

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 5th JANUARY 2021

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr B Keane, Cllr J Dumper, Cllr P Boulton, Cllr P Jenkins, Cllr J Mann, Cllr W Baillie & Cllr Mrs. T Olorenshaw.

In attendance: Heather Bourner-Clerk
HCC Andrew Gibson
TVBC Cllr Alison Johnston.
0 Members of public

The meeting was held via zoom in accordance with COVID 19 guidelines. The Chairman welcomed everyone present to the meeting.

Apologies for Absence

485) No apologies for absence had been received.

Public Participation

486) There were no members of public present.

Declarations of Interest

487) There were no declarations of interest.

Planning

488) The following decisions by TVBC were noted:

20/02716/TREES – reduce crown yew- Dowse Mead, High Street- no objection

20/02717/TREES- fell 1 cherry & 2 crab apple Village Hall- no objection

20/00055/FULLS- Erection of managers dwelling, Trickle-down Estate- permission

20/02390/TREES, tree works The Vine House, Rookery Lane- no objections

Resolved: that the planning decisions on the following applications were endorsed:

20/02947/LBWS-internal fixings- The Old Market House, High Street- no objection

20/03220/TREES- reduce levels of holly and laurel, Clifton Cottage- no objection

20/03249/TREES- tree works Old Church Farm- no objection

20/03248/TREES reduce ash tree-Rookery House, Rookery Lane- no objection

21/00009/TREES- fell silver Birch- Foords Farm, High Street - no objections

489) County and Borough Councilors' Report

HCC Andrew Gibson had submitted a comprehensive report which is an appendix to these minutes. He says once he has some further advice on level 5 and the new lock down, he will pass this on.

He confirmed there is no further news regarding the potential site for housing immigrants at Barton Stacey also that he is confident HCC elections scheduled for May 2021 will go ahead and he will not be standing for re-election this time. Finally, he suggested there could be some grants available for local shops if needed and would be happy to help with any applications. Cllr Elliot asked about submitting a bid to HCC Parish & Town Council Fund in respect of the new sports pavilion. He agreed to obtain details on how to submit an application.

TVBC Cllr Johnstone asked if any local residents had received a covid vaccine, Cllr Jenkins was able to confirm some elderly have residents have received the first dose in Winchester. She said there were several grants available in the current crisis to businesses who are struggling, full details can be found on the TVBC website. In particular she will help with any possible grants for the local pub and the Village Hall. She confirmed that refuse collections

will continue during the new lock down. Finally, she confirmed that she was once again helping TVBC with planning objections however confirmed if Broughton needed any support with any controversial planning applications that other officers are available.

Minutes

490) **Resolved:** The minutes of the meeting held on 1st December were confirmed as a correct record and signed by the Chairman. Proposed Cllr Mann, seconded Cllr Boulton. All agreed.

Matters arising

491) None

Street Light Queenwood Road

492) Cllr Keane reported he has met with Julian Higgins from TVBC to discuss the options with regard to changing a street light causing problems for a resident of Queenwood Road. Various options were discussed including moving the light to another post which was not possible because of other cables present. The option to install a new post and light was considered but the Parish Council were not in a position to meet the substantial costs of this. The final option and one that Cllr Keane believed would help was to change the lamp to LED which will be much easier to control. After some discussion Cllr Keane proposed the Parish Council arrange for the lamp to be changed. All Councillors agreed. The resident has confirmed if this change alleviates the problem, he will pay half of the costs. Cllr Keane will also establish if the costs to run an LED light are cheaper to the Parish Council.

Disabled access Hinwood Close

493) Cllr Elliot confirmed the proposal to provide disabled access in Hinwood Close had been discussed with residents and passed to HCC. They have made a visit to the site and a report of their findings is awaited.

Cemetery proposed sign and road improvements

494) Cllr Jenkins had researched some possible signs which will be in keeping with the area and is obtaining quotes to present at the next meeting. Cllr Mann also hopes to be able to provide some details for the proposed new road at the next meeting.

