

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held on Thursday 17th February 2022 in the Village Hall,
Yattendon. Commencing at 8:04pm.

Members Present: Gordon Robertson, Chairman
Anne Harris, Vice-Chairman
Philip Bickford Smith
Georgie Rudge
Adam McCormick (from 8:06pm)
Nicky Meadows

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: James Hole, Managing Director, Yattendon Estates

Minutes

- 21/22-072 To receive, and consider for acceptance, apologies for absence from Members of the Council**
All Councillors were present.
- 21/22-073 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
There were no declarations of interests or requests for dispensation.
- 21/22-074 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**
There were no questions, comments or representations.
- 21/22-075 To approve the Minutes of the Parish Council Meeting held on 18th November 2021 and to ratify all decisions taken at this meeting**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.
- Councillor Adam McCormick arrived.
- 21/22-076 To discuss any matters arising from the previous meeting**
There were no matters arising.

21/22-077 To receive a report from our District Councillor
CC sent her apologies.

21/22-078 To receive a report from Yattendon Estates
James Hole gave a brief update on the activities of the Estate. The Estate has now acquired the West Berkshire Brewery.

21/22-079 a) To consider the following planning applications:

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
22/00080/ LBC2	Bus Shelter, The Square, Yattendon	Partial removal of interior brick walls of Well House / Bus Shelter and laying of plinth stretcher bricks on top of reduced height interior wall	Support (N.B. this application was submitted by the Parish Council)	Approved

b) To receive an update on planning applications since the previous meeting

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
21/02881/ HOUSE	Sunrise, North Gardens, Burnt Hill, Yattendon, RG18 0NG	Single Storey extension to rear aspect to enlarge kitchen	No objections	Approved
21/03067/ LBC2	Bus Shelter, Yattendon Road, Yattendon, RG18 0UG	Partial removal of interior brick walls of Well House / Bus Shelter and laying of plinth stretcher bricks on top of reduced height interior wall	-	Withdrawn

21/22-080 Finance:

a) To receive the Finance Report and approve the payments listed

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

b) To review the most recent quarterly budget summary

The budget summary to end of December 2021 was noted.

21/22-081 To set a revised date for the Annual Parish Meeting

Resolved: To hold the Annual Parish Meeting on Wednesday 6th April at 7pm.

21/22-082 To consider purchasing a Speed Indicator Device jointly with Hampstead Norreys Parish Council, applying for match funding and completing a license agreement with West Berkshire Council for its use

Resolved: To purchase a speed indicator device jointly with Hampstead Norreys Parish Council, to apply for match funding and to complete a license agreement with West Berkshire Council for its use.

21/22-083 To consider quotes for the building works on the Well House

Resolved: To accept a quote from Tim Pope for £1,500 and to purchase and resize a pew for seating at a cost of £832.

21/22-084 To discuss the Jubilee celebration and to set a budget for any events/activities

A lunch to celebrate the Jubilee is being organised by volunteers for Sunday 5th June following the fete on 4th June.

21/22-085 Matters for future consideration and information

A member of the public has contacted the council to request it discussed the possibility of requesting a 20mph speed limit for the unnamed road in Burnt Hill. This will be added to the next agenda.

There being no further business, the meeting was closed at 9:11pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st December 2021

Lloyds Bank Current	£7,012.70
---------------------	------------------

Income received 10th November 2021 - 8th February 2022

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
06-Dec	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Nov	£384.46
06-Jan	BACS	Triangle Management	Refuse disposal Nov	£55.20
06-Jan	BACS	SLCC	Membership 22/23	£28.93
06-Jan	BACS	Triangle Management	Refuse disposal Dec	£55.20
06-Jan	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Dec	£283.89
06-Feb	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Jan	£272.66
17-Feb	BACS	Triangle Management	Refuse disposal Jan	£55.20
17-Feb	BACS	Scribe	Finance software	£172.80
17-Feb	BACS	SLCC Enterprises Ltd	Training - Practitioners' Conference	£22.50
17-Feb	BACS	SLCC Enterprises Ltd	Training - Regional Training Seminar	£25.50
Total				£1,356.34