

Minutes (Redacted)

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday 13th January 2020, 7:00pm to 8:00pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson	Cllr Julian Jones	Cllr Graham Roads
Vice Chairman Allan Clark	Cllr Chris Ling	Cllr David Stevens
Cllr Martin Hatley	Cllr Kate McCallum	

Others: Clerk to the Council, Kate Orange; (no members of the public were present)

Apologies

2976. There were no apologies: all Councillors attended the Meeting.

Agreement of Previous Minutes

2977. The Council agreed the Minutes of the Meeting of Monday 11 November 2019 as an accurate record and the Chairman signed a copy.

Matters arising from the Minutes

2978. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

2979. Cllr Julie Trotter declared a personal interest in Morleys Green; and also in the Village Hall, as she was a Trustee and Member of the Committee.

2980. No other Member declared any personal or pecuniary interest in the business for the Meeting.

Financial Matters

2981. *It was proposed that the following payments should be made:*

APCC - share of cremation fees - Mr Jackson	£41.00
Fair Account P Reynolds Internal audit	£425.00
Office expenses Sept 2019-6 Jan 2020 - D Matthews	£154.66
RBL poppy wreath - re-issued cheque	£18.00
Ampfield Village Hall - cleaning pavilion/allotment Jan-June 2019	£357.00
Total (including VAT):	£1,013.66

RESOLVED

2982. *It was noted that following payments, arising from prior resolutions by the Council, had been paid between Meetings:*

Romsey Men's Shed	£25.00
County Locksmiths - container lock	£64.50
Climbers Way - tree works Rec Ground	£1812.00
Zip Imagesetters	£855.00
D Matthews November salary	£636.69
HMRC November payments	£183.99
T Crouch - allotment refunds	£75.00
Parish Online GeoXphere	£42.00
Eon electricity November Recreation Ground D/D	£55.29
D Matthews December salary	£636.69

K Orange December salary	£571.68
HMRC December payments	£345.74
NEST - November pension payment D/D	£58.64
NEST - December pension payment D/D	£111.72
Eon electricity December Recreation Ground D/D	£53.54
Zip Imagesetters	£680.00
JN Landscapes - Morleys Green	£504.00
Total (including VAT)	£6,711.48

RESOLVED

2983. *It was noted that the Council had received the following:*

TSB interest November	£54.70
Mr Phelps - allotment renewal	£60.00
Memorial - Mr Miller	£140.00
Mr White - allotment hire	£130.00
Mr Raynor - allotment renewal	£60
Cricket Licence	£400.00
TVBC	£948.50
Ms Wright - allotment hire	£60
Cremation Mr Jackson	£162
Pavilion hire	£90.00
TSB interest December	£70.00
Total	£2,175.20

RESOLVED

2984. *The Council received the bank reconciliation to the end December 2019. The total bank balances were £154,508.05; which included £67,188.67 at Nationwide, for the ongoing maintenance of open spaces at Morleys Green.*

RESOLVED

Clerk's CPD

2985. *It was proposed that the Clerk should undertake continuing professional development including attendance on courses and events approved by the Chairman, within the training budget.*

RESOLVED

Clerk's Membership of SLCC

2986. It was noted that the Clerk's job description suggests that the Clerk should be a member of the Society of Local Council Clerks.

2987. *It was proposed that the Council will pay the subscription fees of the Clerk's membership of the Society of Local Council Clerks (SLCC), at the cost of £140 plus £10 joining fee for the current year.*

RESOLVED

Budget and Precept

2988. Chairman Bryan Nanson noted that several Members had supplied estimated figures for expenditure on their areas of responsibility for the forthcoming year. The Council reviewed the draft budget. It was

noted that exceptional one-off projects such as the playground, are funded by grants not the precept, and are therefore omitted from the budget calculation.

2989. *It was proposed to adopt the Budget and Precept Calculation dated 16 January 2020, for the Year Ending 31 March 2021.*

RESOLVED

2990. *It was proposed to request a precept of £38,742.00 from Test Valley Borough Council for the Year ending 31 March 2021.*

RESOLVED

Dates of Ordinary Meetings

2991. *It was proposed that the schedule of Ordinary Meetings for the forthcoming year shall be:*

Monday 10 February 2020	Monday 08 June 2020	Monday 09 November 2020
Monday 09 March 2020	Monday 13 July 2020	Monday 11 January 2021
Monday 06 April 2020	Monday 14 September 2020	
Monday 11 May 2020	Monday 12 October 2020	

RESOLVED

Date of Annual Parish Assembly 2020

2992. *It was proposed that the next Annual Parish Assembly shall be held on Monday 27th April 2020.*

RESOLVED

Ampfield Recreation Ground

Update on New Playground

2993. Chairman Bryan Nanson reported that the funding plan for the new playground remains as per 1 November 2019. The installation has been postponed, due to poor ground conditions: two start dates have been cancelled and we await a dry spell or frost.

Update on Car-park

2994. Chairman Bryan Nanson noted that there are several design matters under consideration and Cllr Nanson and Cllr Ling will meet with the contractor to ascertain the details, before presenting options to the Council.