Sports Field and new pavilion update

495) Cllr Elliott confirmed he has completed the CIL bid which has been submitted to TVBC and shared with TVBC Johnston. Cllr Johnston said she would like to support the Parish Council by ascertaining details of other grants which might be available. She will also talk to the CIL team for a progress report. Cllr Elliott hopes to have received a response from TVBC by the beginning of February

S106 funds from School Lane development

496) Cllr James asked all present their views regarding where the funds due to the Parish Council from the School Lane development should be administered. TVBC had suggested they would hold the funds however Cllr James felt the Parish Council should have control of the funds. Cllr Boulton said it was recognised procedure for the funds to be held by TVBC and he felt they should hold these funds. Cllr James raised concerns that the Parish Council would encounter difficulties obtaining the funds and would not want TVBC to influence who was to carry out the work. Cllr Elliot agreed that the appropriate place for the funds is with the Parish Council and for them to manage the administration. He suggests as soon as it is apparent the funds are with TVBC a request for the transfer should be requested but not before in case this causes further delay. He also commented that devolution meant it was likely that Parish Councils will be asked to do more which may have an affect on funding, also any changes to planning laws could impact on the continued availability of the funds. The Clerk confirmed she would be very comfortable managing these funds on behalf of the Parish Council.

Cllr Boulton suggested before asking TVBC that local Borough Councillors are involved in a discussion. All Councillors agreed that Cllrs James, Elliot and Boulton would collectively seek advice and report back to the Parish Council.

School Lane Completion work

497) Cllr Boulton reported the TP1 Land transfer document which the Parish Council approved at the meeting on 1 December 2020 has been returned to the solicitor, along with answers to various questions. Sadly, there has been no progress made on this matter to date. The PC will eventually take ownership and management of the areas of the School Lane Development i.e.—

1. The Carpark adjacent to the existing surgery carpark.
2. School Green - The mown grass area next to the car park.
3. The grass area adjacent to B3084 known as Salisbury Green.

Additionally, the Parish Council are committed to building a suitably sized MUGA as agreed with Linden Homes and the Planning Dept at TVBC, as soon as the Parish Council take ownership of School Green. Cllr Boulton agreed to press the solicitor for action. He also confirmed he is pressing for Salisbury Green to be mown by contractors engaged by Linden builders.

Gates into Chicken Field

498) Cllr Jenkins had raised concerns regarding gates that have been installed to a field without vehicular access which appeared at the same time as the Hyde farm development. Some members of the parish have spoken to Cllr Jenkins about the installation without planning permission and the potential to obtain access for a new development. He had taken and shared some photographs. Cllr Elliot said he believed permission would not be necessary if a farmer wished to create an entrance to a field so it could be accessed by farm machinery. Cllr Jenkins will send the Clerk a map indicating the location of the gates and she will write to TVBC and Hampshire Highways to establish facts.

Clerks Report

499) The Clerk reported as follows: -

A spreadsheet has been circulated to all Councillors confirming what funds are available and for which projects they could be used.

A further covid 19 business grant has been received for the Sports Pavilion.

New reduced interest rates will apply to the TSB instant access account.

Increased costs for street lighting have been confirmed

The precept request has been made.

A notice for the current vacancy for a Parish Councillor had been posted to notice boards. The vacancy can be filled by co-option on or after 15th January if no election is called.

A census survey had been received details to complete this were discussed. Cllr James will pas contact details of the lead at Broughton Good Neighbours for help with this.

Footpaths and hedge Clearance.

500) Countryside Access have indicated the kissing gates removed from Trickledown Farm could be used in other locations in the village. Cllr Olorenshaw highlighted potential site for these. She will send a map with path numbers indicating the possible sites to the Clerk who will discuss with Countryside Access.

A question raised regarding trees planted on land near a footpath. Cllr Boulton will make some enquiries with the land owner.

