## RINK DIARY TEAM SHEETS

Below is how the Matches appear on the Rink Diary listed in date order when you click on TEAMS at the top of the page

CITY OF WELL	S BOWLS CLUB I	RINK DIARY	RINK BOOKING   TEAM	S   MY PROFILE   CON	NTACT   <mark>&amp; LOCOUT</mark> Velcome Nigel Lassman
16/04/2023 13:30 Club opening Pink v Blues	18/04/2023 14:00 roll up Ladies roll up	20/04/2023 14:00 roll up Ladies roll up	25/04/2023 14:00 ladies friendly Wedmore	27/04/2023 14:30 ladies friendly Victoria Park	06/05/2023 14:30 Friendly Knowle
6 x Rinks	3 x Rinks	3 x Rinks	3 x Rinks	3 x Rinks	4 x Rinks
Home	Home	Home	Away	Home	Home
(Cut off 09/04/2023)	(Cut off 11/04/2023)	(Cut off 13/04/2023)	(Cut off 18/04/2023)	(Cut off 16/04/2023)	(Cut off 30/04/2023)
View	View	View	View	View	View
13/05/2023 14:30	14/05/2023 14:30	24/05/2023 18:15	06/06/2023 14:30		
SCL : Alexandra	Friendly : Trowbridge Westbourne	MSL Castle Cary	Top Club Watchet		
3 x Rinks	4 x Rinks	3 x Rinks	2 x Singles		
Away	Away	Home	1 x Pairs		
(Cut off 06/05/2023)	(Cut off 07/05/2023)	(Cut off 21/05/2023)	1 x Triples		
View	View	View	1 x Rinks		
			Home		
			(Cut off 01/06/2023)		
			View		

Pink for ladies, Blue for men and orange for mixed matches. Users will click on "View" to see further details and add their names.

	TEST RINK DIAR		RINK BOOKING   TEAMS   MY PROFILE   CONTACT   8 LOCOUT Welcome Admin .							
VIEW TEAMS X										
Tuesday 22nd February 2022 Home 2 x Triples					Tuesday 22nd February 2022 Home 2 x Triples					
	EHBL v Rosedale 18:00 Start Club Colours				EHBL v Rosedale 18:00 Start Club Colours					
	To nominate - Enter name in green columns				т	'eam S	Selected - Shown in g	rey co	olumns	
Please use blue column for preferred playing position				** Please confirm in green column you are able to play **						
	MPlayer 2		MPlayer 3	Ì	Triple					
<ul> <li>✓</li> </ul>	MPlayer 4	~	MPlayer 5		1	y/N 🗸	1	y/n 🗸	Notes	
☑	MPlayer 6		Mplayer 7		2	¥/N ✔	2	Y/N 🗸		
					3	Y/N ✔	3	y/n <b>∨</b>		
					Reserves					
				1	MPlayer 1					y/n 🗸
				]						Y/N 🗸
	Team Manager - Manager A									
	SAVE Telephone No 07785254327									
	***Please let Team Manager know if you are unable to play***									
SAVE										

On clicking View users will see who has already nominated. Registered Users will see their own name at the top of the list and should tick the empty tick box to the left of their name and Save if they wish to nominate for the match.

Click **SAVE** to ensure name is added. Unticking the box and clicking Save will remove the players name from the Manager list.

When the teams are chosen the names of the players selected will appear on the right side as below

	TEST RINK DIARY			RINK BOOKING	TEAM	S   MY PROFILE	CO	NTACT   <mark>8</mark> LOG Welcome A	OUT dmin .
Г	VIEW TEAMS X								
Γ	Friday 25th February 2022 Away 2 x Triples			Friday 25th February 2022 Away 2 x Triples					
	EHDWBA v Sawbridgeworth	17:30 Start Club Colours	1	EHDWBA v	Saw	bridgeworth 17:	30 St	art Club Colour	's
	To nominate - Enter name in green columns				Team S	Selected - Shown in g	grey co	olumns	
	Please use pink column for preferred playing position			** Please con	firm	in green column	n you	are able to play	/ **
	LPlayer 8 1		ĺ	Triple					
			]	1 LPlayer 2	y/N 🗸	1 LPlayer 6	Y/N 🗸	Notes	
				2 LPlayer 5	y/n <b>∨</b>	2 LPlayer 1	y/n <b>∨</b>	Reserve is required	d to
				3 LPlayer 3	y/n ✔	3 LPlayer 4	Y/N ✔	There will be the u	isual
								E2.00 levy	
				Reserves					
			 	LPlayer 7					Y/N 🗸
			 						Y/N 🗸
			I	Team Manager - Mana	ger D				
	SAVE Telephone No 07785254327								
				***Pleas	e let Te	am Manager know if yo	u are ur	nable to play***	
								SAVE	

Players can then tick their acknowledgment on the green Y/N button or on the YES/NO buttons on the confirmation email.

Users may only enter their own names, but Admin/Manager has the option to enter multiple names if required from either the frontend or Control Panel.

## Example of the email received showing the team selection

Hello Manager B,								
Please see team selection below and sign off								
Wednesday 11th May 2022 Home 2 x Triples								
EHBL v Da	EHBL v Datchworth 18:00 Start Club colours							
Team Selected - Shown in grey columns								
	Triple							
1 MPlayer 5 2 MPlayer 14 3 Mplayer 7	1 MPlayer 1 2 MPlayer 12 3 MPlayer 11	Notes Reserve not required to attend. £4 match fee will be collected on the day						
Reserves Mplayer 8								
Team Manager - Manager B								
Telephone No <u>admin@rinkdiary.co.uk</u> ***Please let Team Manager know if you are unable to play***								
Please click on Yes/No to confirm you are able to play:								
Yes <mark>No</mark>								
Regards Test Rink Diary								

The Yes/No buttons are links that may be used to confirm availability.

A separate copy will also be sent to the Team Manager