**HOVERINGHAM PARISH COUNCIL**

**Minutes of the meeting held on Tuesday 21st February at 7.30 pm in the Village Hall.**

Present: Mark Clifford (MAC) Eric Allwood (EA) Helen Nall (HN) Phil Turton (PT) Jill Richards (Clerk)

1. **To consider any apologies for absence:** Margaret Armitage, Pauline Bulpitt, Alexander Nall, and Councillor Roger Jackson.
2. **To consider the minutes of the last meeting:** ( taken as read)
3. **Finance –**

**Receipts:** 1 Burial plot £200, 1 cremated remains £100. **Payments:** R Covill (mowing) £108, M Clifford (29.41) R Duffy (61.57) NALC (£81-80 subscription) NALC (£50) NALC (£10) Goodbrooks (£50 village hall)

As Bills from NSDC can be paid at the Post office there is no need to set up a standing order at this time. Our accounts will be audited by Grant Thornton this year for the last time, Clerk to attend briefing on account and audit regulations 2015 organised through NALC (Grant Thornton auditors).

1. **Planning 16/02145/FUL** Hoveringham House**- Approved**
2. **Chapel Field**: two members were attending a training course for using Playground equipment safely. Alexander Nall was absent so no update on the COIF account and mandate transference was available. Funds still needed to be deposited in the current account, as soon as possible, for traceability and auditing purposes.
3. **Village Hall**- the Parish Council have requested an updated content list for insurance purposes, Dave Parker, the Hall Manager has requested a copy of the Insurance documents.
4. **Environment**
   1. **Railway Lake:** the Scouts are making considerable progress with the site.
   2. **Hoveringham Street Furniture:** the two seats at the T junction on the green are to be stripped and re-oiled, also the notice board on the Green, funding will be supplied by Roger Jackson, and labour has been offered by a village resident, contributing via the Duke of Edinburgh award scheme. Any funds left over will be put towards renovating the seat near the Forge.
   3. **Jubilee Oak:** **MC** waiting to receive further quotes before deciding on contractor
5. **Cemetery:** a disclaimer sign is awaiting installation.
6. **Closed Cemetery:** NSDChave finished the required work in the Church yard.
7. **Highways:** Numerous potholes are reported on Gonalston Laneand the footpath along the side of Boat lane, is in parts, very overgrown and needs digging back**, clerk** to email **RJ** regarding these issues.
   1. **Creagh:** no recent complaint has been received about noise levels
   2. **Forterra:** no problems reported about HGV using the village as a short cut
   3. **CCTV:** signs are now in place, five in total, these signs can easily be moved around the Village should the PC require this, positive feedback has been received.
8. **Tarmac:** nothing to report.
9. **Village Photograph:** there were still a number of people needing to sign the Village Photograph, **HN** offered to visit people who had not yet added their signature, to get this project completed, Rob Duffy has been printing the copies required for villagers .

Mark Clifford has removed, from the previous clerks’ office (DI Trendell) what remained of the PC papers, these need to be sorted and either archived, filed or shredded, as appropriate.

**The meeting closed at 8.30 pm**

**All Meetings take place in the Village Hall at 7.30 pm**

**Dates for further PC meetings, Tuesday 4th April**

**Tuesday 16th May- AGM followed by PC meeting,**

**Tuesday 23rd May- Annual Parish Meeting,**

**PC Meetings Tuesday 27th June, Tuesday 8th August.**

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**Parish Councils Financial Statement – Tuesday 14th February 2017**

**Balance brought forward 3rd January 2017**

Represented by current account **£19,892.24**

**Receipts** Cemetery plots 1 burial 200

1 Cremated 100

**£20,192.24**

**Payments**

R Covill (Mowing) 108

M Clifford (Battery) 29.41

R Duffy (Website) 61.57

NALC (subs) 81.80

NALC (playground training) 50.00

NALC (Audit /Account training) 10.00

Good brooks (Village Hall) 60.00

**£399.98**

**Balance carried forward** **£19,793.06**

PWLB next payment due May 2017 balance to pay £20,250

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**Chapel Field**

Current account £603.24

COIF Account £24,684.82

**Balance carried forward** **£25,288.06**

**Funds Available for improvement- £11,576.00**