

TICHBORNE PARISH COUNCIL
Minutes of the Meeting of the Parish Council commencing at 7.10pm
on Tuesday 23rd May 2017 at Alresford Golf Club.

18/8) Apologies.

Mr N Kinder	Councillor
Mr A McWhirter	Councillor
Mr A Stewart	Councillor
Mr R Humby	County Councillor

Present.

Mr R Raimes	Chairman
Mr J Curtis	Councillor
Mr R Foot	Councillor
Mrs G Hugh	Councillor
Mr L Ruffell	District Councillor
Mrs A Thacker	District Councillor
Mr B Gibbs	Clerk

18/9) Declarations of Interest.

a) None recorded.

18/10) To approve the minutes of the last Ordinary Meeting of Tichborne Parish Council held on 28th March 2017 (Previously circulated).

Cllr Hugh proposed and Cllr Raimes seconded the proposal that the minutes of the last Ordinary Meeting of Tichborne Parish Council held on the 28th March 2017 be approved.

It was **resolved** that these minutes be accepted as an accurate record and they were both duly signed by the Chairman.

18/11) Public Session.

a) There were no members of the public present.

18/12) Reports by the County and District Councillors.

Cllr Thacker began her report by saying that the new Mayor of Winchester was Cllr David Mclean who had recently begun his term replacing the former Mayor Cllr Jane Rutter. She then said that the new Cabinet had now met and the new Leader of the council was Cllr Caroline Horrill.

She said that Cllr Ruffell would continue to lead the Development Control Committee whilst she continued to sit on the Overview and Scrutiny, Audit and Personnel Committees.

Local news included another unauthorised encampment at Bramdean common including an abandoned caravan. The Longwood broadband planning application (to be dealt with later in the agenda) had a great deal of support from the residents of Longwood. The major concern for the planning team was the potential for disturbance of Archaeological remains due to the requirement for a trench to be dug.

Chairman's signature

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Cllr Thacker concluded by saying that preparations for this year's Boomtown Fair are well advanced including the addition of a Farmer's Market. The clerk asked if it could be clarified if the Farmer's Market was open to all or just for those ticket holders who were already on-site.

Cllr Ruffell briefly commented that his colleague, Cllr Rob Humby had recently been elected as the County Councillor for the Bishop's Waltham division. He is also now the portfolio holder for Transport and the Economy.

18/13 Boomtown Fair Community Fund.

The Clerk commented that the Boomtown Fair Company had paid over a grant of £2,000 into the Parish Council's account. This was received on or about April 12th. Councillors were reminded that the Annual Parish Assembly had put forward three suggestions: acquiring the freehold of the village green from the Tichborne Estate, the adoption of the Old Post Office Telephone Box and the provision of a community defibrillator in the village centre.

Councillors discounted an alternative suggestion of a path linking Tichborne Footpath 5 with the Tichborne Arms that avoided the metalled lane adjacent to Tichborne House.

Cllr Raimes suggested that it was appropriate for a discussion to be had between meetings with the community to identify potential projects. He asked the Clerk to send details of the fund to those with a Tichborne connection on his email distribution lists.

18/13) Finance and Orders for Payment.

a) The Clerk proposed the following orders for payment as follows:

V499 Diane Malley Payroll Services 2017-18. £70.50p
V500 Alresford Golf Club Room Hire 25th April 2017. £20.00p
V501 HMRC PAYE/NIC January-April 2017. £74.00p
V502 Alresford Golf Club Room Hire 23rd May 2017. £20.00p
V503 B.V.Gibbs Expenses March-May 2017. £69.16p
V504 B.V.Gibbs Salary Mar-Apr 2017. £148.00p
V505 Lightatouch Internal Audit Services (Internal Audit 2016-17). £190.00p
V506 Zurich Municipal Insurance Company Annual Insurance Premium June 2017. £218.96p

b) To pay all approved grant applications for the year 2017-18 as follows.

i) Tichborne Park Cricket Club. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Tichborne Parish Council having previously considered and approved the grant application for the year 2017-18 from the Tichborne Park Cricket Club **approved** the payment of a grant of £200.00p

ii) St Andrew's Parochial Church Council. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 137.

Tichborne Parish Council having previously considered and approved the grant application for the year 2017-18 from the St Andrew's Parochial Church Council **approved** the payment of a grant of £250.00p

iii) Winchester Citizens Advice Bureau. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 145.

Tichborne Parish Council having previously considered and approved the grant application for the year 2017-18 from the Winchester Citizens Advice Bureau **approved** the payment of a grant of £200.00p

iv) Alresford & District Agricultural Society. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 144.

Chairman's signature

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Tichborne Parish Council having previously considered and approved the grant application for the year 2017-18 from the Alresford & District Agricultural Society **approved** the payment of a grant of £250.00p

Cllr Raimes proposed , Cllr Curtis seconded and it was unanimously **resolved** to pay these grant payments.

c) To receive the draft Accounts for the year 2016-17.

d) To note that the Internal Auditor has carried out a review of the Parish Council's accounts for the year ended 31 March 2017 and has completed an audit report.

