

Wellington (Som) Bowling Club

Report of the Executive Committee Meeting held on Friday 12th January 2024 at the Clubhouse.

The meeting opened at 9.30am

1. Members

<i>Role</i>	<i>Name</i>	<i>Initials</i>	<i>Role</i>	<i>Name</i>	<i>Initials</i>
President	Ann Cowling	AC	Admin Co-ordinator	Jay Merrell	JCM
Chair	Paul Kelly	PK	Bowls Co-ordinator	Graham Brown	GB
Treasurer	Phil Ellis	PE			
AsistantTreasurer	Derrick Alford	DA	Asset Co-ordinator	Alan Moore	AM
Functions Co-ordinator	Steve Lovell	SL	Admin. Assistant	Brian Wombwell	BW

2. Apologies: Phil Ellis (Derrick Alford deputised)

3. Minutes of Previous meeting

The minutes of the meeting held on the of 8th December 2023 were accepted as a true record.

4. Matters arising from previous There were no matters arising.

5. Chairperson's Report Paul Kelly

Paul had nothing to report.

6. Club President Ann Cowling

Over the Christmas period the Social, Bar and Catering teams have worked hard to give the members of the club an enjoyable time with the Bingo, the Christmas draw and two parties with guest artists plus the activities on Boxing Day. I do not always get the opportunity to thank them, therefore, I would like it noted that I wish to give my personal thanks to all those involved.

I was saddened to receive the news from Julia Stanton that her husband Lewin passed away on

Christmas Day. He was a long-standing member of the club taking on the roles as Fixture Secretary and Treasurer. Through ill health he had to give up playing bowls. Our thoughts are with Julia and family.

In the same week, the club received more sad news that Richard Fox also passed away on Boxing Day at Musgrove Park Hospital. He will be greatly missed by the people of Wellington.

7. Admin Co-ordinator's Report (Jay Merrell)

- On Clive's advice, I commissioned a full Rebuilding Cost Valuation. The full report was forwarded to the Executive under a separate cover. The estimate for a full rebuild it is £1,042,546 and our current 'Declared Value' for our Buildings insurance policy at this renewal is £1,353,795.
- The survey estimates a full rebuild would take approx. 22 months. The Business Interruption cover under our policy is £100,000 over 24 months. I may seek to increase this at next year's renewal.
- The club insurance has been renewed through Sutton Winson. It turns out neither the flat roof over the new extension nor the solar panels had been declared in previous insurance renewals. Because of this, the following conditions have been applied 'Flat Roof Condition - It is a condition under Section 1 - Material Damage of this Policy that any flat roof shall be inspected by a competent roofing contractor prior to the month of October each year and evidence of such inspection and any remedial work following such inspection should be kept and produced if requested by Us'. This is in addition to the Felt-on Timber Condition, which already applies. Also, following notice that the club has Solar Panels – the following condition has also been applied 'F037 Solar Panels Maintenance - Maintenance to be conducted by a Professional or competent member at ground level'. Despite these additions the premium remained £2,484.98, which is only a 5.9% increase on last year and compared well to several other quotes obtained by Clive.

- d) Paul and I have spoken with the Pétanque club. They know we cannot insure their shed and contents due to us not owning it, thus far they have been unable to insure it due to it being on our land but are still trying. They are content this is their own risk. They have £10 million public liability insurance.
- e) Somerset Council have advised that changes to rules regarding recycling for small businesses will be introduced before the 31st March 2027. Recyclable materials must be separated from general waste.
- f) We have contacted the private contractor who collects our bins and they have advised us that they collect the mixed rubbish from our premises and all the recyclable items are sorted at their premises. The contractor has not been contacted about this matter by any official body and will contact us if the new rules apply to us.

