

**The Minutes of the  
Village Environment Committee Meeting  
held on 13<sup>th</sup> January 2021**

A meeting of the Village Environment Committee Meeting was held on Wednesday 13<sup>th</sup> January 2021 via Zoom at 7.00 pm.

The following members were in attendance: -

Cllrs. L. Wilkins (Chair), S. Coventry, A. Davis, B. Hadley, L. Hicks, N. Randall, A. Roberts, B. Sumner and B. Wragge.

Cllr. P. Millett as observer.

Officer: Assistant Clerk

1. Apologies for absence There were none.
  2. Declarations of Interest There were none.
  3. The minutes of the Village Environment Committee meeting held on 9<sup>th</sup> December 2020, copies of which had been previously circulated, with one amendment to record Cllr Roberts as a member not an observer were agreed as a true record of the meeting and will be signed by the Chairman.
  4. Matters Arising It was noted that the damaged wooden railings on Station Road were still awaiting repair so the matter would be reported to GCC again by the Assistant Clerk.
  5. **Village Maintenance**
    - Byelaw signs It was noted that the byelaw signs were due to be installed before the end of the month and that two Committee members would be on-site during their installation to ensure the correct location of each sign;
    - Clapton Row It was noted that a decision about the installation of large boulders around Clapton Row green would be deferred until all works associated with the TRO had been fully implemented in that area;
    - Jubilee Orchard It was noted that a sump had been successfully installed to enable access for future clearance of the gully and that the adjacent footpath had been cleared of debris. It was agreed to ask Peter Scarrott to provide a quote for increasing the size of the existing soak away within the orchard to further assist the drainage in this area;
    - Lamberts Field Cllr Wilkins reported that trip hazards had been identified on an unmaintained communal area of land adjacent to No. 62 Lamberts Field which is under the ownership of GCC. It was agreed that the Assistant Clerk would contact Wendy Pope (GCC) to request that the Council is kept informed of any action to be taken to make the area safe. It was also noted that trip hazards had been created by large tree roots on the footpath between the tennis courts and Rye Close which the Assistant Clerk was asked to report to GCC;
    - Sandbags It was agreed that Council would clarify its policy on the supply of sandbags within the community which could not be agreed until the items on the Highways Committee agenda had been discussed so the matter was deferred to next month's meeting;
    - Village Centre A quotation of £300 was approved for Peter Scarrott to carry out maintenance repairs identified in the H&S inspection carried out on 23<sup>rd</sup> Nov in the village centre. A quotation of £145 was approved for GM Decorating Services to re-paint the electrical supply box on the village green and the post for the village sign;
    - Village Green It was noted that CDC's temporary bins had now been removed and that a date had yet to be received from Bibury for the re-turfing works to be carried out. It was reported that Council may need to consider installing a safety grid across the ditch by the war memorial;
    - Village Sign It was noted that the sign had now been removed in order for the renovations to be carried out by Black Forge. Cllr Roberts reported that some additional costs could be incurred as the brackets and bolts also need to be repaired or replaced and the sign's reinstallation would require the hire of equipment for access. The Assistant Clerk would request a quote from the relevant contractors.
- Cemetery**
- Burial Fees It was noted that the working party had yet to arrange a meeting to review the burial fees;
- Scribe Cemetery It was agreed that the purchase of Scribe's cemetery management software would be deferred until 2022/23 to allow the costs to be included in the next budget.

## **Allotments**

**Rules & Fees** It was noted that the review of the allotment rules was dependent on the completion of some background work linked to the Springvale site. A summary of the initial aims of the working party was received: to establish CDC's intentions for the land for the remainder of the Springvale lease period; to request amendments to the lease to reflect the activity on site in terms of constructions permitted and extend permitted parking hours; to ensure that the whole site is cleared fully and maintained; to enforce the condition of no overnight parking.

**Springvale Site** It was agreed unanimously to waive Headspace's allotment rent fee due for 2021 in view of the charitable work that will be undertaken.

## **6. Any Other Business**

**Car Park Closures** It was noted that Station Road and Rissington Road car parks were to be closed for the duration of the lockdown at the request of the police. This had been sanctioned by CDC. It was agreed that the public would be advised of these closures via the Council's social media channels;

**Tree Works** It was noted that the tree works in the Rye Crescent Play Area and on the village green had not been carried out. It was agreed that the Assistant Clerk would contact Neil Teague for an update and estimated date for works;

**Civil Enforcement Officer** It was noted that the CEOs would continue to be working in the village in spite of the lockdown because they have contracted hours and are not furloughed;

**COVID-19 Signage** It was noted that GCC had installed additional signage in the village to inform the public of the rise in infection numbers;

**Winter Weather** It was confirmed that the Council's winter weather preparations were all in place: village grit bins had been recently restocked, Council's manual grit spreaders had been serviced and snow-blower training had been undertaken by councillors.

## **7. Date of Next Meeting**

The date of the next meeting had been arranged for Wednesday 10<sup>th</sup> February 2021 at 7.00 pm.

The meeting closed at 8.07pm