Minutes of a Meeting
Held on Saturday 6th April 2019
Council Office, Lyric Theatre, Dinnington.

Present: David Smith (Chairman), David Dixon (Vice Chairman), James Simmonds, David Johnstone, Pauline Davies, Steve Moore, Linda Banham, Pam Cotton, Rachel Gyte and Brian Keeley and Brenda Keeley

Apologies: Andy Milner

In attendance: Andrew Towlerton (Neighbourhood Planning Consultant and Secretary).

1. To consider the minutes of the meeting of the 23rd February 2019

These were confirmed as an accurate record.

2. To receive an update on progress with the revised plan, including the use of images.

A Towlerton confirmed that the vast majority of the draft revisions to the Plan following the consultation on the draft Plan had been undertaken. He explained that it had been suggested that images should be included to underline some of the key issues and generally improve the visual attractiveness and distinctiveness of the Plan. He had already received some from David Dixon, and was keen to receive others. He asked that if members of the group had any suggestions could they please forward them to him asap.

D Dixon explained that he had undertaken a survey of hot food takeaways in the Parish. He estimated that between a quarter and a third of shops in the Town Centre were hot food takeaways, plus there was about a dozen and more within 500 metres of a school. He was thanked for this, especially as the information would be useful for the Plan.

3. To confirm progress with the supporting documents

- Strategic Environmental Screening Report.
- Basic Conditions Report.
- Local Character Buildings and Sites.
- Local Green Spaces Supporting.
- Hot Food Takeaways.

There were a number of documents that would need to accompany the Plan when it was submitted to Rotherham MBC, it was explained. These were listed above. A progress report was provided on each one. Drafts had been prepared for each one bar for the Hot Takeaways one which was under development.

4. To receive an update on the former CISWO site proposed Local Green Space.

A wide-ranging discussion took place on this issue. An update was provided including on discussions with the planning agents representing CISWO. It was noted that its development for housing was the subject of a legal ruling, which while outside of the scope of a Neighbourhood Plan, if approved would also have implications for the proposed designation of part of the site as a Local Green Space. After discussion, it was agreed to remove the proposed allocation of the site for local green space but make the policy position of the community clear.
in the document, notably that a minimum of 40% of the site should be retained as local green space.

5. **To confirm next steps, including submission of the draft Plan to Rotherham MBC.**

A Towlerton agreed to prepare a copy of the revised plan available in electronic and paper form around two weeks before the next Steering Group meeting for consideration by members of the group. The aim would then be to approve this at the next meeting of the Steering Group, prior to its formal approval by the Town Council and ‘submission’ to Rotherham MBC. Reference was also made to the FaceBook page and the other communication/consultation mechanisms and the need to keep these up to date.

6. **To receive a report from the Sports and Leisure Centre Group and consider next steps, including a feasibility study and its funding.**

D Dixon provided an update. He confirmed that a bid to Sport England was being progressed. Its progress may be delayed by the impact Brexit was having on decision making within the Government.

He also reported that a meeting of the sub group with representatives from Rotherham MBC’s Planning, Public Health and Sport and Leisure teams was to take place on Tuesday. This would provide an opportunity to explain the proposal and seek their support for it.

7. **Any other business.**

A bid had been made to Homes for England to take forward the affordable bid. An initial assessment of the bid had been undertaken by the funders. This was very favourable. They had asked for a few changes and points of clarification. These were mainly minor. They had asked, however, a Community Land Trust be established to set up and manage the site in the long term. Its establishment could form part of the bid. The Group discussed the merits of establishing a Community Land Trust and agreed that it was a good idea in principle. Cllr D Smith agreed to discuss the principle with the Town Council.

8. **Any other Business**

There was no other business.

9. **To confirm the date of the next group meeting**

It was agreed that this should take place on Saturday 18 May 2019 at 10.00 a.m. at the Town Council Offices. Cllr D Smith said that he would ensure that the room was open for this meeting.