

BRANDON TOWN COUNCIL

Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00 pm on Monday 4th December 2006
At the (New) Forest School, Bury Road, Brandon.

Present: Cllr. R Silvester, Cllr. Mrs S Jureko, Cllr. P Ridgwell, Cllr. N Vant, Cllr. G Hughes, Cllr. D Bimson, Cllr. P MacLoughlin, Cllr. A Simmons, Cllr. Mrs C Silvester, Cllr. S Edwards,
Cllr. Ms S Bourton, Cllr. Mrs M Young.

Also present: Mrs C Mason (Town Clerk) Sgt. Jo Garrard, Cllr. B Bishop and 2 members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered [LGA 1972 s.85].
Cllr. Mrs C Arnold due to holiday.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000).
None.

3. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/98/04/Dec/06**

Proposed by Cllr. Mrs C Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Cllr. Bishop expressed concern that minutes from the confidential part of council meetings are not published in some form and therefore not available to the public and press. In response,

Cllr. N Vant said an abridged version of the confidential minutes was available each month on the Brandon Town Council website.

4. TO RECEIVE A REPORT FROM RAF LAKENHEATH

No report available.

5. TO RECEIVE A REPORT FROM THE POLICE

The Chairman welcomed Sgt. Jo Garrard to the meeting.

It was noted there had been a small increase in motor vehicle crime during the month of November, two crimes on the industrial estate and thefts of bicycles from Center Parcs.

A 'pathway file' has been opened for incidents regularly occurring on Market Hill.

Two new PCSOs have been recruited and are presently being tutored on their role within the community.

6. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. S Edwards said the Multi Use Games Area would be open by the end of the month.

The National Government grant to Forest Heath District Council for 2007/2008 has been increased by 2.4%. This figure, however, is below the national pay settlement.

In his report, Cllr. B Bishop said the new Aldi store should be open in June/July next year and it is anticipated the current Forest Heath District Council CCTV coverage will be extended to cover the public car park.

Local primary schools are to be consulted by Suffolk County Council over the proposed mixed two tier schooling system.

Local Development Framework: a manned exhibition displaying maps of potential development sites within Brandon and nearby villages took place at the library on the 30th November. Response was encouraging.

Two issues raised by members at the previous meeting have been reported to SCC Highways.

The Chairman reconvened the meeting.

7. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

A letter of complaint has been received from a resident regarding the proposed replacement bench at Church End, Brandon.

Resolution Record No. **BTC/99/04/Dec/06**

Proposed by Cllr. P Ridgwell and seconded by Cllr. N Vant.

CARRIED: 9 for 2 abstentions.

THAT BRANDON TOWN COUNCIL AGREES THAT A REPLACEMENT BENCH IS POSITIONED AT CHURCH END, BRANDON.

8. ACCOUNTS

8.1 Approval of payments : Public Items –November 2006. Discussion permitted upon.

Resolution Record No. **BTC/100/04/Dec/06**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Silvester.

CARRIED: 10 for 1 abstention.

THAT PAYMENTS ON THE LIST SUBMITTED FOR NOVEMBER 2006 AND REPRODUCED HEREUNDER ARE APPROVED.

Date	Amount	Supplier	Net Total	VAT
Nov-06	88.12	Able Group UK (Repair broken window)	75.00	13.12
Nov-06	87.57	Viking Direct (Printer Cartridges)	74.53	13.04
Nov-06	119.92	Finevale Service Station	102.05	17.87
Nov-06	8.60	Border Building Supplies	7.32	1.28
Nov-06	21.99	Border Building Supplies	18.71	3.28
Nov-06	26.98	Border Building Supplies	22.96	4.02
Nov-06	20.47	Border Building Supplies	17.43	3.04
Nov-06	11.00	Border Building Supplies	9.36	1.64
Nov-06	30.35	Border Building Supplies	25.82	4.53
Nov-06	2.00	Border Building Supplies	1.70	0.30
Nov-06	168.20	K. B. Leach (Machinery Supplies)	143.15	25.05
Nov-06	4,000.88	Smith of Derby (Clock Repair & Scaffold Hire)	3,405.00	595.88
Nov-06	31.98	Thetford Garden Centre	27.22	4.76
Nov-06	47.00	J. K. Memorials Ltd	40.00	7.00
Nov-06	52.78	Viking Direct (Paper)	44.92	7.86
Nov-06	35.25	SALC (Training on Mgmt of Burial Grounds)	30.00	5.25
Nov-06	211.68	Powergen	201.60	10.08
Nov-06	41.53	Powergen	39.55	1.98
Nov-06	83.70	Powergen	79.71	3.99
Nov-06	82.39	Travel Expenses (Training x2)	82.39	
Nov-06	183.43	Canon	156.11	27.32

