

The RWB Shed AGM
30th November 2017
Minutes

1. Apologies:

Alexa Davies, Belinda Showering, John Smith, Phil Tanner

Present:

Mark Mudd; Lizzie Lewer; James Sadler; Mark Briggs; Ray Brady; Mike Bamford; Harry Martin; John Parker; Alex Letch ; Dave Gardner; John Loran

2. SGM & Constitution:

Minutes and Constitution agreed.

3. Chairman's Report:

Our first year of operation has gone very well and key achievements are:

- A bank account was established by Treasurer Phil Tanner and he has run this throughout the year.
- We started erection of 2 sheds at the beginning of January 2017. These are now completed, well-equipped and painted smartly.
- Members agreed to focus on woodworking to start with.
- Numerous tools were generously donated by the general public.
- In the latter part of the year another shed was donated and was erected with some modifications and repairs.
- A wood store was built.
- A trailer was donated by one of the firemen. This has needed major renovation which is currently underway.
- Our web-site was immediately set up and managed by Mark Briggs and this was used to publicise the Shed and to publish key documents including Health and Safety Policy; Code of Conduct; and Membership Form. This is now in the process of being replaced by a free Hugo-Fox web-site which will save us the £70pa charge.
- The net result has been a vibrant club with 25 paid-up members and a core of about one dozen who have met every Thursday throughout the year.
- The club has endeavoured to become a key part of the RWB community and close connections with the town council have been established. For example, a cable drum was turned into a planter which is now in use at the Lake. We are also working on the renovation of a commemorative bench seat in the cemetery. Bird and hedgehog boxes have been made and these will be sited around the town. In 2018 we have agreed to work with the Town Council on the South West in Bloom initiative. We are also in discussion with Wiltshire Wildlife Trust regarding what we might do together.

4. Accounts:

Harry reported on Phil's summary of the year's accounts (see below). Harry will drill into more detail when Phil returns from his extended break. This will be reported to the group at the next General Meeting.

Budget for 2018:

The following expenses are anticipated for 2018:

- Insurance: £400
- UK MSA Membership: £20
- Dust Extractor: £300
- Small Tools: £200
- Screws etc: £180
- Miscellaneous: £200

The following income is anticipated

- RVS – Asda Foundation grant: £700
- Subscriptions: £600

It is proposed to keep the subscriptions at £30 for 2018, payable from 1st January. For individual cases this may be waived or reduced at the discretion of the Committee. For members joining during the year, a pro-rata payment will be applied, dependent on the number of full months still to come. A Corporate Membership of £50 is proposed for organisations (e.g. Bassett House) who want to bring a few members along on an ad-hoc basis.

5. Election of Officers

Chair: John Loran: Proposed by John Parker, seconded by Mark Briggs and agreed unanimously.

Secretary: Mark Mudd: Proposed by John Loran, seconded by Mark Briggs and agreed unanimously.

Treasurer: Harry Martin: Proposed by James Sadler, seconded by Mark Mudd and agreed unanimously.

John Parker thanked JL, MM and other Rotarians for all their efforts during 2017 in setting up the Shed and leading the organisation successfully through the year.

6. Other Committee Members for 2018

Accounts Examiner: John Parker: Proposed by Dave Gardner, seconded by Harry Martin and agreed unanimously.

Safety Rep: James Sadler: Proposed by Mark Briggs, seconded by John Loran and agreed unanimously.

Webmaster: Mark Briggs: Proposed by John Loran, seconded by Mark Mudd and agreed unanimously.

John Parker proposed that in view of the numbers, all meetings of the Committee should be open.

7. Website

Web hosting is now free via Hugo Fox but we've lost our original (and simple) domain name. Mark was asked to investigate the purchase of a new RWBShed domain and set up RWBShed emails for up to £10 to 15 p.a.. Dave offered to help with this.

8. AOB

- A meeting is to be held on the 1st Thursday in 2018 to agree projects and timetable for the year, including a charity stall in the High Street to advertise and take orders for products.
- Other suggestions included:
 - Planters, potholders, wheelbarrow planters, veg boxes, bird boxes, hedgehog houses.
 - Grave maintenance in cemetery
- A membership drive with fliers and display, advertiser entry, library, surgeries, barbers, pubs etc.
- John L will update the membership details and draw up a contacts sheet.
- Hedgehog boxes currently in stock are available to be homed for any members who want to place them somewhere.
- James is to investigate the purchase of a saw bench.

Meeting closed at 14.05

THE RWB
SHED

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31ST OCTOBER 2017

INCOME

MEMBERS SUBSCRIPTIONS	£587.50
WILTSHIRE COUNCIL GRANT	£2,000.00
RWB & DISTRICT ROTARY CLUB DONATION	£500.00
LYNEHAM "GENTS FULL ENGLISH" DONATION	£50.00
PLANTER SOLD	<u>£10.00</u>
	£3,147.50

EXPENDITURE

SHED BUILD COSTS	£1,231.70
INSURANCE TO 22/12/2017	£368.28
UKMSA MEMBERSHIP TO 15/12/2017	£15.00
SMALL TOOLS	£84.05
MISCE	<u>£3.47</u>
	<u>£1,702.50</u>

CARRIED FORWARD

PETTY CASH	£34.05
LLOYDS BANK	<u>£1,410.95</u>
	<u>£1,445.00</u>

P.D.R.TANNER

TREASURER

DATED 1/11/2017