

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 19th January 2023 held at Dalton Parish Hall

Members: Cllrs M Gleadhall, R Gleadhall, D Pickering, S Pickering, P Botham, C Malia, M Bray, R Fox, K Oxley, J Workman, C Barron

In Attendance: J Holsey, R Chico (Clerk)

6129 To receive apologies for absence given in advance of the meeting

Cllr J Carrington, apologies received from one Ward Councillor

6130 To consider the approval of reasons given for absence

Resolved: That reasons for absence are approved

6131 To note any declarations of interest on items to be discussed at this meeting

None

6132 To approve the minutes of the Council meeting held on 17th November 2022

Resolved: The minutes were accepted as a true record

6133 To note the approved minutes of Finance and Employment meeting Oct 22

The minutes of the Finance and Employment meeting Oct 2022 were noted

6134 To note the approved minutes of the Sunnyside CC Committee meeting Sept 22

The minutes of the Sunnyside CC Committee meeting Sept 22 were noted

6135 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6136 To note any issues from members of the public in attendance

None in attendance

6137 To consider any community matters from Councillors

Drainage to be chased to RMBC for the drain clearing at Magna Lane park
Details of a speed watch in Dalton were shared if any councillors wish to attend
An issue was noted for Sunnyside community centre which is a police issue, this issue was sympathised with and hopes that the correct channels are fruitful.

6137.1 To discuss Brecks Lane Highway alterations

Notification received of the process.

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6138 To receive an update from the Police

No police in attendance

6139 To receive a verbal Clerk update regarding matters from previous meetings

6139.1 To confirm start-a-heart agreement to terms for use of Sunnyside Top Field and dates to be May 26th – 28th, event 27th

Noted

6140 To consider financial matters including: -

6140.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

Cheque

Ref	Transaction Detail	Date Paid	Total	Payee Name
DD	Water - DPH 19/7-18/10	02/11/2022	£217.93	Scottish Power
DD	Pension	10/11/2022	£762.67	Smart Pension
DD	Pension	18/11/2022	£1,805.21	SYPA
DD	Mobile Phones	19/11/2022	£70.20	O2
DD	Bank Charges	22/11/2022	£8.00	HSBC
DD	Litter Pickers Mobiles	25/11/2022	£11.57	EE and T.Mobile
DD	Grass Cutting Contract	25/11/2022	£1,314.48	Rotherham MBC
DD	Pension Fee	25/11/2022	£18.00	Smart Pension
DD	Phone & Broadband	28/11/2022	£119.60	XLN Telecom
DD	Photocopying Charges	28/11/2022	£49.71	Copy Print Scan Limited
DD	Pension Fee	02/12/2022	£18.00	Smart Pension
DD	Litter Picker Mobile	07/12/2022	£11.57	EE and T.Mobile
DD	Pension	10/12/2022	£762.67	Smart Pension
DD	Gas DPH 26/8-17 Nov	15/12/2022	£624.19	SSE Energy
DD	Pension	19/12/2022	£1,805.21	SYPA
DD	Mobile Phones	20/12/2022	£70.20	O2
DD	Bank Charges	22/12/2022	£8.00	HSBC
DD	Telephone & Broadband	28/12/2022	£119.60	XLN Telecom
DD	Photocopying Charges	28/12/2022	£52.90	Copy Print Scan Limited
DD	Grass Cutting Contract	28/12/2022	£1,314.48	Rotherham MBC
DD	Litter Pickers Mobile	07/01/2023	£11.57	EE and T.Mobile
DD	Pension	07/01/2023	£828.82	Smart Pension
DD	Mobile Phones	19/01/2023	£70.20	O2
DD	Pension	19/01/2023	£2,325.84	SYPA
DD	Bank Charges 1-31st December	22/01/2023	£8.00	HSBC
DD	Grass Cutting Contract	26/01/2023	£1,314.48	Rotherham MBC
DD	Electric 20/9 23/10	07/11/2022	£323.44	SCOTTISH POWER

