

# STALISFIELD PARISH COUNCIL

Minutes of the **Meeting** of the **Parish Council** held on **11 April 2018** in Stalisfield Village Hall.

Present: Cllr Cat Horn (Chair), Cllr Tracy Dove, Cllr Ian McKay and Cllr Nina Williams; and Mrs Wendy Licence (Clerk)

## 1. Apologies

Cllr Horn reported that Cllr McKay has resigned and thanked him for his sterling work for the village both as a Councillor as well as in other aspects of village life.

Mr McKay left the meeting.

Apologies had been received from KCCllr Andrew Bowles (at another meeting) and SBCllr Colin Prescott; apologies noted.

## 2. Declarations of interest

None were declared.

## 3. Minutes of the Parish Council Meeting held on 22 January 2018

Cllr Horn read the minutes of the meeting held on 22 January 2018 and Councillors **AGREED UNANIMOUSLY** to accept them as a true record of the meeting. Cllr Horn duly signed the minutes as a true record.

## 4. Matters Arising from the Minutes

Defibrillator- Cllr Horn reported she had replaced the defibrillator battery and the defibrillator was in good order.

Bus services- Cllr Horn reported there was a change in the proposed cuts to the bus services and the letter from the Parish Council was not sent.

## 5. Public Time

No members of the public were present.

## 6. Planning Matters

There were no planning matters to consider.

## 7. Finance

### i. Councillor expenses

None were claimed.

### ii. Clerk's salary and expenses

It was **AGREED** to pay the Clerk 356.01 salary and £80.79 expenses, total £436.80 (cheque no 223) for period August 2017- March 2018.

### iii. Invoices

#### a) Tunstall Parish Council

It was **AGREED** to pay Tunstall Parish Council £10.00 (cheque no 224) being share Clerk's attendance at the KALC Governance and Policy Conference.

#### b) Mowing of the Village Green

It was **AGREED** to pay Mr Holtum £400.00 (cheque no 225) for the mowing of the Village Green 2018-19.

iv. Insurance- to consider quotations for the Parish Council insurance

Councillors considered the insurance quotations and **AGREED UNANIMOUSLY** to accept the quotation from Came & Co for insurance through Hiscox for £128.00.

**8. General Data Protection Regulations**

It was **AGREED UNANIMOUSLY** to appoint Mr John Payne as the Data Protection Officer.

**9. Arrangements for the Annual Parish Meeting**

Councillors agreed the Annual Parish Meeting will be on Wednesday 30 May at 7.30pm and the Annual Parish Council Meeting will start at 8.30pm. KCCllr Bowles and SBCllr Prescott will be invited to attend.

Cllr Horn said a citation needs to be drawn up for the presentation of the KALC Community Award and a gift purchased.

The Clerk reported she had received the certificate.

*ACTION 1: Cllr Horn to write an article for the Good News inviting residents to the Annual Parish Meeting and to ask for topics for discussion.*

*ACTION 2: Clerk to ascertain how much is in the budget for the Annual Parish Meeting.*

*ACTION 3: Cllr Dove to invite representatives from village groups to give a report to the meeting.*

**10. Any Other Business**

Cllr Dove said membership of ACRE needs to be renewed.

Cllr Horn said an invitation from the KALC Swale Area Committee has been received regarding a meeting concerning Gypsy and traveller issues. Stalisfield has had no experience of such issues.

An invitation had been received to the Mayor Making ceremony at Faversham, no one was available to attend.

There being no further business, the meeting closed at 8.11pm.

Signed as a true record of the meeting:

Chair

Dated: 30 May 2018