



*Buckfastleigh Bowling Club
Duckspond Road
Buckfastleigh
TQ11 0NL*

Executive Meeting

Meeting held on 4 January 2024 at 10am.

Present: Secretary - Sue Heyes; Treasurer - Tom Bowden; Ladies Representative - Ann Pedrick; Men's Representative - Andy Bowen.

Chairman

Andy was appointed Chairman of the day.

Apologies:

None.

Minutes of Previous Meeting:

The minutes of the Executive Meeting held on 28 November 2023 were signed by the Chairman as correct.

Matters Arising:

- 1. Teignbridge DC Interactive Sessions**
In hand.
- 2. Compost Heap**
Sue has arranged for Clearence for Less to visit the Club this morning to give a quote for the removal of the compost heap.
Subsequent to the meeting, they arrived at 1pm and have quoted £1,500.
Tom will try to obtain a couple more quotes.
- 3. Retaining Wall**
Jamie will meet with Tom and Andy next Wednesday at 2pm to discuss the work necessary.
- 4. Water Control System**
Ham is investigating the replacement of the system.
- 5. Hedge Trimming**
Ham has arranged for Les Tanner to trim the hedges on 15 January at 8.30am.

8. Dead Trees

Subsequent to the meeting, Tom met a tree surgeon on 5 January and agreed a price of £120 +VAT for their removal. The work will happen week commencing 15 January.

Secretary's Report:

None.

Treasurer's Report:

The treasurer's report (copy attached) was agreed by all present.

Green Managers Report:

None.

Any Other Business

1. Revised Constitution / Rules

Tom went through the proposed changes to bring both the Constitution and Club Rules up to date. A lengthy discussion was had concerning the profits made on drinks from the bar and also whether there should be differential pricing between members and guests. It was agreed that that would be impracticable, and the changes to the Rules were agreed by all. The Constitution will need to be approved by a Special General Meeting of the Club. It was agreed that this could coincide with a Spring Meeting/Subs Night which could also incorporate a fish 'n chip supper.

2. Winter Tasks

Ann informed the committee that she had intended to phone all members to ascertain their availability to undertake the various tasks necessary to make the club 'shipshape' for the forthcoming season. The intention being to carry out the tasks in a planned manner, rather than a rush during March. However, following communication to Members, which covered a broad range of subjects, Ann felt a far better outcome could be achieved by other communication processes.

Both Ann and Tom suggested that a newsletter will help communicate what's happening and what's needed within the Club.

Tom agreed to draft a newsletter for the Committee to agree prior to publication.

3. Advertising / Recruitment

Towards the end of January and through February, local businesses will be approached to see if they would be willing to advertise with our Club and/or sponsor the Club. A promotional leaflet was agreed at the last meeting.

Regarding recruitment, Tom has produced a document that can be displayed by traders within Buckfastleigh, South Brent and Ashburton (with their consent!). Additionally, Tom will visit local Estate Agents and see if they would be willing to send out our leaflets to their clients. The intention being that people moving to the area will be made aware of our Club.

4. Green / Surrounds

Andy updated the Committee regarding a quote for the repair to the slabs on the right hand side of the Clubhouse. The quote received was £2,500 + VAT. This was thought to be excessive. Tom will arrange for some adverts on facebook/local press inviting tenders for the work.

5. Sprayer (Fertiliser)

Sue reported that Ham has stated that the sprayer need replacing. And will provide Sue with details.

6. Riviera Mixed Triples League

Sue reported that discussions regarding Buckfastleigh joining the RMTL were encouraging.

Subsequent to the meeting, Sue has received official confirmation that Buckfastleigh have been accepted into the league for the 2024 season.

7. Ladies Interclub Rink Fees

It was agreed that Sue would negotiate the rink fee for the Ladies Interclub match between Plymstock and Newton Abbot, to be held at our Club. We are expected to provide tea & biscuits after the match.

Date of next meeting: 8 February 2024 at 10am.

There being no further business the meeting closed at 12:05am.

Signed as correct:

Chairman



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**Treasurer's Report for Executive Committee on 4
January 2024**

2023/24

At the last meeting Sue mentioned about the need for 3 new fire extinguishers. As this is a non recurring item, I suggest that we finance this expenditure (£150 est.) from the Covid Fund.

The Committee will recall that at the last AGM I reported that the accounts for the previous 2 years still require an audit opinion. Mike volunteered to do that, but hasn't done so as yet. As he has now resigned as President, and will not be rejoining as a member in 2024, we really need someone to 'cast an eye over the accounts for 2021/22 and 2022/23'.

Tom Bowden

Tom Bowden
Hon. Treasurer

Buckfastleigh Bowls Club

2022/23	Revenue Account	2023/24	2023/24
Actual		Actual	Budget
£	Income	£	£
2,285	Annual Subscriptions	0	2,518
0	Grants	0	0
200	Sponsorship	0	1,000
3	Donations	0	0
871	Teas & Draws	0	900
0	Annual Dinner	0	0
1,559	Bar Sales	12	1,600
0	Competitions	0	0
319	Green Fees	0	0
30	Clothing	0	0
10	Social Events	0	0
4,200	Special Fund	0	0
0	Ian Howkins Bequest Fund	0	0
175	Bank Interest	71	696
65	Other Income	0	0
<u>9,717</u>			<u>6,714</u>
	Expenditure		
1,074	Green & Machinery	0	1,500
5,699	Premises & Grounds	13	1,000
168	Rent	0	168
233	Electricity	36	250
473	Water Rates	56	500
52	Fire Extinguisher Check	0	52
739	Insurance	0	760
10	Advertising - BBC	0	0
0	Advertising - 3rd Party	0	0
64	Printing, Postage & Stationery	4	80
70	Bar Licence	70	70
1	Website	0	10
58	Sundries	0	60
0	Centenary	0	0
0	Annual Dinner	0	0
367	Affiliation Fees & Trophies	0	400
309	Food & Draws	0	350
50	Clothing	0	0
0	Bank Charges	0	0
958	Bar Expenses	0	1,100
<u>10,325</u>		<u>179</u>	<u>6,300</u>
<u>(608)</u>	Surplus/(Deficit)	<u>(96)</u>	<u>414</u>

Buckfastleigh Bowls Club

2022/23	Capital Account	2023/24	
Actual		Actual	
£	Fixed Assets	£	£
0	Premises	0	
0			0
	Current Assets		
30,073	Bank	30,073	
169	Cash in Hand	164	
198	Bar Stock	198	
425	Clothing	425	
118	Debtors	48	
<u>30,983</u>			<u>30,908</u>
	Less: Current Liabilities		
0	Creditors	21	
			<u>21</u>
30,983	Net Current Assets		<u>30,887</u>
<u>30,983</u>	Total Assets		<u>30,887</u>
	Financed by:		
	Members Fund		
17,679	Balance B/F	17,071	
(608)	Surplus/(Deficit)	(96)	
<u>17,071</u>			<u>16,975</u>
	Other Funds		
13,756	Special Fund	13,756	
156	Ian Howkins Bequest Fund	156	
<u>13,912</u>			<u>13,912</u>
<u>30,983</u>	Balance C/F		<u>30,887</u>

Signed as a correct record:

Treasurer:

Tam Barker

2 January 2024