

Lanhydrock Parish Council: Minutes of Meeting held virtually at 19:31 on Monday 28th September 2020

(This meeting was held virtually, using video conferencing software at the following web address:

[https://us04web.zoom.us/j/4308567359?pwd=VkpDTzcweWViblk1K2gwb1NCUjhiZz09.\)](https://us04web.zoom.us/j/4308567359?pwd=VkpDTzcweWViblk1K2gwb1NCUjhiZz09.)

1) NOTIFICATION THAT MEETINGS MAY BE ELECTONICALLY RECORDED

2) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

- a) In attendance: Cllr. J. Coad (chairman), Cllr. M. Coad, Cllr. A. Hill, Cllr. P. Miller, S. Knight (clerk), Cllr. C. Batters (C.C.), Steve Kirkpatrick (National Trust) and one member of the public
- b) Apologies: None

3) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

4) PUBLIC FORUM:

- a) A member of the public noted that the B3268 is flooding between the Tredinnick turning and Prindl Pottery. They stated that the gullies need to be emptied more frequently and the ditches cleared. Cllr. Batters requested that the details were forwarded to him and he would pursue a solution.
- b) A member of the public asked Cllr. Batters for an update on the future frequency of recycling collections in the parish but Cllr. Batters stated he did not have this information so was unable to comment.
- c) Steve Kirkpatrick requested an update on the repair of the flooding culvert at Newton Lane from Cllr Batters. Cllr. Batters responded that the issue had been taken to Cornwall Council and that CORMAC had added it to their schemes list. It was now awaiting a scheme design, which it was hoped should be completed later this year.

5) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- a) It was resolved that the Minutes of the Parish Council meeting held on 27.07.2020 were an accurate record.

6) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

- a) **Cornwall Council:** Cllr. Batters had nothing further to add to the issues discussed earlier in the meeting.

7) PLANNING MATTERS: No planning applications received

8) PARISH MATTERS

- a) **Travellers:** The Chairman updated attendees that the plan for a parish council communication tree, to alert landowners of travellers in the area, had been abandoned due to concerns that it may breach GDPR. It was felt that the informal communication network used in the summer had been sufficient and Cllr. Batters was complimented on the success of his delivery of updates to the parish.
- b) **Respryn:** It was noted that, despite the re-opening of the Respryn car park on 14th September, cars were continuing to park on the verges owned by the National Trust and Andrew Williams (AW). Steve Kirkpatrick (SK), on behalf of the National Trust, reported that, since the car park had re-opened, it had never been more than half full, suggesting the issue was an unwillingness to pay, not a lack of capacity. AW stated that he and SK planned to leave notes on the windscreen of offending vehicles, requesting that they use the designated area. Cllr. Batters reported that Cornwall Council had suggested creating free parking areas alongside the verge but the parish council supported the view of AW and SK that all parking should be contained to the car park. AW stated that the solution required the National Trust to reconsider their charging policy and for Cornwall Council to consider roadside bollards/ stakes to prevent parking on the verges.

ACTION: It was agreed that ideas for a solution should be sent to the clerk, for forwarding to Cllr. Batters to raise with Cornwall Council but this action was cancelled later in the meeting by point 10, at which time Cllr. Batters and SK had left the meeting.

Cllr. Batters left the meeting

- c) **Litter Pick:** It was agreed to plan the next parish litter pick for 23rd-24th March 2021, by which time the verges should have been flailed, allowing litter to be spotted more easily. On the topic of flailing, Cllr. Hill noted that the Montbretia on the Treffry Road towards Harbour Brewery was becoming prolific following repeated flailing by CORMAC, despite it being an offence to actively spread it. The clerk stated that it was possible to write to CORMAC to request that certain sections aren't flailed.

ACTION: Clerk to write to Cllr. Batters to ask CORMAC to potentially not flail these sections.

Steve Kirkpatrick left the meeting

- d) **Carbon Neutral Cornwall Hive:** The clerk reported that, having attended the Hive conference on 26th Sept, the War Memorial Hall was the best place to focus any efforts e.g. by installing solar panels, EV charging points or acquiring land nearby to create a community orchard. It was agreed that, currently, there wasn't enough demand to justify the expense of

these schemes. AW suggested that one way of reducing plastic in the parish could be to replace the parish council's plastic bench with a suitable split tree trunk once a suitable one becomes available.

9) TO NOTE CORRESPONDENCE RECEIVED AND AUTHORISE ANY ACTION:

| Date | Sender | Regarding | ACTION |
|------------|---|--|--------|
| 05.08.2020 | Looe Town Council | Overhaul of Government Planning System | None |
| 25.08.2020 | Colonel Edward Bolitho, Lord Lieutenant of Cornwall | Nominations for letters of thanks | None |
| 08.09.2020 | Cornish Buildings Group | Reporting of listed buildings at risk | None |

10) TO NOTE CORRESPONDENCE DISPATCHED AND AUTHORISE ANY ACTION:

| Date | Addressee | Regarding | ACTION |
|------------|----------------|---------------------------|---|
| 12.08.2020 | Hilary McGrady | Parking issues at Respryn | A response was received from Rebecca Brookes-Sullivan from Lanhydrock but the chairman did not deem it assisted in resolving the issues. A further response is to be sent, highlighting that, in the parish council's view, the issue was caused by the National Trust's decision to charge for car parking despite an understanding amongst locals that it would always remain free. |

11) GOVERNANCE

- a) It was announced that Cllr. Ayres had resigned from the parish council for personal reasons and that a casual vacancy notice had been posted on the parish noticeboard.
- b) Website Accessibility Regulations: The clerk reported that she had taken control of the parish council's website, previously maintained by Wendy Ayres, and was currently in the process of ensuring it was compliant with the new Website Accessibility Regulations.

12) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed no outstanding credits or payments and a total balance of £4050.64.

- b) Update on online banking:** Cllr. M Coad confirmed that she was now set up as an online user of the parish bank account.
- c) To discuss removal of Wendy Ayres as signatory on parish account and replacement with another:** Cllr. M Coad and Cllr. J Coad confirmed that they believed they had successfully removed Wendy as a signatory from the parish bank account. Cllr. Hill agreed to replace her as a signatory.

ACTION: Clerk to arrange paperwork for mandate change to add Cllr. Hill as signatory.

13) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

- a) Online banking
- b) Resprn Parking

14) DATE OF NEXT MEETING: Monday 30th November 2020

15) PUBLIC AND PRESS EXCLUDED

16) W. AYRES: In recognition of her years of valued service for the parish council, it was agreed by councillors to purchase a bouquet of flowers at their own expense and an Amazon voucher to the value of £30, as a gift from the parish council.

ACTION: Cllr. M Coad to purchase and deliver the flowers and Clerk to purchase Amazon voucher.

17) CLERK PAYMENT:

- a) The following payments were authorized,

| Recipient | Payment Ref. | Reason for payment | Amount |
|-----------|---------------|--------------------------|----------------------|
| S Knight | Clerk Salary | Clerk Salary + Expenses | <input type="text"/> |
| HMRC | 120PA00289343 | PAYE tax on Clerk Salary | <input type="text"/> |

Meeting Closed at: 21:13

Signed and Accepted as a correct record

Chairman

Jason D. Coad

Date: 30th November 20