## MINUTES FROM THE MEETING HELD ON WEDNESDAY 10<sup>TH</sup> APRIL 2019 AT 7.30 PM IN THE KING EDWARD VII MEMORIAL HALL MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING ON 8th May 2019

Present:	Parish Cllrs P Heslop (Chairman), D Coole, C Eyre, S Kennedy, A Lockhart, A Newell (from item
	6), N Shah, A Wilson, TVBC Cllr G Stallard (Until item 9)
	Minutes – C Emmett, Parish Clerk

1	Apologies for Absence Cllr Williams, TVBC Cllr Flood, HCC Cllr Gibson	
2	To receive and accept declarations of interest Nil.	
3	Public Participation Nil.	
1	1. To approve the minutes of the Annual Parish Meeting held on 13 <sup>th</sup> March 2019.	
	Approval was proposed by Cllr Wilson, Seconded by Cllr Coole. Approved by all and signed	
	by the Chairman.	
	2. To approve the minutes from the meeting held on 13 <sup>th</sup> March 2019. Approval was	
	proposed by Cllr Kennedy, Seconded by Cllr Eyre. Approved by all and signed by the	
_	Chairman.	
5	To receive the Clerk's progress report since the meetings held on 13 <sup>th</sup> March 2019	
	1. Parish Council Meeting	
	6.1.e. 19/00518/TREEN. Virginia Cottage. Submit No Comment. <b>Complete 14/2</b>	
	7.1. Cllr Grant acceptance return. Submitted 14 Mar 19.Complete (Cash in bank on 1 Apr 19)	
	8. Cllr Flood to confirm Cow Down Solar Farm consultation process and any benefits realised.	
	14 Feb 19 copied extracts from Jan and Feb 18 Minutes to Chairman. <b>Ongoing</b>	
	8. Harewood Forest Incinerator. PC wishes to liaise with Longparish and Barton Stacy PC.	
	Request one of their PC briefs UC PC at next meeting. Spoken to and emailed both P Clks 14/2.	~
	Nil available however Cllr Lovel has agreed with the Chairman that she will come on 8 May 19.	Clł
	Complete	
	11.1.c. Playing Field Inspection & Jetty. Request PlaySafety for accompanied inspection and	
	include Jetty as equipment at BBPF. Email sent 14/3. Awaiting date. <b>Ongoing</b>	
	11.2.b. Weed Membrane in AVPF. Speak to new contractor for advice/cost of removal. R Dobbs	
	emailed 14/3 and discussed on 10 Apr. Pending inspection and reply.	
	12.1.a. Removal of Laurel at bottom of Brook Way. All Clirs to visit and consider. <b>Complete</b>	
	13.1.b. Footpath Bury Hill Ring. Contact Countryside N for update. Email sent 14/2. Pending	~
	reply. Clerk to hasten	Clł
	12.2.b. BBPF Boundary. Request solicitor notify Evans and Partridge of boundary issue. SW of	
	PB has spoken estate agent. <b>Complete</b>	
	12.2. Replacement of Trees on Land N of Pill Hill Brook. Confirm ownership and advise Cllr for	
	draft letter requesting action. Chairman has sent letter. Response awaited. <b>Complete</b>	
	13.3. Street Lighting on Junction Foundry Rd/Salisbury Rd. Advise AA PC of observation.	
	Complete	
	14.2. Cllr SK to raise the matter of heating the Village Hall. <b>Complete</b>	
	15.1. Donations. Confirm rules re Citizens Advice request. Grant Award Policy sent to Cllrs with	
	the view that unless they can demonstrate number of parishioners to benefit it is outside scope.	Clł
	<b>Complete</b> Clerk to liaise with Citizens Advice regarding numbers.	
