

# Whixall Parish Council



Chairman: Ian Mercer

## **DRAFT Minutes of the Parish Council's Monthly Meeting held on 8 November 2023 at Whixall Social Centre starting at 7:30pm**

### **Present:**

**Councillors:** I Mercer (chair); D Edgerton; J Spenser P Rodenhurst,

**Shropshire Councillors:** Cllr P Broomhall

**Clerk:** A Roberts

**Other Organisations** 1

**Members of the Public** 0

### **79/23 Public Session**

No members of the public were in attendance.

### **80/23 Wem and surrounding area resident health and wellbeing survey**

Amanda Cheeseman, Public Health Development Officer, Shropshire Council briefed the Council about the forthcoming survey which includes the residents of Whixall. It will be used for 'place based' joint strategic needs assessment and will also look at access to health services. Its purpose is to feed into the Wem Place Plan.

Shropshire Council prefers to communicate digitally and the survey will be an online one. However, hard copies will be available. The closing date is 16 December.

One concern for the team is that the Wem Place Plan actually covers a wide geographical area within North Shropshire and people in the parish who receive an invitation to complete the survey may think it doesn't apply to them. For this reason, they are asking the parish council to help raise awareness and hopefully increase participation.

Amanda will liaise with the clerk and supply posters, leaflets etc. to be distributed (including on the noticeboards).

### **81/23 Apologies for Absence**

Cllr M Evans; Cllr B Harris; Cllr A Rawlinson; Cllr C Weedall: Cllr M Howard

### **82/23 Declarations of Pecuniary Interest**

None declared

### **83/23 Minutes of Previous Meeting**

**Resolved: The minutes of the Council meeting held on 11 October 2023 should be signed.**

The Chair signed the minutes.

### **84/23 Reports**

Reports from the Shropshire Councillors and the Clerk were circulated in advance. Their contents were noted.

### **85/23 Parish Matters**

- a. The Marlot report was circulated in advance. Its content was noted and will be discussed in detail at the next meeting.
- b. Members received a verbal report regarding the work carried out by Merle Hatton at the War Memorial as part of his Dof E work.
- c. The clerk provided a verbal update regarding the arrangements for the Remembrance Day services at the Church and the War Memorial.

## 86/23 Planning

### a. To consider applications

23/04304/FUL Land adjacent to Pool Bank Farm, Waterloo,  
Erection of 2no. exception site affordable dwellings and garage/ outbuildings  
including access, renewable energy and drainage installations

**Resolved: The Council supports this application.**

23/04311/FUL 2 Lower Houses, Stanley Green  
Application under section 73a of Town and Country Planning Act 1990 for  
change of use of garage to staff accommodation

**Resolved: The Council supports this application subject to it being conditioned for the sole use of the business.**

23/04144/FUL Proposed Stables and Premises to the West of, Whixall,  
Amendment Erection of stables, tack room, hay store and manege and change of use of  
land from agricultural to equestrian use together with associated parking  
spaces.  
(Amendments include a change to the description of the development to  
include for the change of use of the land from agricultural to equestrian and  
the amended plans respond to access issues).

**Resolved: The Council supports the amended application.**

### b. To note planning decisions made by Shropshire Council

None received

### c. Planning Enforcement

The Council noted the content of correspondence (circulated) from Shropshire Council  
Planning & Development Services Manager in relation to:

23/09879/ENF Land adjacent to Ryefields  
Alleged breach of planning decision 21/02820/TEL – work in progress without  
permission.

## 87/23 Financial Matters

### a. To receive monthly bank balance record and bank reconciliation.

DATE	ACCOUNT NAME	AMOUNT
31 October	Current Account (Working Budget)	523.37
	Savings Account (Reserves)	21,196.40
<b>TOTAL</b>		<b>21,719.77</b>

The bank reconciliation and statements were checked and verified by Cllr Spenser.

### b. To receive the financial report for Q2 The contents of the report were noted.

### c. To resolve to approve outstanding accounts

**Resolved: All payments are authorised. Outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.**

Recipient	Reason for Payment	Amount	Ref.	Power of Expenditure
M Spenser	Reimbursement (Hollinwood)	22.80	43.23	CA 1899 s5
HMRC	PAYE	74.20	44.23	LGA 1972 s112(2)
Employee	Salary	297.41	45.23	LGS(DP)R 1961 s1
Employee	Reimbursement	58.27	46.23	NP&ACA 1949 s21
NEST	Pension Contribution (Nov)	16.20	47.23	LGS(DP)R 1961 s1
SJF Design & Print	Annual Newsletter	115.00	48.23	LGA 1972 s111
SLCC Shropshire	Clerk's Annual Training	30.00	49.23	LGA 1972 s111
Wem Town Council	Councillors' Planning Training	75.00	50.23	LGA 1972 s111
G Turnbull	Reimbursement (MCG)	21.62	51.23	OSA 1906 s9-10

#### **88/23 Exclusion of Public and Press**

- a) **Resolved: That, due to the confidential nature of the business to be transacted, the public and press be excluded from this item of business, in accordance with Section 12a of the Local Government Act 1972.**
- b) **Resolved: That, in line with the existing employment contract, the Parish Clerk will receive the following:**
  - 1) **Working from home allowance backdated to 1 April 2023**
  - 2) **An additional 5 days (pro-rata) holiday allowance after 5-years' service, from 1 April 2024**
  - 3) **One salary increment, to be paid from the month following successful completion of the Certificate in Local Council Administration (CILCA).**

Scheduled date of next meeting  
**10 January 2024 (7.30pm)**

The meeting closed at 20.58.