Reports by subgroups of the Admin Team

- a) **Webmaster (myself)**- NTR.
- b) **Publicity Officer** – Martin Speakman has kindly agreed to permanently take on the role of publicity Officer. Martin has done this job previously, and his efforts were highly successful.
- c) **Membership Secretary (Lynda Manning)**- NTR
- d) **Welfare Officer (Steve Lovell)**- NTR
- e) **Safeguarding Officer (Henry Richbell)**- NTR
- f) **Membership Secretary (Lynda Manning)**- NTR

8. Bowls Coordinator Graham Brown

Subgroup members reports :-

- a) **Bowls coordinators** report - January 2024
- b) **Fixtures secretary.** NTR
 - c) **Outdoor competition secretary.** NTR
 - d) **Selectors.** Initial meeting with the Outdoor Summer Selectors will take place Monday 29th of January.

Men's Captain (Eddie Dilly) - NTR

Ladies' Captain (Brenda Wilson) NTR

Friendlies Captain (Ian Hollingsworth) NTR

Indoor Secretary (Janet Moore)

- a) I am pleased to report that all Leagues are progressing well, and competitions are well underway.
- b) The Pairs final took place last week with Nick and Sue Channon winning the match on a tie-break down to the final wood.
- c) The Men's Singles final will be played on Sunday 14th January.
- d) We had a good number of entries for The Open Singles which will commence on 14th January. Unfortunately, there were insufficient entries for the Ladies Singles to go ahead.
- e) Certain Roll-up groups are struggling as some members are unable to play due to illness. I have tried to put members who have requested to play in a Roll-Up into groups that the Secretary has requested more players.

Outdoor competitions Secretary (Janet Moore) NTR

Coaches (Martin Speakman, Angie Moore, Janet Moore)

Richard Whiting has completed one round of his development program, which has been well received by those who took part. He intends repeating the program in the new year and has contacted potential members. One potential new member is currently undertaking coaching.

9. Asset Coordinator Report Alan Moore

- a) The outside light appears to be flashing, we will wait until it fails and then replace it with a new one.
- b) The rubbish in the space between the Inside rink and the Squash Club will be removed next week.
- c) The back gate has been repaired and is now opening and closing properly.
- d) The cracks in the ceiling of the club room will be repaired by Steve Lovell (may have to hire a scaffold).
- e) It was decided to purchase an Honours Board for the Indoor Rink and that it should be mounted in the Cub Room. The old wooden notice boards to be in situ.

10. Functions Co-ordinator Steve Lovell

- a) We have had a busy month regarding social events. We started with our Xmas Party on the 9th of December this was well attended by around 60 members, Teresa D entertained us once again and everyone I spoke to enjoyed themselves. Everyone enjoyed the supper of either ham or cheese salad, which was all prepared by Marg Nichols and Janet Lovell. Many thanks to both for their hard work. Whilst this was being prepared a few of us set up the tables and chairs.
- b) We then had our Christmas Bingo again which was well attended, as usual. The surprise of what is in your raffle prize always goes well.
- c) Christmas Draw - we sold £500 in tickets and all the money was spent on prizes (bottles of spirits to crock pots and cash prizes). Thanks to Alan & Janet Moore for organising this event.
- d) Pete & Marg Nichols and Alan & Janet Moore hosted boxing day. All went well, and money was made for the Social Fund, but I am unsure exactly how much.
- e) We did consider whether the New Year's Eve event should be on or off but in the end, it did happen, and we sold 40 tickets, but it was slow going. Once again Marg, Angie, and Pat, all worked hard during the day to get the buffet together for the evening. Many thanks to them again. The Bar takings used to increase with these events, and I can remember when New Year's Eve took £395. We are now seriously considering not doing New Year's Eve this Year as it is a lot of hard work for those involved. After paying out everything food, performers, and other bits and pieces we were left with a total of £408.00 for the social fund. The Executive Committee decided that this event should not take place this year if the Social Committee think that it is not worthwhile.
- f) Due to staff sickness the Social Committee have been doing the cleaning, hopefully our cleaner will be back next week. The Executive committee members thanked Steve and members of his committee for overcoming this problem.
- g) Kurling re- commenced on the 11th January and Bingo will return on the 20th Jan. We have a social meeting organised for the 17th January.
- h) I have received an email from Joan Copleston (Pétanque Club) and will be having a meeting with her on the 16th of Jan regarding their Social Events, to which our members will be invited.
- i) First Aid I have finally contacted St Johns Ambulance regarding First Aid courses and they have sent us a quotation to instruct 8 people. This course is first aid at work and the cost would be £1197.00 plus VAT. I have phoned her and emailed asking that they phone me to discuss to find a different course for what we need. It was decided to hold this issue in abeyance for the time being.

