

# West Ilsley Parish Council

Correspondence Address: Wilkins Centre, Burrell Road, Compton, Newbury, RG20 6NP  
Meeting address (when face-to-face meetings are permitted): West Ilsley Village Hall, Main Street,  
West Ilsley, RG20 7AJ  
[Clerk@WestIlsley.org](mailto:Clerk@WestIlsley.org)

To: All Members of West Ilsley Parish Council  
All Councillors are hereby summoned to attend the following meeting.  
Please inform the Clerk if you are unable to attend.

## Notice of Meeting

MEETING: Full Council  
DATE & TIME: Monday 18th January 2021 at 7.30pm  
PLACE: Online via Zoom - Meeting ID: 946 7585 0093, Passcode: 818703  
<https://zoom.us/j/94675850093?pwd=NWw4TTBSWHpYOVN5djc5V3lxYlgrdz09>

Please note, due to the current Covid-19 situation, and as permitted by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be conducted online via zoom.

*S. Marshman*

Dr. S. Marshman, CiLCA, Clerk to the Council

12<sup>th</sup> January 2021

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## Agenda

1. To receive, and consider for acceptance, apologies for absence from Members of the Council
2. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation
3. To approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> November 2020
4. To discuss any matter arising from the last meeting
5. To receive a report from the District Councillor
6. To consider the co-option of new councillor
7. To consider the Council's response to the following planning applications and to receive an update on planning decisions

| Reference | Address | Proposal |
|-----------|---------|----------|
| None      |         |          |

8. To receive the Finance Report and consider approving payments
9. To consider adopting the budget and setting the precept for 2021/2022

10. To consider ratifying the purchase of a Council laptop
11. To receive correspondence received since last meeting – for information only
12. Community matters – to receive an update on the following:
  - WIN, website and communications
  - Church
  - Tennis Club
  - Cricket Club
  - Table Tennis
  - Fete committee
  - Fireworks
  - Under 5's
  - Evergreens
  - Downland Volunteer Group
  - Village Hall activities and usage
  - West Ilsley Trusts
13. Environment and upkeep – to receive an update on the following:
  - Footpaths and Bridleways
  - Cricket/tennis/play area/pond/public open spaces
  - Village hall
14. Safety and services – to receive an update on the following:
  - Speeding
  - Signage
  - Roads and Gritting
  - Refuse and waste
  - Neighbour Watch/Country Watch
  - Telephone and broadband
  - Flooding
  - Bus services
  - Thames Valley Police
15. Working Village – to receive an update on the following:
  - Farming
  - Racing
  - Pub
16. To discuss matters for future consideration or for information
17. To receive questions and comments from members of the public

Date of next Meeting: 8<sup>th</sup> March 2021 at 7.30pm. To be held either remotely or in the village hall, to be confirmed.

Other dates in 2021:

17<sup>th</sup> May 2021, 12<sup>th</sup> July 2021, 13<sup>th</sup> September 2021, 8<sup>th</sup> November 2021

## Supporting Documents

Agenda Item 3: To approve the minutes of the Parish Council Meeting held on 9<sup>th</sup> November 2020

The [minutes of the Parish Council meeting held on 9<sup>th</sup> November 2020](#) can be viewed on the West Ilsley website.

Agenda Item 8: To receive the Finance Report and consider approving payments

|  |            |
|--|------------|
| <b>Status at last bank reconciliation 31st December 2020</b> | £48,824.16 |
|--|------------|

| <b>Income</b> | <b>Amount</b> |
|---------------|---------------|
| None          | £0.00         |
|               | <b>£0.00</b>  |

### **Payments**

| <b>Payment Date</b> | <b>Payee</b> | <b>Payment Detail</b>                 | <b>Amount</b>  |
|---------------------|--------------|---------------------------------------|----------------|
| 18-Jan-21           | Graham Woods | Reimburse purchase of Council laptop  | £479.99        |
| 18-Jan-21           | Graham Woods | Reimburse purchase of Zoom (3 months) | £43.17         |
|                     |              |                                       | <b>£523.16</b> |

Agenda Item 9: To consider adopting the budget and setting the precept for 2021/2022

West Ilsley Parish Council – 2021/22 Budget (Draft v2)