Nov-06	482.45	Glasdon (Bench purchd on behalf Mrs Finch)	410.60	71.85
Nov-06	6.00	J & D Green	6.00	
Nov-06	4,163.37	Brooks & Wood Ltd (The Orchard)	3,543.29	620.08
Nov-06	10.00	SALC (AGM)	8.51	1.49
Nov-06	27.03	Vodafone	24.04	2.99
TOTALS	10,044.67		8,596.97	1,447.70

8.2 Confidential Items –November 2006 (Staff Salaries/Local Gov. Pensions).

Record No. **BTC/101/04/Dec/06**

Proposed by Cllr. Mrs C Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT PAYMENT ON THE LIST SUBMITTED FOR NOVEMBER 2006(CONFIDENTIAL ITEMS – STAFF SALARIES/LOCAL GOV. PENSIONS) AS CIRCULATED TO COUNCILLORS IS APPROVED.

9. TO RECEIVE REPORTS FROM COUNCILLORS

9.1 Local Development Framework (LDF) Consultation attended by Cllr. A Simmons. Topics under discussion were: Spatial strategy and sustainable development, economic development, town centres and tourism, housing, transport, environmental resources, leisure and community facilities.

A meeting to respond to the LDF consultation questionnaire was agreed for Tuesday 12th December 2006 at 11.00 am at the Council Offices. Cllr. R Silvester, Cllr. Mrs M Young, Cllr. A Simmons, Cllr. Mrs C Silvester, Cllr. G.Hughes to attend.

9.2 Forest Heath Parish Forum attended by Cllr. A Simmons and Cllr. Mrs S Jureko.

Topics for the first Forum included: Leisure Trust and Housing Strategy. There are further meetings planned for the 13 March 2007 and the 10 July 2007.

9.3 Meeting of the A1065 Brandon Transport Study attended by Cllr. R Silvester and Cllr. Mrs S Jureko. Detailed maps of the environmental constraints and information on developing industry and commerce within the town were displayed. Leaflets looking at options for transport in the Brandon area are to be circulated to all householders shortly.

Councillors delivered their individual reports and contents were noted by Members.

10. STREETLIGHTS

10.1 To receive a quotation for the reinstatement of street light 216, Knappers Way, Brandon. Resolution Record No. **BTC/102/04/Dec/06**

Proposed by Cllr. S Edwards and seconded by Cllr. Mrs C Silvester.

CARRIED: Unanimous.

THAT THE QUOTATION RECEIVED FROM SUFFOLK COUNTY COUNCIL TO REINSTATE STREET LIGHT 216, KNAPPERS WAY, BRANDON, FOR THE SUM OF NINE HUNDRED AND ELEVEN POUNDS AND NINETY FIVE PENCE PLUS VAT BE ACCEPTED.

10.2 To receive a request for an additional street light at Rattlers Road, Brandon.

Resolution Record No. **BTC/103/04/Dec/06**

Proposed by Cllr. R Silvester and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT A QUOTATION BE OBTAINED FROM SUFFOLK COUNTY COUNCIL FOR AN ADDITIONAL STREETLIGHT AT RATTLERS ROAD, BRANDON. THE EXACT LOCATION WILL BE DETERMINED ON RECEIPT OF COSTS.

11. THE ORCHARD, COULSON LANE, BRANDON

Discussion on both points deferred until the next meeting.

12. ADOPTION OF THE MEETINGS SCHEDULE TO DECEMBER 2007

Resolution Record No. **BTC/104/04/Dec/06**

Proposed by Cllr. S Edwards and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ACCEPTS THE MEETINGS SCHEDULE TO DECEMBER 2007.

13. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

No issues were raised.

Cllr. Ms S Bourton left the meeting at 8.20 pm.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND THE PRESS:

Resolution Record No. **BTC/105/04/Dec/06**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. N Vant.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public & Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

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ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

15. UNSAFE HEADSTONES

Resolution Record No. **BTC/106/04/Dec/06**

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVE THE IMMEDIATE PURCHASE OF TWO MEMORIAL FIXING KITS.

16. CHAIN OF OFFICE

Resolution Record No. **BTC/107/04/Dec/06**

CARRIED: 8 for 1 against

THAT THIS COUNCIL SEEKS QUOTATIONS FOR A CHAIN OF OFFICE.

17. CYCLE RACKS

Resolution Record No. **BTC/108/04/Dec/06**

CARRIED: Unanimous.

THAT THIS COUNCIL APPROVES THE PURCHASE OF FOUR CYCLE RACKS FOR BRANDON CEMETERY.

18. ENCROACHED LAND

* CONFIDENTIAL *

The meeting terminated at 8.52 pm.