	2. Annual Parish Meeting	
	Item 3. Advice to be sought from new GM contractor regarding weedkillers and methods of	~
	preventing growth into the adjacent garden. Complete	Clł
j	Planning	
	1. Planning sub-committee to report on the following applications:	
	a. 19/00133/FULLN Balksbury House. Revised design 26 Feb 19. TVBC Planning	
	Officer 18 Mar 19 recommended approval on 18 Mar 19. Application will be heard at the	
	NAPC meeting to be held on Thursday 18th April, 5.30pm start. Chairman to attend and	1
	speak	1
	b. <b>19/00181/FULLN Poplar Vale</b> . Objection submitted on 14 Feb as agreed at last	
	meeting Not approved by TVBC.	
	c. 19/00411/FULLN 4 Taskers Drive. Single storey rear and two side extensions	
	(revised scheme). No objection submitted.	
	d. 19/00518/TREEN. Virginia Cottage, UC. 2 x Yew prune, shape and reduce height.	
	No objection submitted	
	e. 19/00591/FULLN. 4 Bury Hill Farm. Installation wood burner flue. No objection	
	submitted	1

	<li>f. 19/00629/FULLN. Fishing Cottage Annexe. Single storey extension. Objection submitted with comment.</li>	
	g. 19/00673/TREEN. The Old Malthouse. Crown and reduce 5 x trees No objection	
	submitted h. 19/00653/FULLN. 107 Bury Hill Close. Two storey side extension. No objection	
	submitted i. 19/00683/FULLN. Saxley Farm. Erection of building for agricultural storage and	
	family horses No objection submitted	
7	Neighbourhood Development Plan Steering Group Report.	
	<ol> <li>Steering Group. Cllr Eyre stated that he has arranged for aerial shots of village views to augment the report and thanked the parishioners involved. A draft application for the 'Locality Grant' has been drafted in preparation for bidding to open on or about 16 Apr 19. Clerk to submit. The SG is still aiming to have WG inputs for the draft by end of May 19.</li> <li>Built Environment WG. Cllr Lockhart reported that further direction on the DJN guidance is</li> </ol>	Clk
	needed and Cllr Eyre will assist at their next meeting.	
	3. Environment and Countryside WG. Cllr Shah reported that the WG was now focussing on the evidence area recommended by DJN and had produced a draft of UC 8 and others in progress. Cllr Flood had responded by email on the dichotomy of the overlapping 'Local Gap and Settlement Area' boundaries and has been advised that the settlement boundary designation and the local gap boundary shouldn't overlap [they do] so the question of which has more weight (in terms of planning balance) shouldn't come up. Any development in the local gap shouldn't fall within a settlement boundary. However, the local gap designation doesn't prevent development but does look to make sure that if there is a proposal it doesn't	
	impact on the integrity of the gap. That is where the input of landscape architects are key. She will discuss it further with the senior policy officer.	MF
	4. <b>Community Facilities, Business &amp; Transport WG</b> . Cllr Coole reported his WG were having	
	difficulty getting a list of all local businesses as TVBC were not happy to provide it. It was suggested another contact be used.	DC
8	Borough Councillor to provide a monthly report Cllr Stallard reported:	
	<ol> <li>He would arrange a Cllr Viewing Panel in advance of the NAPC meeting on 18 Apr 19.</li> <li>Will draw Cllr Flood's attention to the Parish Council's position on the Planning application for Fishing Cottage Annex.</li> <li>His view, despite comment to the contrary in the local paper, that the facilities, particularly the</li> </ol>	GS
	pool in the re-opened Leisure Centre were a great improvement.	