11. Green Keeper Paul Kelly

- a) It was decided that the that all the team who work on the Green should attend the Presentation Ceremony for Bowls England Awards following Paul making the 5-person short-list for Greenkeeper of the Year. The club will pay for the tickets. A table has been booked. The members who go will each pay travel costs and hotel accommodation.
- b) We have contacted several companies and ask for quotes to remove the hedge on the Corams Lane boundary, and only one company has replied. Their price is £1650.00. Paul said that if we did the work, we would have to remove the hedge, shred it, hire skips and machinery and this would cost us several thousand pounds. The committee decided that we should hire the contractor.
- c) Avoncrop Amenity Products Ltd took some soil samples from the green, results will be available in about a month.

12. Matters requiring attention February

- a) Defibrillator Training
- b) April 1st Q&A Session
- c) Club Trousers
- d) Club Sponsorship.
- e) Fixture Booklet- Deadline 15th February.
- f) Assistance for Alan Moore
- g) Fill the position of Fixture Secretary.
- h) Agree content of full-page promotional advert to go into the April/May edition of the Wellington Edge magazine.
- i) Agree which local celebrity we should invite to open the green.
- j) The club code of conduct is being reviewed with any changes to be agreed at the February Executive meeting.

13. Any other business

- a) Ann asked if the indoor rules could be reviewed to allow some flexibility to replay games which are cancelled due to teams not having enough players. Graham said he would meet with Janet at the end of the season to review the indoor rules ahead of next season.
- b) Mon 1st April Q&A session. Members will be interested to hear from the captains and selectors. It was agreed this should be an open forum, and all members who are club officers should be invited to take part on the panel.
- c) Club Coloured Trousers- Ann has kindly approached Bowls Trader Ltd regarding the supply of maroon trousers and shorts. We should be receiving a sample soon.
- d) Club Sponsorship- Somerset Sign & Print Company who are based in Foxmoor Business Park have quoted the following for various banners. For a 6ft x 2ft printed banner £38.00 + VAT. Aluminium boards cost £120.00 + VAT. A 4ft x 2ft banner costs £25.00 + VAT, aluminium boards cost £75.00 + VAT. Paul, Graham, and I intend to meet soon to discuss the packages we can offer to potential sponsors. Leah Waygood will be invited to join us. Looking at other Bowls Clubs' sponsorship deals a three-tier scheme is the most common. For example, offering Gold, Silver and Bronze packages. This matter is ongoing.
- e) Grassroots Media have approached the club regarding the possibility of us displaying four A3 sponsorship posters around the club. We can expect to be paid between £15 and £35 per month for this. We have asked for further information.
- f) 2024 Fixtures booklet - Henry has agreed to help with this again.
- g) Final version must be complete, checked and sent to the printer (Carly Press) by the 16th of February.
- h) Carly Press will prepare proofs and return them for final approval. This should give us time to ensure all the information is correct ready for the final print. The booklet needs to be fully checked, proof-read, approved and returned to the printer ready for printing by Tuesday 12th March. If this timeline is maintained, we should be able to send out the booklet to our members by Friday 22nd March.
- i) Content from the Executive Committee, including the President's address, to be sent to Jay before Fri 16th February at the latest.
- j) The 2023 Booklet was examined page by page and it was agreed that several pages should be omitted from the 2024 Booklet.

14. Treasurer's Report

We agreed at the 2023 AGM that 2024 renewal membership fees will remain unchanged. Now our gas bill is fixed for three years we should not receive any unexpected energy financial shocks
Applications for Membership:- Chris Barrett for Indoor membership Approved

The meeting closed at 11.05 am

Date of Next meeting: Friday 9th of February 2024

Signed:Paul Kelly (Chair)

Date:**2024**