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DD	Electric 24 October-09 Nov	23/11/2022	£274.51	SCOTTISH POWER
BACS	Installation -Cenotaph Lights	25/11/2022	£150.00	MD Staniforth
BACS	Partial Dep Refund - Tshabala	25/11/2022	£35.00	Tschabala
BACS	Holiday Club/Seated Ex	25/11/2022	£1,240.00	Activ Regen
BACS	Play Inspection Reports 22/23	25/11/2022	£1,229.04	RMBC
BACS	Annual Maintenance CCTV	25/11/2022	£126.00	P.N. Alarms
BACS	Ann Maintenance Alarm	25/11/2022	£318.00	P.N. Alarms
BACS	Boiler Repair Parish Hall	25/11/2022	£436.00	Hicks Facility Services
BACS	E Daughtry HH Dep Refund	25/11/2022	£50.00	E Daughtry
BACS	Donation RBL Re Remembrance	25/11/2022	£100.00	Royal British Legion
BACS	Caretaking/Cleaning	25/11/2022	£70.00	S Crofts
BACS	Payment made to Dalton in err	25/11/2022	£45.00	SSCC
BACS	Salaries	25/11/2022	£3,700.43	Various
BACS	Memo of Fee's 116304	25/11/2022	£54.00	Robert Ogle
BACS	Tax & NI	25/11/2022	£957.49	PAYE
BACS	Dep Refund HH 13/11	25/11/2022	£50.00	Shabaz Ali
BACS	To Clear blocked Drain DPH	25/11/2022	£570.00	Lanes for Drains
BACS	Expenses	25/11/2022	£163.54	J Holsey
BACS	Expenses	25/11/2022	£623.42	R Chico
BACS	Blocked Drain	25/11/2022	£570.00	Lanes For Drains
BACS	Brecks Lane Lease 25/12-24/3	23/12/2022	£190.00	RMBC
BACS	Invoice to 19/12	23/12/2022	£40.00	S Crofts
BACS	Salaries & Backpay	23/12/2022	£5,158.10	Various
BACS	Memo of Fees 116367	23/12/2022	£54.00	Robert Ogle
BACS	Dep Ref HH 17/12 Westwood	23/12/2022	£50.00	J Westwood
BACS	Double Door Bottle Cooler	23/12/2022	£630.00	Dan Air Conditioning LTD
BACS	New Padlock & Keys Front Door	23/12/2022	£59.40	P.N. Alarms
BACS	Remembrance Sunday -Brass Band	23/12/2022	£100.00	Maltby Minors Welfare Band
BACS	New Loo Roll Dispensers	23/12/2022	£58.32	Ace Janitorial
BACS	Heating problem	23/12/2022	£65.00	Hicks Facility Services
BACS	F Cawley - Caretaking DPH	23/12/2022	£115.50	F Cawley
BACS	Fridge Collection	23/12/2022	£31.00	R Chico
BACS	Tax & Ni	23/12/2022	£1,864.87	PAYE
BACS	Expenses	23/12/2022	£230.03	J Holsey
BACS	Expenses	23/12/2022	£268.00	J Holsey
DD	Electric 10/11-12/12	28/12/2022	£195.28	SCOTTISH POWER
BACS	Bank Charges	31/12/2022	£33.20	Unity Trust Bank
DD	Charges 4/9-4/12	31/12/2022	£33.30	Bank Charges
BACS	Emergency Repair Ladies Toilet	26/01/2023	£170.00	Hicks Facility Services
BACS	50 Chairs DPH	26/01/2023	£1,042.11	Seated Furniture Ltd
BACS	Chair Sample	26/01/2023	£20.68	Seated Furniture Ltd
BACS	Removal Xmas Lights Inv 2173	26/01/2023	£70.00	MD Staniforth

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BACS	Pest Control INV BL012	26/01/2023	£48.75	Green Pastures
BACS	A Gamage Dep Ref HH 15/1	26/01/2023	£50.00	A Gamage
BACS	J Atkinson HH dep refund 14/1	26/01/2023	£50.00	J Atkinson
BACS	5 x keys cut for new lock	26/01/2023	£19.75	P.N. Alarms
BACS	SACC - Christmas Tree	26/01/2023	£944.12	Rotherham MBC
BACS	Christmas Lunches	26/01/2023	£1,025.00	Helping Hands

6140.2 To receive and agree bank reconciliation to November 2022

Resolved : The bank reconciliation was agreed to November 2022

6140.3 To discuss and agree actions for grant application received

Resolved : Gesture of £100 with acknowledgement of the support from DPC

6140.4 To appoint 2 members to undertake internal review as per financial regulation 2.4

Resolved : J Workman / D Pickering

6140.5 To report emergency spend for DPH – 50 chairs

Resolved : Noted

6141 To consider any general correspondence and publications including:-

6141.1 To receive a summary and agree any actions for play inspections reports

Fire damage to seat at Magna Lane – no action currently necessary

6142 To discuss and agree the 2023/24 budget

6142.1 Forecast Expenditure for 2022/23 budget

Members were provided with a detailed projected budget to 31st March 2023. Current forecast of an underspend of £14000.

6142.2 Agree budget report and budget for 2023/24

Members were provided with a copy of the budget report in advance of the meeting detailing the forecast expenditure to 31st March 23, which included an earmarked reserves schedule and proposed spend of earmarked reserve for 2023/2024 and details of extra projects included in the budget.