Finance

501) Balances in the bank accounts were noted as: -

TSB Charity account 30/12/2020 £138026.14

TSB Business Instant 30/12/20 £71641.90

Payments Resolved: that the following payments be approved, online transactions approved and cheques signed:

H Bournier sal	£483.60
HMRC	£2.60
H Bournier exp	£18.65
Grass & Grounds	£199.20
HCC PFI lighting	£342.18

Retrospective

Carol Davenport £51.00

Items to carry forward

502) Community climate change initiative
Registration of the Village Hall with the Land Registry
New equipment at skate park

503) Correspondence

The following correspondence had been received and was discussed
-Letter from a religious organisation.

Items for next meeting

504) Revisit sign and road at cemetery
Plan the marking of the retirement of Parish and County Councillors

Any Other Business

505)
Cllr Baillie said he has collected almost all allotment rents.
Cllr Keane confirmed he is now acting as a guardian for village defibrillators
Cllr Dumper confirmed there will be no organised sports at the sports field following the new lockdown rules. Individuals will still be able to access the field for lone exercise.
Cllr Jenkins highlighted issues with incorrect road closure notices in the village. He agreed to monitor the situation in particular to ensure drivers can access the Village Shop

Date of next meeting

506) Tuesday 2nd February 2021 at 7.30pm via zoom.

Hampshire County Councillor Update

January 2021

1. Introduction

Happy New Year to everyone

We are unfortunately in a very difficult period with Covid and the Tier system. There are widespread concerns about the adherence to the Tier 4 regulations with Stockbridge being a prime example with numerous complaints about the lack of social distancing as Stockbridge continues to be a 'go to' destination. However the **AstraZeneca** vaccine is a game changer and now available and will allow an accelerate path to recovery in 2021.

2. Hampshire COVID-19: High (Tier 4)

COVID-19: New Tier restrictions

We have just received confirmation from the Government that from 00.01 on 31 December, the New Forest district will join Hampshire's other ten districts in Tier 4 (Stay at Home). This follows today's announcement of a further tightening of COVID-19 restrictions to help curb the spread of the new variant of coronavirus in some parts of the country and is a reflection of the seriousness of the situation, and the rapidly rising infection rates across our county, as well as the impact on our local hospitals.

The key restrictions for Tier 4 (Stay at Home) require:

- Residents to stay at home, apart from limited exemptions set out in law
- Non-essential retail, indoor gyms and leisure facilities, and personal care services to close

- People to work from home if they can but they may travel to work if this is not possible, for example in the construction and manufacturing sectors
- People not to enter or leave Tier 4 areas, and Tier 4 residents must not stay overnight away from home. Individuals can only meet one person from another household in an outdoor public space
- Those who are 'extremely clinically vulnerable' are advised to stay at home at all times, unless for exercise or medical appointments, and not to attend work, even if they are unable to work from home.

Full details of the [Tier 4 restrictions](#) are available on the Government's website.

3. HCC HWRC's and Country Parks

HWRCs and **Country Parks** will remain open with social distancing measures in place and in line with Tier 4 restrictions. I visited the Andover Recycling Centre after booking an appointment and it was a positive experience.

4. Vulnerable Families

Hampshire County Council worked with partners to immediately distribute £150,000 of funding to support food banks and charities that are helping support the most vulnerable families in Hampshire during the half term break recently and is actively supporting the vulnerable in the community.

5. Food Waste Survey

Councils spend over £100 million dealing with waste from Hampshire homes. Before the COVID-19 pandemic, residents were throwing away around one **fifth** of the food they bought – meaning some households were wasting £60 worth of food every month. However, since the lockdown with such drastic changes to lifestyles, people are buying, preparing and cooking in different ways. Research indicates that during lockdown, there was a 34% reduction in key food items being thrown away, with more people planning meals, making use of freezers and using up leftovers.

6. Surface Water Drainage and Flooding

We are approaching a potentially really wet Winter. Hampshire Highways routinely maintains Hampshire's 60,000 gullies and 4,600 catchpits, as well as carrying out a continued programme of improvements to highway surface water drainage systems to make Hampshire more resilient to the effects of extreme weather.

If you believe the flooding is from a main river contact the Environment Agency at: <https://www.gov.uk/government/organisations/environment-agency> or phone 0800 80 70 60.

