

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 23 NOVEMBER 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, J Davies, M Davies (Chair), R Hatton, J Guest, L Marshall, T Musson, R Scott and V Wright  
County & District Cllr Mrs Dobson

Clerk: Caron Ballantyne

In Attendance: 30 members of the public (part)

### Action by

#### 184 Public forum

Standing orders were moved to be suspended and supported unanimously to permit representatives from JH Walters and Lincoln Proteins to present information on the proposed development at Villa Farm, Norton Disney. Many questions were raised by local residents all of which were responded to. All of this will be used in the current public consultation, which will inform the planning application, when submitted to the planning authority. Concern was expressed about the condition of the paths in the church yard, which it is believed will be grassed in the future. Cllr Scott advised that it is proposed that there will be a path maintained to the war memorial. Query raised about the PPG situation. Cllr M Davies responded that the first meeting of the group has now been arranged with an appointed Chair. Query raised about the ACV for the Royal Oak. The Parish Council withdrew its application to allow the pub company to submit their application as only one application is permitted for any one property.

#### 185 To receive apologies for absence

Apologies from District Councillor Clarke noted

#### 186 To receive any declarations of interest

J and M Davies declared an interest in Agenda Item 191a  
Clerk declared an interest in Agenda Item 194

#### 187 To receive and approve the Minutes: of the Parish Council Meeting of 26 October 2017, circulated to members prior to this meeting. These were agreed unanimously as a true record and signed by the chair.

#### 188 To receive reports from County and District Councillors

*Cllr Mrs Dobson*

##### ***Nottinghamshire County Council***

Fire Service Proposal, please respond to the consultation on the proposed changes

Met with officers about weight limit on the A1133 to review the traffic data and this shows that the restriction has reduced the number of lorries overnight along the route. A paper is to be presented to the Communities and Place committee at the 7<sup>th</sup> December meeting where the possibility of making this a permanent restriction will be discussed

**Newark and Sherwood District Council**

Attended the public enquiry for Farnsfield last week and awaiting a result and the impact this may have on this Parish

**189 a) To Formally Note Items of Income for the Month:**

Income			VAT	Total
Burial Ground	Cemetery Fees	£235.00	Nil	£235.00
Best Kept Village Competition	Runner up in category	£50.00	Nil	£50.00

Noted

**b) To Approve Items of Expenditure for the Month to be paid by BACS:**

Expenditure			VAT	Total
AEB Landscapes	Community Park Inspections	£350.00	Nil	£350.00
Festive Lights	New (low voltage) lights	£293.17	£58.63	£351.80

All expenditure approved unanimously

- c) **Bank Reconciliation for the year to date** – signed by Cllrs T Musson and R Scott circulated previously, noted
- d) **Letter from Natwest with Changes to Terms** - noted

**190 Planning**

**a) Applications for Consideration**

17/01791/FUL	Peterborough Road (16)	Householder application for a proposed car port – SUPPORTED unanimously
17/01796/LBC	Low Street (20)	Installation of log burner and metal flue to line existing chimney – SUPPORTED unanimously
17/02005/FUL	Lunn Lane (6)	Resubmission of 17/00440/FUL for demolition of existing garage and erection of 2 storey extension with internal alterations to existing house – NOT SUPPORTED As previous comments with the addition of planning precedent

**b) Applications Determined**

17/01642/TPO	Rio Drive (25)	No objections
17/01876/TWCA	Westfield Lane (4)	No objections
17/01957/TWCA	High Street (98), Markham House	No objections
17/01984/TWCA	White Hart Lane (15)	No objections
17/02096/TWCA	Dykes End (11), Dykes House	No objections
17/01952/TWCA	Low Street (115)	No objections

Noted

**c) Planning Enforcement updates**

Linby House – no action to be taken. Resolved that this is referred back to planning and ask they address the issue with the filters not being changed and there is a regular issue with the odour

Clerk

Low Street/Carlton Ferry Lane – Formal warning issued to the land owner 58-60A – owner contacted and requested to tidy area and make safe  
Braemar Farm – Confirmed that the road has been constructed as per the planning application. Planning condition has been discharged in relation to protection of reptiles on the site

All noted

- d) Newark and Sherwood District Council, Community Infrastructure Levy (CIL) Notification of Recommendation, noted

- e) Nottinghamshire County Council, New Minerals Local Plan consultation, Cllr Marshall to prepare a draft for consideration Cllr Marshall & Clerk
- f) Nottinghamshire County Council, Notice of Public Participation - Statement of Community Involvement Second Review, no additional comments to make Clerk
- g) Nottinghamshire County Council, Review of the Guidance Note on the Validation of Planning Applications, owing to the limitations of seeing applications on screen, would prefer to continue to receive paper applications. Cllr Scott to speak to Mike Hankin to check up on some elements of this Cllr Scott

