



Minutes of Kingsclere Parish Council Finance and Establishment Meeting FE 01/19  
Held at 7.30pm on Monday 21<sup>st</sup> January 2019 in the Village Club

**FE 01/19 – Present:**

Cllrs: Bowes; Farey; Price; Sawyer F; Sawyer J. Clerk – Porton; Admin Assistant – Read.

**01/19.1 – Apologies:**

None.

**01/19.2 – Declarations of Interest:**

None.

**01/19.3 – Matters Arising:**

None.

**01/19.4 – Review of Cashflow and Budget Forecast:**

Document circulated prior to meeting. It was queried as to why Other Income was 326%. It was explained that this was due to the PC acting as banker for the 'Lest We Forget' show at the Fieldgate Centre in November 2018. It was also queried as to why Capital Expenditure was overbudget by 134%. It was explained that this was due to the PC purchasing the WW1 centenary bench and new light projector. The Clerk reported that the PC has not yet been invoiced for the SID installed on Winchester Road. AP to contact SID supplier to ask for invoice and investigate SID solar panels. It was agreed to change "Pony Paddock" to "Community Orchard".

**Action:** AP, Clerk.

**01/19.5 – To Finalise Budget Requirements for 2019/20:**

Document circulated prior to meeting. The Clerk reported that the salary budget needs to be increased to comply with new pay scales. Clerk to contact mowing contractors to investigate costs for mowing in the Community Orchard. The training budget has only increased by 50% to £750 rather than a 100% increase as agreed in FE November 2018. The Malthouse Open Space budget from reserves was reduced from £7500 to £5000 and Speed Monitoring was removed from the reserves list as it was pointed out it was listed twice. IT was suggested the PC need a reserves policy and it was agreed that MF and the Clerk would work together to write one.

**Action:** MF, Clerk

**01/19.6 – To Revisit the Precept Requirements following Confirmation of Tax Base Rates:**

It was reported that the precept increase by 2.65% in the next financial year. Clerk to calculate the Band D equivalent for next OM.

**Action:** Clerk.

**01/19.7 – Review of Asset Register:**

Deferred to March FE meeting.

**01/19.8 – Date of next meeting:**

Monday 18<sup>th</sup> March 2019 7:30pm in the Village Club.

Meeting closed 20:25

Signed:.....Chairman

Date:.....

Signed:.....Clerk

Date:.....

**Distribution:** Cllrs: S Adams; I Bowes; M Farey; C Mussett; N Peach; R Peach; A Price; F Sawyer and J Sawyer.  
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