

AGENDA

Donhead St Andrew Parish Council

Full Meeting

Friday 12th July 2019 at 7:30pm

Donhead St Mary Village Hall

Councillors are summoned to a meeting called by:

Mrs Jessica Luck, Clerk to the Parish Council

c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES

donheadstandrewpc@gmail.com

8th July 2019

Jessica Luck

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

19.07.01 **Apologies** received/accepted and those present/not present.

19.07.02 **Declarations and Dispensations**

a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests

b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

19.07.03 **Public Participation and Presentations** - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.

19.07.04 **Approval of minutes:**

Full meeting - 10th May 2019

APCM - 10th May 2019

Interim meeting - 7th June 2019

PLANNING MATTERS

19.07.05 **Planning application** - 19/05552/FUL. Donhead House landscaping- Onsite visit deemed unnecessary so P.Cllrs to determine off plans, circulated previously.

19.07.06 **Applications determined** - see attached listing.

19.07.07 **Enforcement request** - Oakfield Tennis Court border planting - update

FINANCE

19.07.08 **Approval of payments information**

a. Retrospective payments - all from approved budgets:- see appendix 1

b. Clerk and assistant clerk expenses for approval - see attached listings

19.07.09 **Training for Clerk:**

VAT course to be attended by new clerk in September.

19.07.10 **Mobile phone purchase** - (For P.Cllrs approval). Mobile phone required for new clerk. Two quotes obtained for refurbished iphones, the most reasonable one being preferred.

19.07.11 **Donhead PC bank account debit card** - The P.Cllrs to approve the Clerk applying for a debit card. Only to be used in accordance with the PC's financial standing orders.

CEMETERY

19.07.12	War memorial maintenance - none currently required.	
19.07.13	Cemetery grounds: <ol style="list-style-type: none"> Mowing & strimming ongoing - no issues. General grounds Maintenance - ongoing. cremation plots - ongoing. Valuation Office query - update. 	
HIGHWAYS/Rights of Way		
19.07.14	Footpaths - Update on any footpath matters from P.Cnllr PMA.	
19.07.15	Pedestrian Gate Funds - P.Cnllr PMA to report any appropriate points where pedestrian gates could be installed. There are potential, Wiltshire Council area board funds available to assist with this.	
19.07.16	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
19.07.17	Other Matters - <ol style="list-style-type: none"> P.Cnllrs to confirm whether they can attend Cranborne Chase AONB planning training, details circulated previously. P.Cnllrs to advise any areas of training that they would find beneficial. The clerk to report responses back to Katie Fielding at Wiltshire Council. 	
Reports		
19.07.18	W. Cnllr Tony Deane	
19.07.19	Other reports: <ol style="list-style-type: none"> Chairman - confirmation of Donor's wishes concerning how £10k donation is to be spent - Update. Clerk - Training has been undertaken by new Clerk with Rialtas (accounting software). Would P.Cnllrs consider using the church as a future meeting place? Posters will be put up on village notice boards to assist in recruiting a new P.Cnllr to replace ex-P.Cnllr FS. 	
19.07.20	Correspondence -	
19.07.21	Public participation - for comments relating to the evening's agenda items and discussion.	
19.07.22	Date and time of next meeting: Full Council Meeting - 13 September 2019 at 7:30pm; Donhead St Mary's Village Hall Interim planning meetings as required.	