

AGENDA

Donhead St Andrew Parish Council Full Meeting

Friday 10th July 2020 to be held online via Zoom at 7:30pm
(Please contact the clerk via donheadstandrewpc@gmail.com if you have any queries on how to access the meeting)

Councillors are summoned to an online meeting called by:

Mrs Jessica Luck, Clerk to the Parish Council
c/o Truffles, Pigtrough Lane, Donhead St Andrew, SP7 9ES
donheadstandrewpc@gmail.com

Jessica Luck
06th July 2020

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Public Participation and Presentations - Questions and/or statements

This is an opportunity for residents of Donhead St Andrew Parish to speak before the meeting commences, for a maximum of 3 minutes, on any agenda item or other matter of interest.

10.07.01 **Apologies** received/accepted and those present/not present.

10.07.02 **Declarations and Dispensations**

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.

10.07.03 **Approval of minutes:**

Full meeting - 15th May 2020, PCnllrs to approve.

PLANNING MATTERS

10.07.04 **Planning applications** - 20/04475/FUL Wessex Water's application for a temporary site compound. PCnllrs to note that their proposal of "No Objections" has been submitted to WC.

10.07.05 **Applications determined since last meeting** - PCnllrs to note that no applications have been determined since the last meeting.

FINANCE

10.07.06 **Approval of payments information**

PCnllrs to note and approve retrospective payments made between 01/05/2020 and 30/06/2020 - all from approved budgets (apart from unpredicted monthly Zoom payments for hosting current virtual meetings), circulated previously via email.

10.07.07 **Approval of Bank Reconciliation**

PCnllrs to note and approve the bank reconciliation for May and June 2020, Circulated previously via email.

CEMETERY

10.07.11	Replacement Tree - PCnllrs to approve whether they agree to replace a damaged tree (snapped bow) in the Autumn. (One of the three trees that is planted along the crest of the bank.)	
10.07.12	Commonwealth War Graves Signage - PCnllrs to note that the clerk submitted a completed application form for a sign indicating war graves on 26.05.2020.	
HIGHWAYS/RIGHTS OF WAY		
10.07.13	Resurfacing of West End Lane and Lower Street - PCnllrs to note that the clerk has chased David Button WC for an update. He has advised that the worse areas/patches will be tarmac repaired this financial year 31/03/2021 with the remaining marked out areas being surfaced dressed with tar and chip in the next financial year end 2021/22. The road adjacent to The Haven property has been patched and improved.	
10.07.14	Speed Restriction - The lack of a speed restriction in DsA has been raised by our Covid Community response group as an issue as it is felt that more pedestrians and cyclists are using the roads. PCnllrs to refer to previous emails circulated by the clerk that give CATG's feedback on the metracount data that was carried out in February 2017. The cost of a feasibility report to be carried out on Overway, Milkwell, West End, Lower Street and New Road, if viewed as one scheme, is approximately £2500. It may be possible for the cost of the feasibility report to be subsidised by CATG. PCnllrs to resolve whether they would like the clerk to apply to CATG for financial assistance to have a new feasibility report carried out. The overall cost to implement a speed restriction would be in the region of between £5,000 -£10,000 (to be funded in full by the PC).	
10.07.15	Footpath Update from PCnllr PMA.	
10.07.16	Pedestrian Gate Funds - PCnllr MC to confirm whether land owner written permission has been received to potentially replace stiles with pedestrian gates at TISB50 (Westfield Farm) and DSTA14 (the three stiles along this path towards Pile Oak Lodge). Approval for a gate at DSTA6 (near Leat House) obtained so far.	
10.07.17	Parish Steward Reports - suggestions for work to P.Cnllr CB.	
OTHER MATTERS		
10.07.18	New NALC Model Code Of Conduct - PCnllrs to refer to the email previously circulated by the clerk and give feedback to allow the clerk to respond to the consultation by the deadline of 17.08.2020	
10.07.19	Councillor Vacancy- PCnllrs to note that Wiltshire Council have confirmed that no requests have been received to hold an election, so they have asked that DsA PC fill this vacancy by Co-option. The Clerk has advertised the vacancy on the noticeboards and website and PCnllrs need to spread the word. Candidates could be considered at the next full meeting on 18.09.2020.	
10.07.20	Identifying Verges that Could be left uncut - A resident has asked whether verges could be left uncut (where appropriate) to encourage wildflowers and wildlife. PCnllrs to resolve whether they wish to pursue this. It would require PCnllrs agreeing suitable areas, ascertaining whether the land was privately owned, or WC managed and then contacting the relevant landowners and WC.	
Reports		
10.07.21	W. Cnllr Tony Deane	
10.07.22	Other reports; Chairman - <ul style="list-style-type: none"> Update on fingerposts - David Scott is in the process of obtaining the air-dried oak and he is hoping to have them completed by the end of August. The Chairman and the Clerk have investigated concerns raised by residents about overgrowth along footpath 3 from Mill Lane past Meadowbank House - it 	

	<p>was felt that it was acceptable at present. Also, low hanging trees along Milkwell lane had been highlighted - The clerk will write to the farmer to ask if these can be cut back at the end of the summer when the nesting birds have finished.</p> <p>Clerk - Website Accessibility legislation deadline 23.09.2020 - This is still outstanding and the clerk needs to carry out more research on this matter.</p>	
10.07.23	<p>Closure of meeting and Date and time of next meetings: Full Council Meeting - Friday 18/09/2020 7.30pm - likely to be held via virtually zoom.</p> <p>Interim planning meetings as required.</p>	
	<p>Public participation - for comments relating to the evening's agenda items and discussion.</p>	