

# **Broughton Parish Council**

**Clerk to the Parish Council:  
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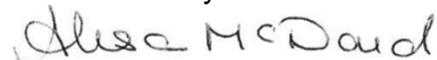
29<sup>th</sup> April 2021

Dear Sir/Madam

A meeting of Broughton Parish Council will be held at Broughton Village Main Hall on Thursday **13<sup>th</sup> May 2021 at 6:00pm** for the purpose of transacting the undermentioned business.

This being the annual meeting of the Parish Council, business to be preceded by the election of Chair and vice-Chair for the ensuing year.

Yours faithfully



Clerk to the Parish Council.

## AGENDA

1. Apologies.
2. Election of Chair and Vice Chair for ensuing year
3. Declarations of Interest.
4. Minutes of the meeting of Broughton Parish Council held on 21<sup>st</sup> April 2021, to be approved and signed by the Chair.
5. Public right to speak – (maximum of five minutes)
6. Matters arising from minutes.
7. Correspondence
8. Report from unitary councillor – *to be submitted in written form*
9. Appointments to outside bodies and committees.
10. Election of internal auditor.
11. Insurance renewal.
12. Scheme of Delegation amendments.
13. General interest items.
14. Date of next meeting – TBC.
15. Any other matters that Chair considers to be urgent.

**This meeting will take place under strict covid guidelines, therefore if any member of the public would like to attend, please contact the clerk prior to the meeting so additional socially distancing measures can be put in place.  
Face coverings must be worn unless an exception applies.**