	4. At the full Council meeting on 10 Apr it had been agreed to reform the Planning Committee structure and abolish the over arching Planning Control Committee allowing final decision at	
	<ul> <li>Area Committee level.</li> <li>5. TVBC Charges. The late announcement, in March 19, of increased charges was regretted but was due to staffing issues. On:</li> <li>a. Dog Waste Bins, raised to £200 per bin pa. TVBC is unable to vary the offer because</li> </ul>	
	<ul> <li>most of the PC using the service require it more frequently than contracted for.</li> <li>b. Sports Fields Grass Cutting and GM Services. A proposed flat annual rate charge, rather than per cut as in carried out as in previous years. TVBC offered a year's delay to honour the existing arrangement. This would mean charging by cut this year on the understanding that the PC will move to the new basis next April (2020), as it is a better reflection of the capital and other investment TVBC must make to deliver the service.</li> </ul>	
	<ul> <li>They were caught by a dry summer 2018 requiring significantly fewer cuts.</li> <li>6. Cow Down Solar Farm. 14/00949/FULLN   Development of solar photovoltaic panels, Cllr Flood reported by email that the Planning Admin team will investigate whether Upper Clatford was consulted about this application and if not why not but am unlikely to receive an answer until next week. The site extends across three parishes. She will revert on receiving a response. It was noted that approx. £100k in Council Tax was due annually but there was not benefit to the Parish.</li> </ul>	MF
	The Chairman noted this was Cllr Stallard's last Parish Council meeting and thanked him for his support and work while serving as one of our Ward Councillors and offer best wishes for the	
	future. Cllr Stallard left the building.	
9 10	County Councillor to provide a monthly report No report submitted. Governance Prior to the meeting the Cllrs had been asked to review the main governance	
10	documents and propose any amendments or proposed acceptance. Clir Kennedy expressed some concern about the size (length) of the Standing Orders and Financial Regulations it was accepted that these were comprehensive templates provided by NALC. No amendments were recommended, and acceptance of the policies listed below was accepted by all:	

	1.	Standing Orders		
		Financial Regulations		
	3.	Risk Management Policy		
11	Fin	ance:		
	1. To receive and approve the financial statement for 1 <sup>st</sup> March – 31st March 2019. Cllr			
		Eyre proposed acceptance of the statement provided, seco	nded by Cllr Kennedy. Approved	
		by all. The Chairman then signed the statement.		
	2.	To receive and approve the annual financial statement		
		2019. The reconciliation of the account for FY 2018/19 was		
	3.	Approve payments to be made. The following payments		
		Chq No. Payee	Amount	
		2077 SJ Stephens Associates	£354.00	
		2078 CPRE (Subs)	£36.00	
		2079 C Emmett (salary & expenses)	£358.90	
		2080 HMRC (PAYE)	£86.60	
		Total	£835.50	
		Card Transactions Made in Mar 19 Several payments	were made by card at the end of	
		Mar 19 as approved at the list meeting and listed below:		
		14/03/2019 PV118 Land Registry (Old cress bed Title)	£3.00	
		15/03/2019 PV119 Curry PC World (Printer & Ink)	£165.98	
		19/03/2019 PV120 TVBC (Bins 01/04/18-31/03/19)	£386.40	1
		25/03/2019 PV121 TVBC (GM Oct - Mar)	£166.78	1
		25/03/2019 PV122 SSE (Pavilion utility)	£46.50	
		Total	£768.66	
	4.	Annual Audit. Sections 2 & 3 of the proposed AGAR had		
		review and approval at the May meeting following the interr		
		drew attention to the need to explain the significant variatio		
		previous year. This is on the variations sheet. There was a		
		as they are more than 2 x Precept. This reduces to less th		
		earmarked reserve into account and will be reduced further		
_		and is the reason for not increasing the precept for 2019/20	).	
2		ying Fields		
	1.	To report the Monthly Monitoring of Play Park Equipme		
		a. Cllr Wilson reported no issues found with equipments		
		commented on the some movement on matting repairs	. Await Playsafety report.	
		<b>b.</b> Cllr Williams was absent and had yet to report.		C٧
		c. PlaySafety Ltd Annual Inspection. PlaySafety have		
		accompanied visits at additional £42 per site and inclus	sion of the jetty. The Inspector will	
		make contact in late Apr with his planned visit dates.		
