

**Minutes of Meeting held remotely on Zoom**

**Thursday 11<sup>th</sup> February 2021**

**PRESENT:** Cllrs Barry Dibble (VICE-CHAIR) (BD), Sue McDermid (SM), Sandra Fenney (SF), Peter Clements (PC), Fred Harper (FH), Andy Keates, Robert Wyatt (RW), Joan Darwell (JD), Malcolm McLeod (MM), Annette Cooper (AC), Jim Wenban (JB) Vivienne Walton (VW), Laura Farrelly,



Parish Clerks- Chris Fribbins (PO) and Michelle Dolley (RFO)

This meeting opened at 7:00

NO	ITEM
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142	<b>APOLOGIES FOR ABSENCE</b> – Cllrs Ron Naughton-Dean (Unwell), Ray Letheren (Technical), Anna McGovern (work). In the absence of the Chair, Cllr Dibble chaired.
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143	<b>DECLARATIONS OF INTEREST</b> - None
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144	<b>ADJOURNMENT-</b> Ward Cllrs Elizabeth Turpin, Gary Etheridge and John Williams were present for the meeting. Elizabeth spoke about the upcoming loss of the parish councils grants from Medway Council- CTRS Grant and Rural Liaison Grant for the financial year 2022-23. The new financial year coming 2021-22, Medway Council are proposing to fund this themselves this year, but for future years the money has been rescinded by Government. John Williams briefly discussed the presentation that developers Esquire presented to them. There were also discussions relating to COVID-19 vaccinations and the new part-time centre recently added in Allhallows.
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**Cllr Annette Cooper entered the meeting at 19:20**

145	<b>APPROVAL OF MINUTES OF MEETING ON 14/01/2021-</b> Cllr L. Farrelly proposed to amend the minutes to ensure items that were discussed at last months meeting were recorded. This was seconded by Cllr Keates- <b>8 AGREE, 5 AGAINST- MAJORITY</b> <i>(The Clerk (PO) advised that these items were not on the Agenda for that meeting, no decision was taken by the council so should not therefore be recorded in the minutes. The Clerk (PO) actioned them immediately after the meeting).</i> Cllr Keates proposed to approve the minutes with the above amendment, seconded by Cllr Walton - <b>9 AGREE, 3 AGAINST, 1 ABSTENTION- MAJORITY DECISION.</b>
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146	<b>MATTERS ARISING FROM MINUTES OF MEETING held on 14/01/2021</b> Cllr L. Farrelly asked for the reintroduction of the action list on the minutes – to be considered by Clerks/Chair/Vice Chair.
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147	<b>REPORT: CLERKS</b> Clerk PO reported on: - <ul style="list-style-type: none"><li>• Noise Complaint- There was a recent noise complaint from residents, upon investigation it was discovered to be from Bretts Concrete Products working through the night. Clerk PO has sent an email to the Environmental Department at Medway for this to be investigated further.</li><li>• Clerk RFO- reported that there was no further update on the impact damage at Cliffe Woods Car Park Exit Barrier (estimated cost of damage &lt; £100). Company van witnessed, company deny involvement.</li></ul>
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148	<b>Report: Chair-</b> Nothing further to report.
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**149 Report: Finance & General Purposes (Cllr Dibble/Clerks)**

To receive a report and recommendations of the F&GP meeting held Tuesday 1<sup>st</sup> December Online/Zoom

- a) To note financial information to 31/01/21 circulated and note. - **NOTED**
- b) To agree receipts & payments and approve for February 2021 as necessary (including any updates since the F&GP as indicated). – **Cllr Keates proposed the payments, seconded by Cllr McLeod, 12 AGREE, 1 ABSTENTION- MAJORITY DECISION**
- c) To agree recommendations
  - a. Cllr Farrelly to be added to committee. - This was proposed by Cllr Dibble, seconded by Cllr Darwell- **ALL AGREED**
- d) To note other items from the committee
  - a. Buttway Flooding – Awaiting alternative quote-  
There have now been two quotes received, these will be circulated by Clerk RFO for the next F+GP Meeting.
  - b. Cliffe Woods Car Park – repairs to potholes scheduled- This has now been completed.
  - c. Note proposed loss of income (£7,314) from Medway Council 2022/23- Noted and discussed.
  - d. Approval for Online meeting. government regulations only run to April 30 2021 currently-noted

