

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meeting held at The Festival Centre, Market Drayton on Wednesday the 28th March 2018.

Present:

Chair: Cllr A Jackson
Cllr B Maddox, Cllr C Swaithe, Cllr K Kearns, Cllr L Jarvis
Clerk: Graham Bould
RAF Shawbury: Warrant Officer Kevin Morley.
3 members of the public present

15/18. Welcome and Public Session: The Chair formally welcomed everyone to the Parish Council meeting and enquired of those Parishioners present if they had any items or concerns to raise. One of the Parishioners present asked about the horse warning signs on Tyrley Road raised with the Parish Council previously, members agreed to raise with Cllr R Gittins. Progress on Hollins Lane was also raised by a Parishioner; the Clerk indicated that Loggerheads PC in Staffordshire had been approached for a joint response to address the issue. An application was in the process of being put together for a bridleway both sides of the County boundary. The applicant of the Old Manor was also present to seek support for their applicant members agreed to 'suspend standing orders' at the appropriate time to allow for further discussions. Warrant Officer Morley circulated the latest edition of the RAF's magazine to members; explained that the gliding at Tern Hill was still being developed particularly at weekends and that all courses would be replaced with the new aircraft in a few weeks time. There being no further business the Chair thanked all those for attending the session and moved onto the next business.

16/18. Apologies: Cllr M Dams (prior commitments), Cllr B Hill (work commitments), Cllr R Gittins (school governors meeting), PC Alan Ambrose West Mercia Police and Nicola Fisher Shropshire Council the apologies were accepted.

17/18. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: Cllr A Jackson and Cllr L Jarvis in the Old Manor at Colehurst, at the point of discussion the members left the room.

18/18. Approval of the minutes of the meeting held on 31st January 2018: Cllr L Jarvis proposed and Cllr C Swaithe seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

19/18. Matters arising from the minutes not on the agenda:

1. Visit to RAF Shawbury: Members agreed the 7th June 2018 the programme would run from 9.30am to approx 2.30pm with lunch. During the middle of May 2018 members would need to indicate if they are able to attend coupled with their vehicle registration numbers to the Clerk.
2. Hollins Lane update: This item had already been cover within the Public Session.
3. Data Protection: The Clerk would bring an update the next meeting for agreement and sign off.
4. Social Media: Members thanked Cllr L Jarvis for the creation of the site for the Parish Council and the Clerk would circulate the details to the data protection Officer for any comments.
5. Annual Parish broad sheet: Members agreed to the creation of an Annual Parish broad sheet for distribution in the summer and agreed to distribute through Parishioners doors.

20/18. Co-options: carried forward to the next meeting, members agreed to enquire of family, friends and neighbours about the potential of being co-opted onto the Parish Council as two vacancies remained

21/18. Planning Applications.

1. 18/00859/FUL & 18/00860/LBC: Old Manor, Colehurst, conversation from Hotel to dwelling including repairs and alterations. Standing orders were suspended to allow the owner of the Old Manor to address the Parish Council. Members agreed to support the two applications in order to bring the building back into use. This view would need to be ratified via an email conference. Standing orders were then reinstated.

22/18. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention:

Cllr C Swaithe reported that the flooding and street lights on Buntingdale had been resolved

23/18. Correspondence:

1. Cllr R Gittins in his Shropshire Council role has asked the Parish Council for a representative for a quarterly/half yearly Division meeting of Parish Councils to look at common concerns for example speeding. Members agreed that the Chair Cllr A Jackson would represent the Parish Council.

24/17. Highways & Footpaths:

1. Colehurst: Members congratulated Shropshire for completing the potholes at Colehurst although one had been missed.
2. Cllr B Maddox raised the issue of the footpath by the bus shelter on the A529 to the turning Cheswardine turning to 'Alan's' Farm which needed clearing.

25/17. Courses/Meeting:

1. Cllr C Swaithe updated members on the recently held helicopter liaison group meeting, the report is held on file.

26/17. Finance:

1. 18/19 CIL: The Clerk informed the Parish Council that a sum of £9,708.15 of Community Infrastructure Levy (CIL) will be allocated to the Parish Council for 18/19.
2. The Parish Council agreed the items of expenditure listed below.

Number	Name	Amount
100271	Festival Drayton Centre Trading Ltd (room hire)	£ 30.00
100272	D M Payroll Services Ltd (data protection)	£ 200.00
100273	HMRC (PAYE)	£115.00
100274	Graham Bould (Q4 Clerks Salary)	£511.81
100275	Graham Bould (clerks expenses)	£ 21.16
100276	Chris Swaithe (travel & copying)	£ 16.30

27/18. Any Other Parish Matters/Items for inclusion on the next Agenda:

- a. Lost dog letters: Cllr C Swaithe has distributed a 'lost dog' letter around Bungtingsdale as they have become a nuisance across the Estate. This has also been followed up by a letter from the Army which has shown some improvements.
- b. The Clerk updated members on the potential partnership with the Rivers & Canals Trust in terms of environmental projects.
- c. A sign on the A41 for the fishery has been installed members were unsure if it needed permission from Highways.
- d. Members enquired into the enforcement notice at the Vineyard at Colehurst.

28/18. Parish Council meeting dates: 30th May (AGM), 25th July, 26th September, 28th November 2018, 30th January (precept), 27th March and 29th May 2019 (AGM)

There being no other business the meeting closed at 20.30pm

Signed

Date 30th May 2018