

**West Bagborough Parish Council.**  
**Minutes of the Meeting held at the Popham Hall on 16/5/2019**

**Present:** Cllrs: Charlie Ritchie. Stuart Parkman., Lorna Hending. Martin King. W.Waygood.  
Elaine Woollacott

**In Attendance:** None

**Apologies.** Cllr Martin Jones. Cllr A.Trollope Bellew

**Parishioners Questions.** None

**Minutes of Last Meeting**

Council resolved that the minutes of the last meeting be adopted as a true record.

**216. Acceptance of Office.** The Clerk received all Acceptance of Office, Declaration of Interest and Election Expenses returns from all Councillors.

**217. Election of Chair and Vice Chair.** Council unanimously elected Cllr King as Chair and Cllr Jones as Vice Chair.

**218. Review of Operating Standards.** Council adopted the Operating Standards as listed on the website.

**219. Police Report.** The Clerk read out the report from the Community Officer which contained an annual summary of activity. Council expressed surprise at the level of reports and thanked the Local Team for their support and hard work.

**220. County and District Councillors Reports.**

220.1. No report received.

**221. Matters Arising. (On going Matters.)**

221.1. Play park project. Nothing to report.

221.2. Proposed car Park. The environmental report is awaited. The Clerk reported that it may be necessary to find another source for the environmental report.

221.3. Village Pound Information Board. Cllr Jones reports that the AONB cannot find the original artwork so no progress has been made on replacing the Board.

**222. Planning.**

222.1. No new applications.

222.2. The Clerk reported that SW&T will NOT be sending hard copy documents unless specifically requested for more complex applications. Council accepted the decision.

**223. Finances**

223.1. Council accepted the internal audit report and noted the comment re Clerks Salary.

223.2. Council agreed the Annual Governance Statement.

223.3. Council accepted the Accounting Statement.

223.4. Council agreed an increase in the Clerk's annual salary to £900 p.a. This is based on the National Pay Scales and keeps the salary at the National Living Wage minima.

223.5. Payments due.

223.5.1. Annual Insurance. Came & Co. £399.20. CPRE Subs £36. Clerk Salary. £380.4. HMRC PAYE £69.60.

**224. New Items**

224.1. None.

**225. Correspondence for Discussion/Decision**

225.1. None

**226. Correspondence for Information. Briefing/Library Documents. None**

226.1. Information from regular sources such as CPRE, SCC, Somerset Waste, TDBC, NHS etc are now circulated electronically between meetings for Councillors to review and to raise agenda items if required.

**227. A.O.B.**

227.1. Councillors requested a change to the date of the next meeting due to a clash of demands. Council agreed to the change, the Clerk to update the Website

**Date of Next Meeting.**

The next meeting will be held in the Popham Hall **11<sup>th</sup> July 2019 at 1900 hrs.**