**149 A Finance Report/ Draft Finance Reports Circulated-**

Bank reconciliation, Balances, Council Detail Report- **NOTED**

**149 B Payments to be made-**

<b>Receipts</b>	<b>January</b>	<b>February</b>
Bank Interest	0.11	
NS&I Interest	£548.96	
Zoom refund		£38.40
<b>Payments</b>		
210201 Chris Fribbins	Jan Salary, Home Allowance	
210202 Michelle Dolley	Jan Salary, Home Allowance	
210203 John Davies	Jan Salary, Mileage	
210204 Vonage	Parish Phone	£10.25*
210208 British Gas	Changing Rooms Elec	£41.46*
210209 Zoom	Monthly Subscription + Webinar	£91.19*
2102110 AQL	Website domain name 2yr renewal	£132.00*
210211 AJS Construction	CW Carpark Potholes	£1350.00
210212 Dropbox	Yearly Subscription	£95.88
210213 Barry Dibble	Vistaprint COVID Carpark Signs	£42.81
210214 KALC	Training Course Cllr McLeod	£60.00*
210215 Business Stream	Water bill 08.12.20-40.02.21	£8.98

\*Includes VAT (reclaimable) \*\* VAT on receipt to be paid to HMRC.

Proposed by Cllr Keates, seconded by Cllr McLeod- **12 AGREE, 1 ABSTENTION- MAJORITY DECISION**

**150 REPORT: ALLOTMENTS- Cllr Clements, Letheren**

Nothing to report.

**151 REPORT: - Planning Committee- (Cllr Harper/Clerk (PO))**

To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm (meeting was not held end December)

**151.1 Delegated Powers (To Note)**

**MC/21/0070 Land South of View Road Cliffe Woods Rochester ('Simpkins')**

Details pursuant to conditions 8 (ecological) and 12 (archaeological) on appeal decision APP/A2280/W/18/3202264 - Outline application with some matters reserved (appearance, landscaping, layout, and scale) for the construction of 50 retirement homes comprising a mix of 2/3 storey apartments and single storey bungalows with ancillary meeting room, gymnasium, office, parking and garaging with new vehicular access to View Road. Application is to discharge some of the conditions made on the original 'outline' application, granted on appeal. Details of appearance, landscaping and layout remain to be approved (currently refused). **No response required to the ecological and archaeological submissions.**

**MC/21/0135 Land West of Town Road Cliffe Woods ME3 8JX (Esquire)**

Details pursuant to condition 23 (Pill Box notice board) of planning permission MC/18/2961 - Construction of ninety-two residential dwellings comprising of thirteen 2- bedroomed, thirty-seven 3- bedroomed, thirty-one 4-bedroomed, three 5-bedroomed dwellings and four 1-bedroomed and four 2- bedroomed apartments (Class C3), provision of 737sqm of employment floorspace to include offices and a nursery (Classes B1 and D1) with associated access, parking, public open spaces (play area), landscaping, new vehicular/pedestrian access from Town Road, provision of a pedestrian crossing, associated drainage, pumping station and earthworks This is the detail of the notice board proposed on the Pill Box. **No response required.**

**MC/21/0165 Waterlane House 4 View Road Cliffe Woods Rochester Medway ME3 8JQ**

Construction of a detached dwelling with associated parking (near View Road/Town Road junction) At the time of the planning meeting there were no details on the Medway Planning website. Plans now available. Decision on planning consultation response required at this meeting.

