

Moulsford Parish Council
Thursday 9th October 2025 at 7:30pm, Moulsford Pavilion
Minutes

Councillors Present: Hilary Shaw (Chair) (HS), Sue Powell (Vice Chair)(CP), Melanie Mousley Jones (MMJ)

In attendance: District Councillor Anne-Marie Simpson (AMS), 1 member of the public

Minute number: 251009

1. ADMINISTRATION

- a. **Receive Apologies for Absence:** Martin Eagle (ME).
- b. **Receive Requests for Dispensations, Declarations of interest, gifts, hospitality:** None.
- c. **Approve Minutes of previous Council meeting:** Approved, proposed SP, 2nd MMJ.
- d. **Receive a report from the District Councillor and County Councillor:** Written reports received from both. The Council agreed to wait for Councillor attendance, and so this item was taken at the end of the meeting: AMS provided information on the Unitary Proposal Inspector recommendation, and confirmed that no decision has been made to withdraw.
- e. **Receive Questions and Contributions from Members of the Public:** None.

2. PLANNING

Review Planning Applications received and any other received between circulation of this agenda and the meeting:

P25/S2801/HH - 11 Underhill Moulsford OX10 9JH - Garage conversion into habitable accommodation, erection of a rear extension, installation of solar panels and changes to the fenestration. (Feedback by 9th October)

No Strong Views

P25/S2936/HH - Grange Stables Moulsford OX10 9JD - Ground floor kitchen extension and internal alterations. (Feedback by 16th October)

No Strong Views

3. PARISH MATTERS

- a. **To consider and agree actions regarding Management 'Committees':** HS reported progress is being made and should have a further update for the next meeting.
- b. **To take an update and agree actions regarding Recreation Ground including Playground maintenance, repairs, and Dog Fencing:**

MMJ reported that planned repairs have been completed.

MMJ reported that a question has been raised regarding the Basketball court size. It was **agreed** that **MMJ** would contact the repair company to ask for an initial quote.

MMJ reported that Goalpost handles have been taken off, it was agreed that they be secured in a Pavilion locker.

MMJ reported that the bare patch of grass (goalpost removal site) has been seeded.

In regard to the diseased Oak being removed, Devey have offered a disease resistant Elm. It was **agreed** that **MMJ** should gather further information.

It was reported that the Monkey Puzzle tree has been removed.

It was **agreed** that the Dog Fencing should not go ahead in its current form, and that consideration should be given to an alternative fence run to dissuade 'run-through' access from the path.
- c. **To take an update and agree actions regarding the bus shelter:** MMJ reported that a report has been done, and reasons provided for not going ahead with the resizing and replacement.
- d. **Take an update and agree actions regarding the Village Noticeboard:** SP reported that the noticeboard has been removed for repair, and should be completed within a week or two.
- e. **Take an update on Allotments:**

SP reported HoT received, providing structure for lease and is progressing. HoT confirmed that artificial turf is not allowed – **SP** to inform tenant.

SP reported that allotments have been cleared, and that asbestos is not in the allotments.

4. FINANCE AND GOVERNANCE

- a. **Receive Financial Report and to approve Schedule of Payments:**

Clerk provided August Bank Reconciliation – **approved and signed**.

Clerk reported that no Reconciliation for September or Expenditure report was available (due to catching up on the previous month) **Clerk** to finish updating accounts and provide via email, prior to next meeting.
- b. **Note the Date of the Next Meeting:** It was noted as Thursday 13th November
 - a. **Items for the next meeting:** Traffic Management 20mph limit.

The meeting closed at 8.30pm.

PAYMENTS (AWAITING AUTHORISATION) LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|-------------------------------|------------|--------|---------------------|-----------------|---------------------------------|--------------------------|----------|----------|--------|----------|
| 69 | Audit Fees | 03/09/2025 | | Treasurers 00145215 | Online Payment | External Audit | Moore | S | 236.25 | 47.25 | 283.50 |
| 60 | Playground New & Maintenanc | 03/09/2025 | | Treasurers 00145215 | Reimbursement A | Repairs - Posts and Picnic Tabl | Norman R Cox & Partners | S | 52.80 | 10.56 | 63.36 |
| 61 | Playground New & Maintenanc | 03/09/2025 | | Treasurers 00145215 | Reimbursement A | Repairs - Posts and Picnic Tabl | Norman R Cox & Partners | S | 10.70 | 2.14 | 12.84 |
| 70 | Allotment - Costs | 04/09/2025 | | Treasurers 00145215 | Reimbursement | Allotment Maintenance | John Bleach | X | 29.00 | | 29.00 |
| 72 | Grounds Maintenance | 08/09/2025 | | Treasurers 00145215 | Online Payment | Grass Cutting, Strimming, etc | Tom Bosher Gardening Ser | X | 113.13 | | 113.13 |
| 80 | HMRC - PAYE - Clerk | 17/09/2025 | | Treasurers 00145215 | | HMRC - Tax NI | HMRC | X | 105.84 | | 105.84 |
| 75 | Grounds Maintenance | 17/09/2025 | | Treasurers 00145215 | Online Payment | Grounds Maintenance | Muddy Spades Ltd | S | 350.00 | 70.00 | 420.00 |
| 77 | Grounds Maintenance | 17/09/2025 | | Treasurers 00145215 | | Grounds Maintenance | Andrew Harris | X | 56.50 | | 56.50 |
| 79 | Locum Fees | 14/10/2025 | | Treasurers 00145215 | | Locum Clerk Fees | Helen Broughton | X | 162.50 | | 162.50 |
| 78 | Mortgage Repayment - Pavilion | 30/10/2025 | | Treasurers 00145215 | | Loan Repayment (Mortgage) | Public Works Loan Board | X | 1,954.41 | | 1,954.41 |
| Total | | | | | | | | | 3,071.13 | 129.95 | 3,201.08 |