## 191 **Assets**

- a) Cllrs J&M Davies did not participate in this item  
To consider request by Collingham Village Care to provide a notice board to be adopted by the Parish Council as an asset. Resolved unanimously to pursue this offer, also to put the Best Kept Village monies towards this as this was one of the things picked up by them
- b) To consider annual tree survey, which needs to be undertaken. Resolved to divide up, between all councilors Clerk
- c) To receive report from Councillor Scott on research to date with regard to the War Memorial and consider request from the History Society for work to be carried out to the existing memorial and possible application for a grant. The War Memorial was originally the North Collingham War Memorial and it is uncertain if this has been rededicated, therefore a grant application at this time for any work is not possible. There is a separate memorial in South Collingham Church. In order to apply for a grant, the condition of the memorial needs to be assessed. Cllr Allen to undertake this assessment. Resolved that the person requesting this should undertake all the necessary research for this Cllr Allen  
Cllr Scott  
&Clerk

## 192 **Local Council Award Scheme**

- a) Notification from Assessment Panel - thanks were given to the Clerk for the work done to achieve this award  
Press release to be done as soon as possible, letters to be sent using the templates provided Clerk

## 193 **December Meeting**

Due to an unfortunate double booking at the Youth & Community Centre it was resolved to move the December meeting to the Mayfield Room at the Memorial Hall. All other arrangements remain unchanged Clerk

## 194 **Clerks Annual appraisal and salary review**

The Clerk left the meeting

Resolved unanimously that the Clerk be awarded an additional spinal point from 1<sup>st</sup> April 2018.

Resolved unanimously that the Clerks contract be amended to add an additional 2 hours per week from 18 to 20 hours per week. This takes into account the additional work required to meet the current legislation, particularly to meet the requirement to be transparent.

It was noted that Parish Councillors should wear their ID badges to each meeting and would be encouraged to greet members of the public, before the meetings start

The Clerk returned to the meeting

**195 Correspondence**

- a) Nottinghamshire Fire Service – Consultation on alternative crewing. Resolved unanimously to make comments on the proposals, which will enable our Fire Station to respond to more calls. Also to suggest that the Fire Service consider sharing headquarters with other emergency services in order to save money Clerk
- b) Nottinghamshire County Council Conference for Parish and Town Councils, Tuesday 12 December 5.30 pm to 8.30 pm, Cllr J Barrie to attend Clerk
- c) Swinderby Road, Hedge outside the Community Park – This is the only letter of complaint, with many positive verbal comments having been made. Resolved that a response is sent pointing out the positives of the work done including the sign being made visible, antisocial behaviour has stopped as the work has opened up the view of the park from the road. It is also important that hedges are given a good prune on occasion to encourage the hedge to thicken up Clerk
- d) Citizens Advice, Newark and Sherwood – AGM invitation, no one available to attend Clerk

**196 Clerks Report**

- |  | <b>Agenda Item</b> |
|--|--------------------|
| ➤ Tree Charter – Community Park Hornbeam requested, awaiting response  | <b>147b</b>        |
| ➤ Wooden structure eyesore, southern approach to traffic lights – landlord does not wish to be contacted. Tennant is carrying out some work to maintain the building to the state in which he received it (as per his tenancy agreement) | <b>152c</b>        |
| ➤ Contacted Neil Lewis of NCC to advise of land registry application adjacent to the PRowS. Land Registry have concluded to this matter  | <b>162c</b>        |
| ➤ Advice sought from NALC on the accesses made from residences onto Parish Council Land (orchard) – Legal Topic Notes provided, need to read and analyse   | <b>162e</b>        |
| ➤ Newark Police Station Custody Suite Closure – Acknowledgement received from the Chief Constable  | <b>167a</b>        |
| ➤ Public Space Protection Orders for Dog Control for Cemeteries and Pitomy Farm Play area (once adopted) – still to be progressed  | <b>167f</b>        |
| ➤ DGLC Planning for the right homes in the right place consultation – Response sent to NALC  | <b>176f</b>        |
| ➤ Villa Farm, Norton Disney Public Consultation. Cllrs J&M Davies, Clerk and Cllr Mrs Dobson attended. Robert Jenrick has posted photo of this to Facebook   | <b>176g</b>        |
| ➤ Baby & Toddler Group advised that it is possible to place another piece of equipment at the park and that Grass mats will be required  | <b>177a</b>        |
| ➤ Provision of equipment/asset to be adopted by the Parish Council to be added to the financial regulations in the next update   | <b>177b</b>        |
| ➤ External Maintenance Contract – Documents requested and seen. Unsuccessful tenderers advised   | <b>178a</b>        |
| ➤ Plaque for the new Oak Tree Guard – The Tree Charter have now provided a plaque for this purpose   | <b>178b</b>        |

