

Minutes of the Allotment Committee of Hanslope Parish Council, held on 18th
June 2026, 2pm
at the Pavilion, Recreation Ground, Hanslope.

Present:

P Cook (Chairman)
I Laurie
Cllr A Havill

Cllr H Needham
Cllr R Simpkins

Clerk: G Merry

0 Members of Public

26.19 Apologies for Absence: No apologies

26.20 Declarations of Interest

Mrs Cook, Cllr Havill and Mr Laurie declared an interest as allotment holders.

26.21 Minutes of the committee meeting held on April 30th, 2026:

The minutes were PROPOSED by Cllr Needham SECONDED by Mr Laurie and AGREED

26.22 Public Time: No items

26.23 Admin:

- i **Payment and budget situation:** The clerk advised that all tenants were paid up and £779 had been spent this year, out of a budget of £4350. Cllr Havill will gradually start taking over administration of letting new plots from Cllr Simpkins.
- ii **Vacancies/waiting list:** Cllr Simpkins advised that there were no vacancies, with 2 people on the waiting list
- iii **Equipment Hire Documents:** Mr Laurie advised that bookings to borrow equipment had increased significantly this year on last year. One mower will need repairing but can wait until the end of the season. People were still not giving 48 hours' notice. Mr Laurie will send the revised letting document to the Clerk to be emailed out. He will have a set of receipts for reimbursement for the Clerk.
- iv **Risks on Site:** No risks on site were identified And the committee will continue to monitor this.

26.24 Maintenance:

- i. **Condition of site and vacant plots:** Mrs Cook reported that there were several plots that had not yet been worked. The Clerk advised that plot 18 can now be considered vacant, as the previous tenant had not renewed in December. The committee will strim the plot and a new tenant will be sought
- ii. **Any other maintenance issues:** One of the tenants who is a plumber, had fixed the faulty tap. However this will need to be monitored. There were no further issues.

26.25 Plot Inspections/issues:

- i **Updates from plot inspections:** With regard to tenants who had already received letters this season, plot 97 had tidied up but continues to still not grow anything. Plot 55 had not responded and have not worked their plot. The clerk will write to them requesting that they must work their plots. Mrs Cook and Mr Laurie had undertaken a plot inspection, and the following plot tenants will be written to: 8, 14, 18, 22, 28, 38 and 39, 40, 42, 53, 63 and 66, 81, 54, 97. Plot 2 will be asked if they need any help. The Clerk will write requesting that weeds are kept down and where growing is not possible that plots are kept tidy.

MOTION: to agree letters to go out to tenants as detailed above PROPOSED by Cllr Simpkins, SECONDED by Mr Laurie, and AGREED.

26.26 Plans

- i. **Competition/prize giving, podcast and prizes:** There had been one entry to date. However, it was agreed that it was too early in the season and later, tenants would start to see items that may be entered. Cllrs Needham and Havill are working on promoting the competition and Mrs Parry will be contacted regarding trophy.
- ii. **Other – S106 Project:** The clerk circulated a specification to be sent out to contractors, for the agreed work. This was discussed and finalised. There will be a meeting in late July to assess tenders and in the meantime the clerk will prepare the S106 application, along with pricing the table, chairs, wooden posts and metal numbers which she will source. Mr Laurie clarified what is needed for the new manure container.

26.27 Date of Next Meeting: Thursday July 30th 2026 (to discuss tenders).

Signed Date