Urgent issues on the public highway can be reported to the County Council via www.hants.gov.uk/transport/roadmaintenance/roadproblems during office hours and via 101 outside office hours.

Surface water flooding on the highway can also be reported direct to Hampshire County Council at www.hants.gov.uk/transport/roadmaintenance/roadproblems

For other incidents of flooding please report these

at: <https://www.hants.gov.uk/landplanningandenvironment/environment/flooding/reportingflooding>

Flood prevention guidance on reducing the risks and impacts of flooding is available at: <https://www.hants.gov.uk/landplanningandenvironment/environment/flooding/floodprevention>

Advice from Hampshire County Council and the Environment Agency on managing the risk of flooding is available

at: <https://www.hants.gov.uk/landplanningandenvironment/environment/flooding/sandbags>

Advice on how householders can be

prepared: <https://www.hants.gov.uk/community/emergencyplanning/whattoplanfor/floodiingadvice>

To sign up for flood alerts visit: <https://flood-warning-information.service.gov.uk/warnings>

7. Great Waste Grants Open

Grant funding is now available to community groups, small businesses, schools, charities and Parish Councils to fund projects to help reduce waste, reuse or repair items. The fund has supported many projects in the past including repair cafes, cookery and upcycling classes in schools, a second-hand school uniform service, swap events and a click and collect service for refillable containers.

The deadline for the first round of applications is Friday 4 December 2020. A second round of applications will be open in early 2021. For more information

<https://www.hants.gov.uk/News/02102020Wastegrant>

8. Sir Harold Hillier Gardens

I am a Member of the Sir Harold Hillier Arboretum Management Board and I am very happy to tell you that, once again, we have won gold in the annual South and South East in Bloom Awards. The autumn colours were wonderful and even in the Winter it is a sea of tranquility, so plan your trip, become a member, or a volunteer by visiting [hants.gov.uk/thingstodo/hilliergardens](https://www.hants.gov.uk/thingstodo/hilliergardens) The Gardens are a jewel in the portfolio of Hampshire County Council

9. Parish Lengthsman scheme

Local communities across Hampshire will continue to benefit from the County Council's Parish Lengthsmen scheme. Funding for their work to carry on next year was approved by the Hampshire County Council Cabinet.

The Parish Lengthsman scheme gives local communities more say in the upkeep of their surroundings and to play an active role in the highways service to improve their village environments, while adding value to the County Council's planned and routine maintenance programmes. Both the County Council and parish councils greatly value the role of the Parish Lengthsmen in undertaking work on Hampshire's highway network. The scheme allows quick response to localised issues. Highways are keen to extend some of the work and are offering Traffic Management training which will enable Lengthsmen to work under the appropriate safety requirements. The training will allow the Lengthsman to erect basic traffic management signage and then work within the live carriageway on low speed

roads. Currently the Lengthsman are not permitted to work within the live carriageway, only on footways and verges.

The Parish Lengthsman scheme has been in place since 2010, and currently, 187 parishes across Hampshire take advantage of the scheme, normally receiving £1,000 per annum funding from the County Council to finance works undertaken.

The term 'Lengthsman' dates back to the 1800s, referring to workers who were responsible for keeping a particular length of road neat and tidy.

10. Test Valley School

I had the opportunity to visit Test Valley School this week and I was pleased to see that the very positive feedback from parents of pupils, over the last 6 months, was clearly justified. I spoke to the Headmistress and a number of pupils, all of whom were a credit to the school. I was impressed by the pupil's confidence, optimism and enthusiasm. The new Headmistress is encouraging aspirational students and taking the school onto a very positive trajectory.

11. Highways Area Management

Highways have changed their operating model for Test Valley and our area, which was managed out of Totton, is now managed out of Hook. As a result we have a new team of Engineers working in our area. The new team have stressed that they depend on the Parish Councils and residents, reporting issues and problems on the Highways portal and then, with the knowledge of the Job Ref. No. escalating through the County Councillor. While this is not a new operating model for all it will be for some of the parishes. I have attached the latest Highways report for November.

Cllr Andrew Gibson,

Hampshire County Council

Test Valley Central Division

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