- Ground Maintenance Contract – Tenders sent out to all contractors **178c**
- Local Council Award Scheme – Amended Standing Orders, Financial Regulations and Complaints procedure posted to the website **179a,b,c**
- School Admissions Consultation, posted to website and passed to baby & toddler and preschool **181b**
- CCG invitation passed to Cllr Barrie **181d**
- Remembrance Service invitation – Methodist Church accepted **181e**
- Remembrance Service invitation – Newark Air Museum accepted **181f**
- A1133 Experimental Weight Restriction, comments sent to NCC Highways **181g**

#### Other items

- All planning consultations responded to
- Parish Council ACV application withdrawn (resolved by majority via email). This has enabled the Pub Group to submit their application
- Seasonal Lights. Existing lights which were retrieved from the White poplar when felled are 240v and not suitable for placing where the public may touch them. These have been offered to the medical centre to place on their building. New lights ordered at 24v (resolved unanimously via email) to ensure delivery and installation in advance of the Advent Lights event on 3<sup>rd</sup> December – Ringfenced amount in the reserves to be used to purchase these.
- Preparations for the secret advent calendar are progressing well
- Issues with Facebook continue and the account has now been suspended for reasons unknown

No Reports to NCC or NSDC this month

#### **M Davies**

On 1 November, attended exhibition at Norton Disney with Councillor Dobson, Councillor J Davies and Clerk re proposal for Lincoln Proteins to build a £28m animal processing plant at Villa Farm, Folly Lane (A46). On 7 November, attended a meeting of interested parties at Hill Holt Wood to discuss information gathering to prepare for the planning application to be made at the end of December.

Attended last Business Club meeting of the year. Discussion mostly about Lincoln Proteins proposals at Norton Disney and the ramifications thereof. Also updated them on the Neighbourhood Plan.

#### **J Davies**

On 15 November, attended Norton Disney Parish Council meeting to see a presentation by Lincoln Proteins. Well attended by 60-70 people. Many issues raised regarding odour, access and detrimental impact on the locality. My enquiries were mainly about traffic. Up 75 lorries delivering and 75 leaving the site daily. Access to Folly Lane from the A46 only. In case of A46 closure, diversion routes would be those currently used. Southbound lorries turn left into Folly Lane; northbound will access the same entrance by turning right across the A46 (similar to the Potter Hill junction into Collingham). Although the meeting was told odour from the stack (25m) would be negligible, Lincoln Proteins admitted the weak point could be odour produced from lorries delivering to the site.

**R Scott**

Attended meeting with Network Rail, organised by Suzanne Bedford and David Shorrocks. Michael Davies, Chris Allen also attended, as other representatives attending other meetings.

Suzanne Bedford is arranging a series of meeting with all stakeholders on the closure of crossings in this Parish and neighbouring parishes. This meeting was to give an update on possibility of road to retain road access along Cross Lane following the proposed closure of Cross Lane crossing. Via have designed a road to link with Swinderby Road. Further discussions are taking place about costs of land purchase and construction. The downgrading of Westbrook Lane crossing was posited, as residents had requested this at the public meeting in 2015.

David Grant has been in discussion with NCC Rights of Way Officer, landowners and the Ramblers Association regarding making rights of way safer where they cross railway lines and where informal routes have been established. Many of these were first discussed before 2010 under the Parish Paths Partnership (P3) scheme when faster trains from Lincoln to St Pancras/London Kings Cross were being proposed. Network Rail assured us that there will no reduction in rights of way.

**V Wright**

Concerns raised by local residents and bus users about the threat from one of the bus drivers that the service through Windsor Close and Snowdon Road will be stopped due to the ongoing problem with parked vehicles. For many residents the bus service is the only means of transport and should not be withdrawn – how can this be guaranteed? Is it possible for something to be done about the parking to assist with the problem? Cllr Dobson to investigate the situation and take action if possible

The meeting closed at 21:38 pm

**Abbreviations:**

**NCC – Nottinghamshire County Council/Councillor**

**NSDC – Newark and Sherwood District Council/Councillor**

**LCS – Lincolnshire Cooperative Society**

**PRoW- Public Right of Way**

**Y&CC – Youth & Community Centre**

**CDHS – Collingham & District History Society**