- Remove the old vehicle access gate and the height barrier adjacent to the pavilion and replace it with a pedestrian gate. Install new hedging in the gap.
- Reduce the height of the existing hedge along the A3090 to 4' (1.2 m).
- Install (PIR) lighting in the new carpark on the (southern) fence with the ARG.
- Install a pedestrian gate on that fence, into the ARG.
- Install 2 additional CCTV cameras linked into the existing pavilion CCTV system.
- Fencing to protect car park from cricket balls: options of 4m high mesh fencing; or netting which is used during matches.

Gift of a bridge at Morleys Green

2995. The Council considered the new timber bridge which has been offered to the Council by a resident. The bridge crosses the ditch at the edge of the green at Morleys Green. The Council understands that bridge is compliant with Hampshire County Council's Countryside Design Standards. It was noted that the original plan, approved by the Council in 2018, did include a kick-board on the open-side, and Chairman Bryan Nanson will raise this with the donor.

2996. *It was proposed to accept the gift from Mrs Christine Milliken, of a timber bridge across the ditch to the green at Morley's Green, and to notify the insurers of the Council accordingly.*

RESOLVED

Publication of Village Design Statement

2997. The Council received four quotations for printing the Village Design Statement. The lowest quotation was from Bulpitt Print Ltd.
2998. *It was proposed to instruct Bulpitt Print Ltd to print 1000 copies of the Village Design Statement (VDS) and covering letters for residents at the costs of £886 and £48 respectively (exclusive of VAT).*

RESOLVED

Report on Chapel Wood

2999. Cllr Graham Roads reported on Chapel Wood. A working party undertook maintenance last weekend. At the boardwalk, a fallen tree and two damaged planks were removed, and the boardwalk was temporarily closed until repairs are completed over the next few months.
- The dipping platform (proposed), can be built by volunteers. GR has received a design from Aquascience Ltd. The Council has already £1,250 of s106 money towards the cost of materials. A formal decision is needed as to whether to proceed with voluntary labour or to commission a contractor to complete the whole build.

Report on Burial Ground

3000. Cllr Graham Roads reported on the Winchester Diocese Management Agreement and Code of Conduct for the burial ground. Sally Kerson of Ampfield Parochial Church Council advises that they have agreed that it should continue as written for a further period.

Report on Public Rights of Way

3001. Cllr Graham Roads met volunteer footpath wardens during week-commencing 6 February 2020, to discuss the condition of footpaths in the parish. Paths are passable, with the exception of the wet ground.
- For Hampshire County Council's Priority Cutting List (vegetation management of footpaths) Cllr Roads has sent the list of five footpaths which are the priority for inclusion.
- Cllr Martin Hatley noted that parishioners who participated in the Boxing Day walk were very disappointed to find that the path at Wingham Lane was virtually impassable as the ground had been churned up. The Council will investigate possibilities for restoring the path with Hampshire County Council.

Health and Safety Policy

3002. Cllr Graham Roads reported that he is progressing with the draft revised Health and Safety Policy. The policy will closely follow that of Test Valley Borough Council. The draft will be ready for approval in February 2020.

Highways

Traffic

3003. Cllr Chris Ling reported on traffic matters in the Parish. Cllr Nanson and Cllr Ling met a Hampshire County Council (HCC) highways officer on 12 November 2019 to discuss traffic calming options; and HCC will provide detailed proposals with costs.
3004. Cllr Ling has requested traffic speed data form Jermyns Lane (in order to consider the effects of the Abbottswood and Ganger Farm developments), and for the A3090 (to establish the position prior to the introduction of traffic calming measures).

Lengthsman

3005. Cllr Chris Ling reported that the Lengthsman’s next visit to the parish is Wednesday 22 January 2020. He has been asked to clear the drainage grips on Pound Lan and Knapp Lane; and clean the bus shelters and footpath from Knapp Lan to the Potters Heron.

Parking on Jermyns Lane

3006. Cllr Kate McCallum noted that parking is occurring on both sides of Jermyns Lane: this is presumed to be walkers’ cars. The Council shared her concern about the dangers of this. Cllr Martin Hatley noted that funding is available to improve access to the countryside near to National Parks and he can discuss this issue with Graham Smith of Test Valley Borough Council.

Borough Councillor’s Report

3007. Cllr Martin Hatley reported, as Borough Councillor.

Further to the construction of two bus shelters funded by Test Valley Borough Council. There are now funds for a further two at the White Horse and another at the Potters Heron. Cllr Hatley is researching how to initiate the construction of these using s106 funds. In due course he will advise the Council whom to contact at Hampshire County Council. This project will be taken forward by Cllr Chris Ling.

There has been a change of the case officer handling the planning application at Redburn Farm, as the original officer has left Test Valley Borough Council.

Confidential Minutes

3008. *The Council passed a resolution in accordance with the Public Bodies (Admission to Meetings) Act to exclude the public and press for discussion regarding the following matters, where publicity might be prejudicial to the special nature of the business:*

- *The Lease for the carpark etc at Morleys Green (Minute 3009)*
- *The contract of employment for the Clerk (Minute 3010)*

RESOLVED

Lease of Carpark etc at Morleys Green

3009. **Confidential**

Contract of Employment for the Clerk

3010. **Confidential**

Next Meeting

3011. The next Meeting will be held on Monday 10 February 2020.

Chairman

Date