	2.	Anna Valley Playing Field. Awaiting feedback from the ne	ew GM contractor about the	CI
	_	exposed weed matting. Clerk to liaise		
	3.	Balksbury Bridge Playing Field. Has been lightly cut on	Fri 5 Apr. Contractor alerted to	
		need for good cut prior to May Fayre		
	4.	Sports Field		
		a. UCYFC Request to Extend Season. Cllr Coole report		
		extend the season to cater for outstanding matches. A		
		b. GM Offer. Recommended acceptance of TVBC GM c	ost offer and noted they would	
		need a key for tractor access. Clerk to arrange copy.		CI
		c. Clatfest 22 Jun 19. PTA have requested access on 2		
		ordinated with UCYFC. High Barrier key will be needed		
		d. Andover Royals Secretary has requested use of field	Sep 19 – Apr 20. Cllr Coole will	DC
		liaise further.		
		e. Waste Bin. Cllr Heslop asked if there was a need for	a further waste bin at the field. Cllr	
	_	Coole agreed to look into the matter		DC
	5.	Dogs in Play Areas. The Clerk reported that he had had		
		unhappy that the Coronation Field (AVPF) has had its NO I		
		parishioner had made a request to train dogs in the hard co		
		these are all childrens play areas that was not permissible.		
		top of the sports field might be sectioned of if there was add		
		should contact the Clerk or Cllr Coole if they would like this		
3		es and Open Space Trees		

a. Survey The survey report has recommended the following and the Clerk is requested to obtain quotes for the works.     i. The most significant trees are a fine mature beech (T632) and a tail ash (T631). Although a branch recently broke out from the saft, both trees are showing good vigour with no sign of any basal decay and no tree work has therefore been recommended other than very minor crown lifting for the beech to prevent obstruction of the path and road.     ii. The ash (T640) has twin stems with the eastern stem leaning over the path towards the road. Reduction of this stem is recommended to reduce any risk of break out and to encourage the straighter. western stem to dominate in the luture.     iii. Garden prunings have been dumped in the area. Whilst this may be unsightly, it will not affect the health of the trees.     iv. Removal of 2 asplings recommended on map.     b. Removal of 2 asplings recommended on Parker Bullen regarding possible charges agains the Chail Pt tand Coronation Field. He had confirmed they did not tapply, and Land Registration should procees. Confirmation of action is awated.     b. The Clerk was requested to start the process for The Green as previously agreed.     B. Dury Hill Ring. Countryside N are awating comment from Historic England as agreed before taking this further. The Clerk was advised that the back ownored of the path had faile in places and could become a hazard. He also wondered if the path could be widened but was advised that the specified with need only be 1.5m.     Road Safety Clins robes and cluth decord Manor on Red Rice Rd. It was agreed that the Clerk should produce a later the wass gread to take Clin was agreed to the Clerk was advised that the specified with need only be 1.5m.     Foropath 2. Clif Eyre observed that the barbed wire fence on the upside of the path had faile in places and could becom damor on the Rice Rd. It was agreed that the Clerk should produce a later to householders asking for their assistance in stopping this.     Clir Weel t			
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NS for NDP WG		
10. 1Apr. Barton Stacey PC. Wheelabrator email group update. Copied to Cllrs		
11. 1 Apr. TVBC. CIL Bidding 2019. Copied to all Cllrs. Clerk to clarify scale v s106.*	Clk	
12. 3 Apr. TVBC. Minutes - Northern Area Planning Committee - 28 March 2019		
13. 3 Apr. HALC. Governance and Accountability Practitioners Guide. Copied to Fin Ctee		
members.		
14. 3 Apr. Parishioner. Waste wood from bench repairs on Upper Clatford Green. Carpenter contacted and will remove on return to UK.		
15. 3 Apr. TVBC. Notification of Election Nominees. All 7 nominees for Upper Clatford PC (existing Cllrs less C Eyre and A Newell) elected as uncontested. Current Council remains in place until 7 May 19		
16. 4 Apr. TVBC. NDP Update. Sent to Cllrs		
17. 9 Apr. TVBC. Committee Notification Balksbury Bridge House 5.30pm 18 Apr in the Upper Guild Hall. Copied to Chairman. Cllrs requested copy*	Clk	
Councillors to request any items to be included within the agenda for the Meeting to be		
held Wednesday 8 <sup>th</sup> May 2019		
Co-option of C Eyre		
Harewood Forest Incinerator		
Meeting Closed at 9.35 pm		