



Newton by the Sea Parish Council

Clerk to the Council: Jan Anderson

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MEETING OF THE PARISH COUNCIL

WEDNESDAY 18th March 2026 at 6pm St Mary's Church, Low Newton

OPEN TO THE PUBLIC

The Parish Council may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

1. Public Questions.

2. Declaration of Member's Interests. Members are invited to disclose any Disclosable Pecuniary Interests or other personal interests they may have in any of the items of business on the agenda in accordance with the Code of Conduct.

3. Apologies for absence:

4. Minutes of the Parish Council Meeting 21st January 2026:

5. Matters arising from the Parish Council Meeting 21st January 2026:

- a. 005/26a - Parking, parking permit and bin storage issues at Doray, High Newton – Parking permit issued.. PC would like the bin store to be moved off the common land, and also query location of missing post. Clerk has spoken to owner. Update.
- b. 005/26b – High Newton Tree Preservation Order Application – Application has been submitted. Site visit to take place.
- c. 005/26c– Approach to the Apartment Group to improve road safety on approach to High Newton – Update from Cllr Hellmann.
- d. 005/26d– Approach to NCC site visit of High Newton Car park plan to improve pedestrian safety – A site visit has been requested – Update.
- e. 005/26e- Dangerous drop at road edge at South side of Allansford Bridge. Graham Bucknall has visited site and works are to be done.
- f. 005/26g – Wheeled waste bin outside The Willows, High Newton – Update. The Clerk had sent third request to owner – Update.
- g. 005/26i – Unsightly and potentially dangerous waste bins and boarding on verge outside Newton Cottage, High Newton. Letter sent to owner – Update.
- h. 005/26j – Road flooded in Lamberts Lane. This was reported to NCC and the flooding eased but the problem has returned and has become a regular problem. Cllrs discussed this matter in detail. There is a culvert under the road in

which water seems to back up. Cllr Pattison said she would speak to Graham Bucknall about this, and further complaint made by Clerk – Update.

6. 2026/27 Financial Matters

a) Account Balance as at 14.1.26	£3,433.32
b) Spent and received since 21st January 2026:	
Mrs JM Anderson	£318.08
PAYE	£74.00
Payment to Internal Auditor (Donation to Smile Train in lieu)	£30.00 (Not cashed)
Stableyard Landscapes (Dec)	£60.00
Royal British Legion (wreath)	£30.00
Scottish Power (Defib)	£56.69
PAYE	£73.80
c) Payments received:	
None.	
Account Balance as at 14.1.26	£2820.75

d) Cheques and other payments required:

Mrs J. Anderson SCP 9 - 8 weeks 21-1-26 to 18-3-26 3Hrs/week (from 16.10.24) £14.13/hr = £41.07/week	
8 weeks pay =	£328.56
NOTE: Hourly rate increased by National Pay Agreement with effect 1.4.25. new rate £14.13.	
Cheque payable to Mrs Anderson (£328.56 + expenses £15.30 - PAYE 65.80)	= £278.06
PAYE cheque	= £65.80

e. Uncashed Cheque

The cheque made out to Smile Train for £30 as a donation for carrying out the PC;s internal audit in 2025 remains uncashed and is presumed lost. Councilors are asked to consider formally cancelling cheque and re-making payment of £30.

7. Procedural Matters

a. DRAFT IT Policy – A new requirement ‘Assertion 10’ is going to be part of the AGAR return for 2025/26. This requires an IT Policy to be adopted by the PC before the end of March 2026. A Draft Policy based on a model provided by NALC is attached as Appendix A for discussion and agreement.

b. New PC website – The current PC website run by NALC will be closed down on 31st March 2026. The Clerk has set up a new site maintained by Hugo Fox and most PC documents have been transferred. It is recommended that the PC set up the site with a .Gov.UK address, and have a new Gov.uk email address for the Clerk. This will incur a small additional cost (tbc at meeting) which is more than offset by the website being run for free for the first year. To discuss date of launch, Gov.uk addresses, and decision.

8. County Councillor Report by Wendy Pattison – Reports for February and March previously circulated.

9. Planning

23/00519/ENDEVT – New ‘Glasshouse’ at Newton Hall. Matter being looked into by NCC Planning Enforcement. Update requested.

24/00411/LBC – Listed Building Consent for replacement of 2no stone chimney stacks above ridge line. Newton Hall, Newton by the Sea, NE66 3DZ. Application REFUSED 17th June 2024. Progress report requested.

24/03273/FUL Inspectorate Ref: APP/P2935/W/25/3371690 - Residential annex to be used ancillary to main dwelling. Linkhouse Farm Newton-by-the-sea Alnwick Northumberland NE66 3ED. The PC had no objections to the original application. The appeal commenced on 8th September 2025. All representations must be received within 5 weeks of this date (13.10.25).

25/03463/FUL – Re-submission of planning application 24/03244/FUL Single garage and hobbies room over. Dormer to southwest, small single storey extension and dormer windows. 5 Boatman’s Place, Newton by the Sea NE66 3EJ The PC had no objections to this application.

25/04550/FUL - The National Trust Lookout Cottage, Newton by the Sea. Upgrade of field track including provision of parking area. The PC had no objections to this application. Application GRANTED 3rd March 2026.

26/00332/VARYCO - Land South West Of Lamberts Lane B1339 Junction Lamberts Lane Embleton Northumberland -Variation of Condition 2 (Approved Plans) on approved application 20/04103/FUL in order to provide front and rear dormers to provide more natural daylight to the office areas and addition of solar panels to South elevation to improve the sustainability of the building. The PC had no objections to this application.

26/00661/FUL – Haven Cottage, 12 Boatman’s Place, Newton by the Sea, NE66 3EJ. Construction of rear single-story extension. Comments invited until 17th March 2026.

10. Highways - None.

11. Northumberland Coast National Landscape Matters

a. Update - For information.

b. Dark Skies project – Raising awareness on light pollutions, and helping residents and businesses to retrofit dark sky friendly outdoor lighting. A request has been received from Theia Batchelor, the Project Officer, to attend a PC meeting to talk about the project and streetlighting works.

12. National Trust Matters

a. Update – For information,

13. General: -

a. ‘Giving Box’ for donations to the Parish Council — Agreement of wording for signs (draft previously circulated) , and location of signs.

b. Invitation to become Friends of the North East Memorials project – Cost £15 minimum donation. For discussion/decision.

c. NCC Libraries Consultation – Consultation on many aspects of the service open until 13th April. For discussion and decision on response (if any).

14. Embleton Joint Burial Committee (EJBC)

a. Update.

15. Correspondence/Meetings/Urgent Business

Query about flying drones on Brunton Airfield late Aust/September– referred to Cllr Bridgeman.

Macmillan Mighty Hike 5th & 6th September 2026 – Advising of event, use of PA systems, litter control etc.

Alnwick Medical Group – PPG newsletter.

Keep Britain Tidy – Spring clean action 13 to 29th March.

NCC Funding available from Environment and Climate Fund.

National Trust Community Newsletter Winter 2025.

Feedback from NCC Town & PC Spring Conference.

16. Items for next agenda

17. Date of next meeting:- 6pm 20th May 2026 – This will be the Annual Parish Meeting and Annual Parish Council meeting.