



**MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON
MONDAY 6TH AUGUST. STARTING AT 6.45PM**

1. To record those present and list any apologies

Those Present

Councillors: Mr G Clements – Chairman, Mr S Peall, Mr B Swan, Mr K Lamb, Mr J Worrall, and Mr K Percival. Also present was Cllr S Carey – County Councillor, 6 members of the public and the Locum Clerk

Apologies

Were received from Cllr K Allen and K Lamb delayed by traffic and G Harrison – Community Warden.

2. To declare any Disclosable Pecuniary Interests (DPI), Other Significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.

There were none declared

3. To exclude the Members of the public and Press under the Admission to Meetings Act 1960 Section 12 due to the sensitive nature of the item to be discussed.

This was **agreed**.

4. To consider a Report on The Gore

The Locum Clerk handed out copies of the report regarding The Core. The report brought together the issues regarding the various options of taking on a Lease.

A detailed discussion took place, which included

- Whether or not the parish Council should consider taking on the lease.
- What would be the most cost effective way of managing it.
- Options for the old pavilion on the site and how this could be resolved, given that there may be an effect on future precept requests.

The meeting was opened to the public at 7.30pm

5. To form/agree a resolution to consider moving from Heads of Terms to a creation of a final contract with the Trustees and agree any actions.

A further short debate took place and the following motion was decided

'To engage in further discussions with the Trustees of The Gore to consider a final contract.'

After being proposed and seconded the motions was **unanimously agreed**.

It was further **agreed** that should any lease not be in the financial interest of the village the full council would to re-consider situation..

6. To note and agree the minutes of

a) The July PC meeting

Having been previously circulated the Minutes were agreed and signed as a true record.

b) Minutes of the Extra ordinary meeting held 29th June

These minutes did not require action as they had been placed on the agenda in error.

7. To consider any matters arising from the Minutes

There were none

8. Public Contribution

A member of the public asked if the discussion that took place in camera was to with the Gore. The Chairman replied that it was but there were lots of issues to discuss and agree, before anything further could be reported.

9. Finance

a) To agree invoices and sign cheques

The Acting RFO reported that there were no invoices received, although the carriers who would be delivering the now repaired Speed watch equipment needed £66.00 +VAT before they would deliver it. This was **agreed**, and a cheque will be raised after the meeting.

b) To consider the purchase and placing of planters in the village and agree any actions required.

A member of the Residents Association (RA) raised the suggestion that having some planters around the village would enhance the village. He had approached some-one in the village who would be happy to build them for the costs of the materials only. After a short debate it was **agreed in principle**, but it would also require planting and ongoing management of the planters. The Locum Clerk suggested that the RA or if there was a Gardeners group volunteers could be requested. The size of them was agreed as 3' X 2' and 22" high.

(Post meeting comment, The Chairman has reported that the RA does not want to take on the responsibility)

c) To consider the refurbishment of the parish notice board and agree any actions

As no further information was available this item will be deferred to the September meeting.

d) Update on the repair of the Well.

As agreed at the last meeting, a message was placed on the village social media page asking for people with building experience to quote for the job. A reply had been sent expressing interest but no quote sent. It was noted that the person was on holiday; this item was referred to the next meeting.

10. To hear verbal reports from

a) County Councillor

Cllr S Carey reported

- The zig-zag lines in front of the school have been approved, now waiting for the work to be implemented.
- The floods in west Kent in May have washed away some roads which meant that some reserves had to be used to repair them.
- Pot hole repairs have had an extra 20 million pounds spent on them since the Winter.
- Since the 1st March 50,000 potholes have been repaired, and 135 metres of patching.
- There is a consultation about the household waste sites; the KCC are looking at placing a charge on the use of people taking rubble to the tips to prevent cross border users coming from neighbouring counties (Susses, for example) where there is already a charge.
- KCC are also looking at ways to save money on buses and the use of mini bus services to aggregate bus routes.

b) District councillor

Cllr Peall had nothing to report owing to the fact that he had been off for the last few weeks

c) Community Warden

The Community Warden had given his apologies. The Chairman read out a short report stating that there had been very little for him to consider, although he reported that he has continued to help a vulnerable person in the village.

11. To note any correspondence received and agree any actions

Councillors had not received any correspondence. The Locum Clerk reported that she continues to forward emails from the County Association and others for information.

12. Chairman's & Councillors Reports

- It was reported that the Double Yellow Lines from The Square to Pound Lane had been done. It was hoped these will be enforced.
- There were concerns over some dog walkers who continue not to pick up after their dog. The Dog warden should be contacted, if the time and place are on a regular walk the dog warden will come out and issue a fine.
- It was noted that a Tree by the surgery and the seat nearby are in need of work. The tree has some dead branches which need to be removed and the seat is broken and needs to be taken away. The Chairman offered to remove them.

13. To discuss various road issues and agree actions

The Chairman reported receiving an email from a resident; the capstone which had been knocked off the wall has now been repaired. The Parish Council were happy to record a vote of thanks to him for arranging this.

14. To exclude the public and press under section 12 of Public Bodies (Admission to Meetings) Act 1960 due to the sensitivity of the items to be discussed

This was agreed

15. To discuss Interviews taken place and agree on the employment of a permanent Clerk

The committee arranged to interview for a replacement Clerk reported to the full council. There had been 5 applications, however due to various issues after the applications had been submitted 3 of the applicants then withdrew. The Committee stated that either of the candidates was capable and it was a difficult choice. The Full Council accepted the committee recommendations. It was **agreed** that the Locum Clerk would remain in post and clerk the September meeting with the new Clerk observing.

It was **further agreed** that the new clerk's membership fee of the Society of Local Councils Clerks would be paid for (£45.00) and this meant that any training required could be obtained at a more competitive rate.

15a. Staffing Committee

During the debate it was **agreed** that a small staff committee should be set up; this will ensure that there is a formal process for the Council as employers to monitor the Clerks role and offer support going forward, and for the Clerk to have an identified procedure for any issues they would wish to highlight. Cllr B Swan and K Lamb volunteered to carry out this role and this was **unanimously agreed**.

16. Date of next meeting & Close

The next meeting will be on 10th September, there being no further business the meeting closed at 9.40pm