After discussions Cllr Harper proposed to object to this development due to the building lines and policy framework (170B), seconded by Cllr Walton- **11 AGREE, 2 ABSTENTION- MAJORITY DECISION.**

**151.2 Applications Received since the Planning Meeting**

**Mockbeggar Farm-**

There is a proposal from Mockbeggar Farm to relocate the caravans to an adjacent site and increase the number of caravans. The new site will not be seen from the road. After discussions, Cllr Harper proposed no comment, seconded by Cllr Walton- **12 AGREE, 1 ABSTENTION- MAJORITY DECISION.**

**151.3 Other Planning Issues**

- a) Hoo New Routes to Good Growth – consultation response to be submitted by planning chair, input from councillors welcome.

Cllr Harper reported on how to send in your comments and view the documents associated with this.

**151.4 Future Planning-**

Discussions with Esquire re. development. Ideas for community infrastructure required. Neighbourhood Plan proposals for edge of village developments to be considered. (approach from Trenport re. a reduced scheme for their land, **Zoom meeting arranged for Monday 18/02/2021.**

**152 Cliffe and Cliffe Woods Neighbourhood Plan**

Consultation complete, responses being considered. **Limited response from Medway Council! who have proposed a meeting on 22nd February to discuss.**

**153 REPORT: OTHER COMMITTEES**

**153.1 Footpaths and Common Land – General Report – Cllrs Harper/Darwell –**

There was a report that the footpath from Cooling St-Rye St, including the footbridge had been cleared by a group of volunteers- Cllr Dibble offered to express thanks to them via social media platforms.

Cllr L. Farrelly also recommended that after the last meeting, when dog bins were discussed along Perry Hill, that we request for this to be re-assessed and to have bins in the suggested locations.

**This was raised with Medway Council after last meeting by Clerk PO subsequently who need a specific location to consider.**

**153.2 Youth Liaison- General Report- Cllr Walton, McDermid, McLeod, Wyatt**

Initial meeting held. Cllr McLeod chosen as Chair. Cllrs Farrelly and McGovern recommended to join the committee. Cllrs Walton and McDermid are to now step down of this committee, with Cllrs L. Farrelly and McGovern replacing them, proposed by Cllr McLeod, seconded by Cllr Keates- **ALL AGREED**

**154 REPORT: OTHER BODIES**

**154.1 Cliffe and Cliffe Woods Community Trust – Report –**

Cllr Keates reported on the dispute regarding access to land at the back of the new Esquire development (previously agreed at the planning stage)- this now being finalized.

**154.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton**

Cllr Walton reported on the hall being used for a vaccination centre, run by Lawsat Pharmacy. This has been provided free of charge, until August 2021. There was also a problem with the electrics, which was promptly dealt with.

**154.3 Cliffe Memorial Hall – General Report – Cllr Fenney – Nothing to report**

**154.4 Brett's Liaison – Cllr McDermid/Clerk (PO) Nothing to report**

**154.5 Rural Liaison Committee – Cllr Naughton-Dean –**

Cllr Naughton-Dean reported on the issues raised at the meeting with the Amazon depot and parking issues surrounding it.

**154.6 Kent Association of Local Councils (Medway) – Cllr McDermid/Cllr Harper.**  
Nothing to report.

**154.7 Police Liaison Committee & Councillor/Police Surgeries – Nothing new to report**

**154.8 Patient Participation Group (Highparks Medical Practice) - Cllr McDermid/Cllr Fenney.**

Cllr Cooper wanted to express her thanks here to Wainscott surgery for their organization of the vaccinations now taking place at the site.

**154.9 Friends of North Kent Marshes Cllr Darwell – Nothing new to report.**

**155 Other Reports- None**

**Next meeting will be Thursday 11<sup>th</sup> March 2021 (Online/ZOOM)**

Meeting Closed at 21:00

Signed by..... Chair and dated.....