left verge near the pub. Clerk to report on FixMyStreet.

Clerk

Clerk reported that VAT Claim will be submitted soon and Blencowes invoice will also be due before end of March.

**16. Clerk's Correspondence:** Circulated previously by email.

Nothing raised from Correspondence. Clerk will not list all regular newsletters on future Correspondence lists.

**17. To confirm the date of the next meeting: 6.30pm Tuesday 10 May 2022**

Meeting closed at 8.55pm

Signed: .....Date: .....

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