

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 25th JUNE 2014 AT MEDSTEAD VILLAGE HALL AT 6.30PM

Present:

Cllr K Kercher (Chairman); Cllrs P Buckland, H Taylor, and J Penny.

Also present: Miss Katie Knowles (Clerk).

14.09 ELECTION OF CHAIRMAN

Councillor Buckland nominated Councillor Kercher as Chairman with was seconded by Councillor Penny. There being no other nominations **Councillor Kercher was duly elected as Chairman** of the Committee for the forthcoming year.

14.10 OPEN SESSION

Councillor Buckland reported that:

- He had made some progress with getting the 6 silted drains on Abbey Road cleared.
- The Village Map by the Bus Stop needs replacing. Tony Chivers may have the only original to have copied in the Village Hall which Peter will confirm. The Clerk will confirm whether she has a key to the map case.

Councillor Penny reported that:

- The grass is encroaching across the footpath across the Green.
- The bins on the football side of the Green are insufficient and need to be replaced with larger bin. J
- Footpath 16 behind Greenstile is very overgrown with vegetation and the stile is unsafe. The Clerk confirmed she had written to Junipers to request that it is repaired or the Council are permitted to install a kissing gate. Councillor Taylor proposed writing to Mrs S Fiddler C/O Junipers.
- The fencing around the building site at entrance to Greenstile has now been propped up. The Clerk confirmed that the site has been reported to the Health and Safety Executive that deal with building sites.

14.11 APOLOGIES OF ABSENCE

All members were present.

14.12 MINUTES

- a. The minutes of the meeting held on 30th April 2014 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**
- b. Councillor Taylor reported the Forestry Commission had installed a 'squeeze' to replace the broken stile on their boundary fence line, however the fence on either side of it still needs to be mended or replaced. It was noted that a kissing gate on **FP35** at Redwood Farm had been previously agreed by the Committee. Councillor Taylor further reported that he has met with Chester Whapshare a member of the Alton Ramblers and resident of Medstead about the Parish footpaths. He has asked for permission to repair the stile on **FP14** from the Cemetery heading towards Common Hill, which was supported by the Committee. A letter from the Parish outlining the Committee's support was endorsed.

14.13 DECLARATIONS OF INTEREST

There were no declarations of interest.

14.14 FIVE ASH ROAD POND

The Chairman reported that only one quote from T Marlow had been received to have the ditches to be re-dug and vegetation cleared. In recognition that the works need to be carried out it was **RESOLVED** to recommend to Council that, subject to clarification that the works would be completed in one day, then the quote is accepted and that the works are carried out as soon as practicable.

14.15 MEDSTEAD CEMETERY

- a) The Chairman reported on a site meeting on 19th June with the grass cutting contractor, together with the Clerk.

b) The Chairman reported that two quotes from Authorn Ltd and Paul Gibbs Garden and Groundwork Services had been received to create a footpath in the Cemetery. The value of the quotes were almost identical with only £5 between them at £5,895 and £5,890 respectively. The Committee considered the detail of the quotes and noted that the quote from Authorn Ltd was more detailed, included a timescale for completion of works at 3-4 days and the width of the path quoted was 2m as oppose to 1.8m as stated in the other quote. It was also noted that the Council has used Authorn Ltd before for a footpath on the Green. It was therefore **RESOLVED** to recommend to Council to accept the quotation from Authorn Ltd at £5,895.

c) The Committee considered a proposal to improve the area for cremated remains and the introduction of a memorial wall in the Cemetery, prompted by an approach from the Mike Sanders circulated by the Clerk on behalf of the Four Marks and Medstead Rotary, who are looking for local community projects. After a detailed discussion it was **RESOLVED** that the area for cremated remains should be left as it is at this current time but that the Committee supported the concept of an introduction of a memorial wall in the Cemetery and would ask Council to consider the proposal.

d) The Committee considered and **approved** the tree works specification for the Cemetery, with one amendment to the fourth listed tree, to reflect works already completed. The works will now be tendered.

14.16 REVIEW OF CURRENT AND FUTURE PROJECTS

- a) The Committee reviewed the routine and future tasks. The Committee noted that the small bin on the post on the football side of the Green was always full and an additional bin would be beneficial. The Clerk reported that the budget for the purchase of litter bins was not sufficient to purchase three bins. It was therefore **RESOLVED** to recommend to Council to increase the budget to £1,000 to purchase three additional bins for the Green.
- b) The Committee agreed a list of actions for the Lengthsman who is due in the Parish on 14th July 2014.
- Clear encroaching grass from footpath across Green linking Roedowns Road with South Town Road.
 - Clear the weeds and encroaching brambles in and around the enclosed play area on the Green.
 - Strim the brambles around the noticeboard/bin on the Green.
 - Strim /clear overhanging vegetation on Footpath 16 from the Cemetery to Greenstile. Arisings can be left in the Cemetery at the bottom.

At the conclusion of the discussions the meeting was closed at 7.25pm

SignedChairman

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