Cllr Curtis proposed, Cllr Raimes seconded and it was unanimously **resolved** that the members of Tichborne Parish Council duly approve this item.

e) To approve the annual governance statement - Section 1 of the Annual Return on page 2 (copy to be tabled at meeting).

Cllr Curtis proposed, Cllr Raimes seconded and it was unanimously **resolved** that the members of Tichborne Parish Council duly approve this item.

f) To approve the accounting statements for 2016-17 - Section 2 of the Annual Return on page 3 (copy to be tabled at meeting).

Cllr Curtis proposed, Cllr Raimes seconded and it was unanimously **resolved** that the members of Tichborne Parish Council duly approve this item.

g) Authorise the Chairman and Clerk/RFO to sign Section 1 and Chairman and Clerk/RFO to sign Section 2 of the Annual Return.

Cllr Hugh proposed and Cllr Curtis seconded the proposal that the Clerk and Cllr Raimes sign sections 1 & 2 of the Annual Return.

The Parish Council **resolved** to approve this unanimously

The Clerk and Cllr Raimes then signed sections 1 and 2 of the Annual Return.

h) To review the Financial Risk Assessment for 2017-18.

Cllr Curtis proposed, Cllr Raimes seconded the proposal that the members of Tichborne Parish Council duly approve the Financial Risk Assessment for 2017-18.

The Parish Council **resolved** to approve this unanimously

i) To appoint a councillor to undertake a physical check of the Parish Council's fixed assets.

Cllr Raimes volunteered to arrange for an inspection of the Parish Council's fixed assets. These are the two bus shelters at the Ladycroft crossroads and the benches in the village.

The Clerk reported that the Parish Council's bank account contained the sum of £13,848.02 as at 7th March 2017.

Cllr Raimes **signed** the corresponding bank statement.

18/14) Planning & Licensing.

a) Planning applications and decisions received from the Winchester City Council:

There were no applications to receive.

Chairman's signature

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a) Planning applications and decisions received from the South Downs National Park Authority.

SDNP/17/01465/FUL

Location: Longwood Estate Longwood Owslebury Hampshire

Proposal: Install a telegraph pole on the edge of Site B with an antenna on it. A second telegraph pole at Site C may also be installed. The installation of two antennas on a scaffold pole on the Longwood Estate Corn driers 4m above the roof at Site A.

Power and fibre optic cables will be run from the antenna on the corn driers to the new telegraph poles and the cables will be buried underground with access points at regular intervals.

The Parish Council of Tichborne has NO OBJECTION to this proposal

This application was dealt with between meetings using the Clerk's delegated powers.

SDNP/17/01649/TPO

Location: Yew Tree Cottage Riverside Farm Lane Tichborne Alresford Hampshire SO24 0NA

Proposal: T1. Beech. Crown lift to gain appropriate clearance from the road of approx 5.5m

The Parish Council of Tichborne has NO OBJECTION to this proposal.

This application was dealt with between meetings using the Clerk's delegated powers.

SDNP/17/02472/LIS

Location: Yew Tree Cottage Riverside Farm Lane Tichborne SO24 0NA

Proposal: Two single storey extensions, front and rear porches and other alterations

The Parish Council of Tichborne has NO OBJECTION to this proposal.

SDNP/17/02471/HOUS

Location: Yew Tree Cottage Riverside Farm Lane Tichborne SO24 0NA

Proposal: Two single storey extensions, front and rear porches and other alterations

The Parish Council of Tichborne has NO OBJECTION to this proposal

18/15) Correspondence.

The Clerk informed the meeting that he had received further grant requests from two organisations active in the local area. These were the Victim Care Service for Hampshire and the Isle of Wight and the Olive Branch Christian Counselling Service. Members considered both organisations worthy of their support.

i) Victim Care Service for Hampshire and the Isle of Wight. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 145.

Tichborne Parish Council having considered a grant application for the year 2017-18 from the Victim Care Service for Hampshire and the Isle of Wight **approved** a grant of £100.00p.

ii) The Olive Branch Christian Counselling Service. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 145.

Chairman's signature

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Tichborne Parish Council having considered a grant application for the year 2017-18 from the Olive Branch Christian Counselling Service **approved** a grant of £100.00p.

Cllr Hugh proposed, Cllr Foot seconded and it was unanimously **resolved** to pay these grant payments.

18/16) Environment, Highways & Transport.

a) Parish Lengthsman.

Cllr Curtis said that the Lengthsman had visited recently and would visit again in the summer. The Clerk informed the meeting that the number of visits will reduce from seven visits per year to five.

Cllr Curtis added that it was essential to identify some improvements to the rights of way network as well as a continuation of the work the Lengthsman did with the highways margins.

As there was no further business the meeting closed at 7.53pm

Members of the Tichborne Parish Council are summoned to the next Meeting of the Parish Council to be held on Tuesday 25th July 2017 at the Alresford Golf Club beginning at 6.30pm.

Brendan Gibbs,
Clerk to the Parish Council of Tichborne.

Chairman's signature

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