



Bramshaw Parish Council

New Forest Hampshire

: clerk@bramshaw-pc.gov.uk

Minutes of the Ordinary meeting of Bramshaw Parish Council held in the main hall of Bramshaw Village Hall on **Tuesday 24th March 2026 at 19:30.**

MINUTES

Present: Cllr Medley, Chair
Cllr Thomas, Vice chair
Cllr Coutts
Cllr Bennison

In attendance: Diana O'Grady, Clerk and RFO
District Cllr Joe Reilly

- 143/26 Apologies for absence
- 144/26 Public Participation period
- 145/26 Declaration of Interests and dispensation requests
- 146/26 To confirm the Minutes of the Ordinary Meeting held on 24th February 2026
- 147/26 Parish Representative reports
- 148/26 District / County Councillor Reports

Items ongoing

- 149/26 Village flooding
- 150/26 Hedges around the village
- 151/26 New email addresses

New Items

- 152/26 Approve Financial Regulations 2026-2027
- 153/26 Approve Asset register 2026-2027
- 154/26 Approve Financial Risk Assessment 2026-2027
- 155/26 Review quotes for signage around the village.
- 156/26 Clerk introduction to CiLCA training cost shared with Minstead Parish Council.
- 157/26 Donation request from Bramshaw Parochial Church Council towards churchyard maintenance.
- 158/26 Traffic calming.
 - Clerk reported the faded white lines at the pinch points on the B3079 on the Hampshire Highways reporting system 12th March 2026.
 - Draft email to Cllr Bowerman with the Chair 17th March 2026
 - Clerk emailed Swan Gan-Marsh to request to borrow an SID 3rd March 2026
 - Decide on members of the Traffic Calming committee

Documents circulated

- Financial regulations 2025-2026
- Asset Register 2025-2026
- Financial Risk Assessment 2025-2026

Signed Chair

Date

159/26 **Planning**

New Applications

None

Trees

26/00200CONS Squirrels, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Prune 1 x Apple tree (T1 on the plan)

Prune Conifer hedges (T2 on the plan)

Prune 1 x Beech tree (T3 on the plan)

All routine maintenance

26/00265CONS Old Forest, FURZLEY LANE, BRAMSHAW, LYNDHURST, SO43 7JJ

Fell 2 x Walnut trees

26/00268CONS Fountain Court, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Fell mixed tree species as detailed in the application

Finance

Documents circulated

- S137 request from Bramshaw Parochial Church Council for £300
- Invoice HALC Introduction to CiLCA
- Invoice Minstead Parish Council £26.75 exc VAT
- Invoice HALC for CiLCA tutoring, half to be repaid to Minstead PC
- Invoice Minstead Parish Council £200.00 exc VAT

Signed Chair

Date

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: Feb 2026 to Mar 26		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
27-Feb-26	SO	Diana O'Grady	February Salary	417.68
27-Feb-26	SO	Diana O'Grady	February Expenses	36.00
19-Feb-26	DD	Hugo Fox	BPC Website	20.99
09-Mar-26	Online	Citizens Advice New Forest	S137 Grant	150.00
09-Mar-26	online	Bramshaw Village Hall	Invoice No. 2022_BVH_1172	35.00
TOTAL				659.67
RECEIPTS				
Date	Method	Payer	Details	TOTAL
TOTAL				0.00
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
TOTAL				0.00
UPCOMING				
Date	Method	Payee	Details	TOTAL
27-Mar-26	SO	Diana O'Grady	March Salary	417.68
27-Mar-26	SO	Diana O'Grady	March Expenses	36.00
27-Mar-26	online	Minstead Parish Council	Re HALC invoice for intro to CiLCA x VAT	26.75
27-Mar-26	online	Minstead Parish Council	Re HALC invoice for CiLCA training x VAT	200.00
TOTAL				680.43
BANK	BALANCE			
	17th March 2026		15,047.57	
	FORECAST		14,367.14	

Bank Reconciliation as of 17th March 2026

BRAMSHAW PARISH COUNCIL			
BANK RECONCILIATION 2025-26			
Opening Balance Current Account at 04/04/2025	£11,683.46	Opening Balance Business Reserve at 04/04/2025	£0.63
Receipts	12,170.65	Receipts	0.00
Payments	9,486.97	Payments	0.00
Uncleared Payments 2024/25	0.00		
Uncleared Payments 2025/26	680.43		
Balance Current Account	£15,047.57	Closing Balance Business Reserve	£0.63
		Total Funds	£15,048.20
Nat West Balance	£15,047.57	Nat West Balance	£0.63
Discrepancy	£0.00	Discrepancy	£0.00

Signed Chair

Date

I confirm that above figures agree with the balance shown on the NatWest bank account on 17th March 2026 as checked on the NatWest statement.

Signed _____ Date _____

- 160/26 AOB for discussion only
- 161/26 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **28th April 2026** at 19:30, in the Community Room of Bramshaw Village Hall.

Signed Chair

Date