Resolved : Budget for 2023/24 agreed as per the below : -

Dalton Parish Council	
INCOME	
Precept	£209,486.00
Bank Interest	£4,822
Total Bank Interest	£4,822
Dalton Parish Hall Hire	£10,500
Dalton Parish Hall Other Income	£14.00
Total Dalton Parish Hall Income	£10,514
Football Pitch Hire	£0.00
Total Football Pitch Hire Income	£0.00
Allotment Rents - Brecks Lane	£450.00
Allotment Rents - Norwood Street	£733.00
Allotment Rents - Sunnyside	£435.00
Total Allotment Income	£1,618.00
Other income	£0.00
TOTAL INCOME	£226,440

Dalton Parish Council	
Budget 2023-24	
EXPENDITURE	
Advertising	£150.00
Phones (inc Mobiles x 4) and broadband	£2,450.00
Postage	£350.00
Stationery	£400.00
IT Equipment and Software	£1,000.00
Mileage & Travel Expenses	£200.00
Health & Safety	£1,400.00
Sunnyside CC Lease	£150.00

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Membership / Subscriptions	£2,750.00
Insurance	£6,600.00
Audit Fees	£1,600.00
Legal and Professional Fees, inc payroll services	£2,700.00
Training	£950.00
Photocopying	£600.00
Miscellaneous Costs	£475.00
Total Administration	£21,775.00
Salaries - Administration	£59,240.00
Salaries - Caretaking	£28,000.00
Salaries - Litterpickers	£12,500.00
Tax & NI	£5,000.00
Pension	£9,750.00
Total Staffing	£114,490.00
Environment Costs	
Grounds maintenance	£15,000.00
Hanging baskets	£3,000.00
Litter picking equipment	£100.00
Miscellaneous	£1,200.00
Total Environment Costs	£19,300.00
Dalton Parish Hall	
Gas	£3,500.00
Electric	£4,000.00
Water	£1,200.00
Repairs/maintenance	£8,850.00
Fire	£550.00
Waste Disposal	£2,200.00
Cleaning materials	£850.00
Miscellaneous inc Fixtures and Fittings	£4,500.00
Total Dalton Parish Hall	£25,650.00
Play Areas	
Inspection Reports	£1,200.00
Flanderwell Lane	£500.00
Magna Lane	£500.00
Ruby Cook	£400.00
Total Play Areas	£2,600.00



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Allotments

Brecks Lane lease	£760.00
Miscellaneous	£6,105.00
Total Allotments	£6,865.00

Other

Events	£11,600.00
Christmas Lights	£4,500.00
Youth Diversionary Work	£6,660.00

Total Other Expenditure £22,760.00

Grants & Donations

Grants & Donations	£13,000.00
Section 137 Donations	£0.00
Total Grants and donations	£13,000.00

TOTAL EXPENDITURE	£226,440.00
SURPLUS / -DEFECIT	£0.00

6142.3 To agree the precept value for 2023/24

Resolved : Precept value agreed £209,486, which represents 0% increase on a Band D property for financial year 2023/2024. Band D property £77.51.

6143 To discuss and agree ideas for Kings Coronation

Resolved : To carry out a commemorative tree planting in Magna Lane park, a school competition to display winning picture in Dalton Parish Hall and potential gathering at Dalton Parish Hall on either the Sunday or Monday with refreshments (dependant on bookings).

6144 To consider three quotes for fascias and guttering at Dalton Parish Hall and agree works

Resolved : To proceed with quotation of £8245.83 net, quote 2

6145 To consider three quote for palisade fencing for Magna Lane and agree works

Resolved : A selection of Councillors to carry out a site visit to view height requirements. Subject to the requirements defined on the site visit to proceed with quote 2 at a potential height of 2.4m.

6146 To discuss results from consultation (emailed to Councillors) for Bike track and agree next steps

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The results of the on-line and face to face consultation was emailed to councillors and a further update given at the meeting from the results.

Resolved : To proceed with the next step to appoint a contractor to carry out the design and planning permission requirements for a two part track, price for this stage roughly £5000

6147 To discuss and agree the approval for Councillors to receive official meeting papers via email or discuss and agree alternative approved ways to receive them

Resolved : The posting and emailing of papers approved by Council. Standing orders to be altered accordingly.

**6148 To consider planning matters including new planning applications in Dalton
6148.1 Planning: - 49 – 2 (List 2 items to be emailed to councillors prior to the meeting)**

Resolved: The below planning items were noted: -

RB2022/1780 - 138 Flanderwell Lane Sunnyside - Single storey side extension

6149 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6150 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

23rd Feb 2023

16th March 2023

20th April 2023

18th May 2023

15th June 2023

20th July 2023

21st Sept 2023

19th Oct 2023

16th Nov 2023

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 10am – 12 at Dalton Parish Hall

Feb Date 16th Feb 2023

Finance Meeting – 6:30pm

30th March 2023

Sunnyside Charity Meeting – 6pm

20th April 2023

Sunnyside Meeting – 6:30pm

2nd March 2023

The meeting was closed at 20:15pm

Dalton Parish Council

Chairman *M. Gleadhall* Date 23rd February 2023

