

Whixall Parish Council



Chairman: Ian Mercer

Minutes of the Parish Council's Monthly Meeting held on 12 July 2023 at Whixall Social Centre starting at 7:30pm

Present:

Councillors: I Mercer (Chair); A Rawlinson; B Harris; C Weedall; J Spenser; P Rodenhurst

Shropshire Councillors: Cllr E Towers; Cllr P Broomhall

Clerk: A Roberts

Other Organisations 1

Members of the Public 1

53/23 Public Session

Mr D Birch outlined his proposal for a community library in the redundant telephone box at Welsh End.

54/23 Update from Natural England

Pete Bowyer updated on the following:

A defibrillator is now located at Manor House for use during office hours.

Natural England maintains its sections of the Lord Hill Drain, but there is historical flooding due to lack of maintenance on other sections. Letters were sent to riparian owners in 2016 and most responded by cleaning out their sections. Maintenance is the responsibility of these owners and it is Shropshire Council's duty to enforce this.

NE now wants to see it all cleaned again to allow water to get away along the full length. Shropshire Council has agreed to write a joint letter from NE, Shropshire Council and the Parish Council asking for maintenance to be carried out. The Parish Council will provide a logo to go on this letter, which will be shared before it is issued.

55/23 Apologies for Absence

None received.

56/23 Declarations of Pecuniary Interest

None declared.

57/23 Minutes of Previous Meeting

Proposed Cllr Rawlinson, seconded Cllr Harris and agreed by all present.

Resolved: The minutes of the Council meeting held on 10 May 2023 are an accurate record.

The Chair signed the minutes.

58/23 Reports

Shropshire Councillors' report was circulated in advance. Its content was noted.

Cllr Mercer reported that he would attend the Helicopter Noise Liaison Group on 20 July and that he had made a press statement regarding the requirement for better broadband following a resident's meeting with Helen Morgan MP.

The Clerk's report was circulated in advance. Its content was noted.

59/23 Parish Matters

a. The Marlot report was circulated in advance. Its content was noted.

b. Old Burial Ground Fencing – Cllr Rawlinson reported that he has the fencing and will proceed now that he has permission to do so.

c. Redundant Telephone Kiosk

i. Proposed Cllr Mercer, seconded Cllr Harris

Resolved: The Council supports the proposal to set up a book exchange in the redundant telephone Kiosk at Welsh End, which is a Council-owned asset.

ii. Proposed Cllr Spenser, seconded Cllr Harris

Resolved: The Clerk will write to the residents on whose frontage the telephone kiosk is situated to confirm that it is a Council-owned community asset. A copy of the ownership documents will be included with the correspondence.

d. Hollinwood Common

Members discussed potential approaches to issues of physical changes being made to the common along with the possible consequences of these approaches.

Proposed Cllr Rawlinson, seconded Cllr Mercer. Put to a vote of members (5 in favour, 1 absention)

Resolved: The Council will continue to monitor the situation but will not take any action at present.

e. Members information folders were distributed to those present.

60/23 Planning

a. To consider applications

23/62636/FUL Land East of Welsh End junction
Erection of agricultural storage building.

Resolved: The Council supports application 23/62636/FUL without comment.

b. The following planning decisions were noted

23/01098/FUL The Fields Farm, Dobsons Bridge, SY13 2QJ
Demolition and rebuilding of a former shippon to provide ancillary residential accommodation Refused

23/01557/FUL Land Adj Rowan Cottage, 11 Welsh End, SY13 2NT
Erection of agricultural storage building Withdrawn

61/23 Financial Matters

a. Proposed Cllr Mercer, seconded Cllr Harris

Resolved: Councillor Evans will act as bank reconciliation checker and approver for 2023/24

b. To receive monthly bank balance record and quarterly budget monitoring report.

DATE	ACCOUNT NAME	AMOUNT
30 June 2023	Current Account (Working Budget)	£2784.83
	Savings Account (Reserves)	£2,1053.41
TOTAL		£23,838.24

The bank reconciliation and statements were checked by Cllr Spenser.

c. Process for Approving Online Payments (circulated prior to meeting)
Proposed Cllr Mercer, seconded Cllr Spenser

Resolved: The Council will adopt the process for approving online payments.

- d. To approve the monthly payment of staffing costs
Proposed Cllr Spenser, seconded Cllr Rawlinson, agreed all.

Resolved: Staff salaries, PAYE and pension contributions will be paid every month at the levels agreed for the financial year.

- e. To resolve to approve outstanding accounts
Orders for the payment of outstanding invoices and all payments approved remotely (under "Power to Spend" LGA1972 s.112(2) and 124(1)). Proposed by Cllr Harris, seconded by Cllr Spenser and agreed by all.

Resolved: The outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.

Recipient	Reason for Payment	Amount	Reference	Power of Expenditure
<u>Payments Made Between Meetings</u>				
HMRC	PAYE	74.20	14.23	LGA 1972 s112(2)
Employee	Salary	297.41	15.23	LGA 1972 s112(2)
NEST	Pension Contributions Jun	58.27	16.23DD	LGS(DP)R 1961 s1
Curry's Business	Printer Purchase	183.32	17.23	LGA 1972 s111
NEST	Pension Contributions July	58.27	18.23DD	LGS(DP)R 1961 s1
Unity Trust Bank	Bank Charges	18.00	19.23DD	LGA 1972 s111
<u>New Payments to be approved</u>				
HMRC	PAYE	74.40	20.23	LGA 1972 s112(2)
Employee	Salary	297.21	21.23	LGA 1972 s112(2)
Whixall Village Hall	APM Refreshments	30.00	22.23	LGA 1972 s111
Employee	Reimbursement	85.05	23.23	LG(FP)A 1963 s5
M Spenser	Reimbursement (H'wood)	8.00	24.23	CA 1899 s5
G Turnbull	Reimbursement (Marlot)	91.48	25.23	OSA 1906 s9-10

Scheduled date of next meeting
13 September 2023 (7.30pm)

The meeting closed at 21.10.