| Budget Heading                  | 2019/20 Actual Spend | Agreed 2020/21 Budget | Total to End Dec 2020 | Forecast Year-End Total | 2021/22 Budget | Comments                     |
|---------------------------------|----------------------|-----------------------|-----------------------|-------------------------|----------------|------------------------------|
| <b><u>Income</u></b>            |                      |                       |                       |                         |                |                              |
| 1 Precept                       | £10,660              | £10,700               | £10,700               | £10,700                 | £10,700        |                              |
| 2 VAT refund                    | £2,922               | £0                    | £0                    | £0                      | £220           |                              |
| 3 Advertising in WIN            | £72                  | £96                   | £0                    | £0                      | £70            |                              |
| 4 Grants & donations            | £275                 | £0                    | £0                    | £0                      | £24,464        | Possible income from CIL bid |
| <b>A Total Income</b>           | <b>£13,929</b>       | <b>£10,796</b>        | <b>£10,700</b>        | <b>£10,700</b>          | <b>£35,454</b> |                              |
| <b><u>Expenditure</u></b>       |                      |                       |                       |                         |                |                              |
| <b>1 Administration</b>         |                      |                       |                       |                         |                |                              |
| 1a Subscriptions/fees           | £115                 | £120                  | £0                    | £140                    | £150           | BALC/ICO/SLCC                |
| 1b Insurance                    | £633                 | £650                  | £643                  | £643                    | £660           |                              |
| 1c Audit fees                   | £0                   | £0                    | £0                    | £0                      | £200           |                              |
| 1d Stationery                   | £0                   | £0                    | £0                    | £10                     | £25            |                              |
| 1e Training                     | £0                   | £0                    | £0                    | £0                      | £100           |                              |
| 1f Staffing costs/expenses      | £120                 | £0                    | £0                    | £90                     | £360           |                              |
| 1g Meeting Rental               | £120                 | £120                  | £120                  | £120                    | £120           |                              |
| 1h Software fees                | £0                   | £0                    | £43                   | £130                    | £240           |                              |
| 1i Election Fees                | £0                   | £0                    | £75                   | £75                     | £0             |                              |
| 1j Accountants Fees             | £120                 | £0                    | £0                    | £0                      | £0             |                              |
| <b>1 Total Administration</b>   | <b>£988</b>          | <b>£890</b>           | <b>£882</b>           | <b>£1,208</b>           | <b>£1,855</b>  |                              |
| <b>2 Website</b>                |                      |                       |                       |                         |                |                              |
| 2a Maintenance                  | £110                 | £0                    | £0                    | £0                      | £100           |                              |
| 2b Hosting                      | £0                   | £0                    | £132                  | £132                    | £140           |                              |
| 2c Development                  | £0                   | £0                    | £880                  | £880                    | £0             |                              |
| <b>2 Website</b>                | <b>£110</b>          | <b>£1,500</b>         | <b>£1,012</b>         | <b>£1,012</b>           | <b>£240</b>    |                              |
| <b>3 Playground</b>             |                      |                       |                       |                         |                |                              |
| 3a Annual Inspection            | £111                 | £0                    | £69                   | £69                     | £80            |                              |
| 3b Maintenance                  | £0                   | £0                    | £5,210                | £5,210                  | £1,000         |                              |
| <b>3 Playground</b>             | <b>£111</b>          | <b>£3,000</b>         | <b>£5,279</b>         | <b>£5,279</b>           | <b>£1,080</b>  |                              |
| <b>4 Village Maintenance</b>    | <b>£275</b>          | <b>£20,000</b>        | £0                    | £0                      | <b>£24,464</b> | Aim to fund from CIL Bid     |
| <b>5 Staff Employment Costs</b> | <b>£860</b>          | <b>£1,100</b>         | £66                   | £900                    | <b>£3,500</b>  |                              |

|            |                                 |                |                 |               |               |                |
|------------|---------------------------------|----------------|-----------------|---------------|---------------|----------------|
| <b>6</b>   | <b>Other</b>                    |                |                 |               |               |                |
| 6a         | VAT Overpayment Refund          | £0             | £0              | £969          | £969          | £0             |
| <b>6</b>   | <b>Total Other</b>              | <b>£0</b>      | <b>£0</b>       | <b>£969</b>   | <b>£969</b>   | <b>£0</b>      |
| <b>7</b>   | <b>VAT</b>                      | <b>£123</b>    | <b>£0</b>       | <b>£190</b>   | <b>£220</b>   | <b>£140</b>    |
| <b>B</b>   | <b>Total Expenditure</b>        | <b>£2,466</b>  | <b>£26,490</b>  | <b>£8,397</b> | <b>£9,588</b> | <b>£31,279</b> |
| <b>A-B</b> | <b>Income minus Expenditure</b> | <b>£11,463</b> | <b>-£15,694</b> | <b>£2,303</b> | <b>£1,112</b> | <b>£4,175</b>  |
|            | <b>Income minus Expenditure</b> |                |                 |               |               |                |

| Cash Account Balances | 2019/20<br>Actual<br>Spend | Forecast<br>Year-End<br>Spend | 2021/22<br>Budget |
|-----------------------|----------------------------|-------------------------------|-------------------|
| Start of year         |                            | £46,520                       | £47,632           |
| End of year           | £46,520                    | £47,632                       | £51,807           |

| Cost to Average Household               | 2019/20 | 2020/21 | 2021/22<br>Budget |
|---|---------|---------|-------------------|
| Cost to a Band D Household for the year | £68.92  | £69.83  | £69.28            |