

Great Milton Parish Council

Parish Clerk: Mr T Darch

Email: contact@clerkgreatmilton.co.uk

Website: www.great-milton.co.uk

14th May 2018

To the Chairman and members of Great Milton Parish Council

Dear Councillor

I hereby give you notice that the Annual Meeting of Great Milton Parish Council will be held in the Pavilion on **21st May 2018** at **7.30pm.**

Public and Press are welcome to attend.

Yours sincerely,



Mr Timothy Darch

Clerk & Responsible Finance Officer to Great Milton Parish Council

The Annual Meeting of the Parish Council

01/18 To Elect a Chairman

02/18 To Elect a Vice-Chairman

03/18 Review of existing Committees:

- The Sheppard Trust –
Simon Cronk, Jane Willis
- The Hard Surface Play Area Committee –
Susan Read, Jon Devitt
- Great Milton Recreation Ground Management Committee -
Andy Noble, Michele Block
- Neighbourhood Watch –
Jola Miziniak
- The Kent & Couling Charity –
Simon Cronk, Cynthia D'Anger, Tricia Treanor
- The Old Field Charity –
Hazel Hand, Niki Patrick

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To the Chairman and members of Great Milton Parish Council

Dear Councillor

I hereby give you notice that the Meeting of Great Milton Parish Council will be held in the Pavilion on **21st May 2018** at **7.45pm.**

Public and Press are welcome to attend.

Yours sincerely,



Mr Timothy Darch

Clerk & Responsible Finance Officer to Great Milton Parish Council

AGENDA

01/18 Apologies for Absence

02/18 Variation of order of business

03/18 Declarations of member's Interest (if any)

To receive declarations of interest in matters on the Agenda.

04/18 Matters to Report

Report from Police and/or County / District Councillors (if in attendance).

05/18 Correspondence and Public Discussion

To receive items of correspondence and take questions from the public.

A resident has raised the issue of speeding through the village via e-mail, raising recent 'near misses' on Church Road and Thame Road. A speed warning sign or speed camera are suggested. The issue of speeding motorcycles on the A329 is also raised: in the past the police have acknowledged that a problem exists but they apparently do not have the resource to deal with it.

Proposed housing development at Hughendon M40 Garage, Milton Common.

Michael Tomkins of K2 Developments will give a short presentation on a proposed planning application for a small housing development on the Hughendon M40 Triumph site at Milton Common.

06/18 Planning Applications

A

To give consideration to the following planning applications received from SODC: P18/S1184/HH (Demolition of an existing single-storey conservatory and erection of proposed 2-storey front and side extensions and single storey rear extension and outbuilding. Yew Tree Cottage Lower End Great Milton OX44 7NF)

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- B To review any planning decisions received and any outstanding planning matters.
P18/S0273/HH (new detached garage. 5-6 Priory Bank Church Road Great Milton, OX44 7PA). Planning permission has been granted for this application.
P18/S0792/A (Advertisement Consent: Proposed signage, The Oxford Belfry Hotel London Road Milton Common OX9 2JW). Planning permission has been granted for this application.

An appeal relating to application number P17/S3619/FUL (Retention of Staff Accommodation Static Caravans: The Oxford Belfry Hotel, London Road, Milton Common, Oxon OX9 2JW) has been deposited with the District Council as Local Planning Authority. An appeal has been made to the Secretary of State against condition(s) imposed on the above planning permission. The Parish Council responded as follows on the initial application:

At a meeting of Great Milton Parish Council, it was decided that we would recommend that this application should be refused. The original application was granted for a two-year period while this application seeks renewal for three years which is excessive given that the caravans are unsightly and close to residential houses. We would support a renewal for two years from the date the caravans were first installed (July 2017).

07/18 Minutes of the previous meeting

To approve and sign the minutes of the Annual Parish Meeting and the monthly meeting of the Parish Council, both held on Monday 16th April 2018.

08/18 Financial Resolutions

- A To authorise cheques for payment:
Tim Darch. Salary, Tax and Expenses. TBC
Jonathan Dudley. Bulletin production. TBC
Green and Growing. Grass cutting May: £582
Came and Company. Great Milton Parish Council - Insurance Renewal. £354.90
The Maple Tree. Donation towards operating costs (as agreed at Minute 53/18): £500
- B Internal Audit Report
To receive the internal audit report from Matthew Hale, Internal Auditor.
- C Annual Governance and Accountability Return for the year ending 31st March 2018
To review and sign sections one and two of the annual return in advance of publication and Exercise of Public Rights period (scheduled for 4 June to 13 July 2018).
- D To note the receipt of the refund of £890.40 due to the Parish Council from HMRC having paid the Clerk's tax rebate via PAYE.
- E To note the annual increment in the Clerk's salary from April 1 2018 from £4,813.04 to £4,992.86 per annum, as agreed by the National Association of Local Councils.
- F To note the Parish Council's proposal to close the Santander Business Account and to obtain the signatures/photo ID of Cllrs Harrod and Fewell for this purpose.

G To note submission of the application for refund of £1379.60 VAT incurred between April 1 2017 and March 31 2018.

09/18 Parish Clerk and Councillors' update of matters in hand

- Verge cutting has begun. Unfortunately a bench adjacent to the school entrance was damaged during mowing: this will be replaced by the contractor.

10/18 General Data Protection Regulations

The Parish Council has re-registered with the Information Commissioner's Office, its membership apparently having lapsed some time ago. There remains uncertainty over whether the Clerk can be appointed Data Protection Officer: a relaxation of the legislation has been proposed to remove the requirement for Parish Councils to appoint a DPO.

Approval of various policies and other documentation relating to GDPR is sought.

11/18 Great Milton Bulletin: potential changes to format

A verbal update on the number of forms received will be provided at the meeting (55 at the time of writing), and further discussion held on the future format of the village magazine.

12/18 Great Milton School: land for new modular classroom

The detail of the draft lease for the land upon which the modular classroom will be located is currently under consideration.

13/18 'Expressway Action Group'

To discuss Great Milton's participation or otherwise in a poster campaign publicising issues surrounding the routing of the proposed Oxford-Cambridge expressway.

14/18 Neighbourhood Plan

To discuss a potential Neighbourhood Plan for the village.

The next meeting of Great Milton Parish Council will be held on Monday 18th June starting at 7.30pm in The Pavilion.