



**MINUTES OF THE AMENITIES COMMITTEE MEETING HELD ON
25TH OCTOBER 2016 IN THE PARISH MEETING ROOM, GOUDHURST ROAD,
MARDEN COMMENCING AT 7.30P**

- Min No**
- 73/16 **PRESENT:** Cllrs Boswell (in the Chair), Cowin, Harvey, Newton, Robertson, Tippen and Turner. The Clerk was also in attendance.
- 74/16 **APOLOGIES:** Cllr Adam gave his apologies as he was attending a meeting with Cllr Childs regarding the Parish parking consultation.
- 75/16 **DECLARATIONS OF INTEREST:** Cllr Boswell declared in interest in item 78/16(a)(ii) as neighbouring resident to Southons Field and Cllr Newton declared an interest in item 82/16(a) as a Trustee of Marden Memorial Hall.
- GRANTING OF DISPENSATION:** There were no requests for dispensation.
- 76/16 **APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES:** The minutes of the meeting held on 27th September 2016 were agreed and signed as a true record.
- 77/16 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** There were no members of the public in attendance.
- 78/16 **SUB-COMMITTEES REPORTS**
- (a) **Open Space**
- (i) **Playing Field**
- Play Inspection Reports: Reports had been received from the Village Caretaker and MBC.
- Changing Rooms: Although the roof and fascia had been repaired the Clerk had received reports today that more damage had been done to the building. CCTV is due to be installed week commencing 14th November and Cllrs proposed that any repairs to the changing rooms would be undertaken following the cameras being erected.
- Site Meeting update: The site meeting was held on 1st October and notes of the meeting had previously been circulated. The Clerk was asked to add litter bin in the play area to the next Amenities agenda.
- Play Area quotes: The Assistant Clerk had arranged for four companies to visit on 7th and 14th November to view the site at Napoleon Drive and provide quotes for Under 5 play equipment, adult gym equipment and youth shelter.
- Tree work: There were several trees to the far end of the playing field which required work and a quote had been received for this. Cllrs approved this quote and the Clerk would arrange for the work to proceed.
- (ii) **Southons Field**
- Play Trail Inspection Reports: Reports received from the Village Caretaker.
- Cheque for Gatekeeper (to include payment for public conv. locking) – agreed and signed.
- Site Meeting update: The site meeting was held on 1st October and notes of the meeting had previously been circulated.

Southons Field entrance: The Clerk had contacted the contractor who had completed the works to the driveway but had not yet received a response.
Other: Delivery of the new ride-on mower was made today. Rams Hill had informed the Clerk that they had a trailer in stock for this mower and this item would be placed on Full Council agenda for further discussion.

(iii) Other Open Space

Tree Inspection Reports: Reports received from the Village Caretaker. The only issues raised were currently being dealt with.

Tree in High Street – update: The Clerk reported that before any further work could be undertaken the ground needed to be able to be dug to remove and replant the London Plane.

Tree work at Rookery Path: The Clerk was completing the TPO application form for the work to be undertaken. The diseased Ash, which was not covered by a TPO, would be removed early November.

(b) Cemetery

Site Meeting update: The site meeting was held on 1st October and notes of the meeting had previously been circulated.

Fees for 2017: These had been considered by the Cemetery Sub-Committee and circulated to Cllrs. Cllrs agreed for the increase to be recommended to the Finance Committee when setting 2016/17 budget.

Amendments to Rules and Regulations: Several amendments had been suggested by the Clerk and these had previously been circulated to Cllrs. Cllrs agreed the amendments and Cllr Newton would produce a booklet to give to Funeral Directors and next of kin.

79/16 PUBLIC TOILETS

(a) Anti-social behaviour: No reports of anti-social behaviour had been reported.

(b) Cleaning: The Clerk had received a telephone call from the cleaner this morning with a couple of issues which were mainly maintenance to be undertaken

(c) Site meeting update: The site meeting was held on 1st October and notes of the meeting had previously been circulated.

(d) Quote for Roof Repairs: A company had been contacted prior to the Clerk's annual leave but a quote had not yet been received.

80/16 CORRESPONDENCE

No correspondence had been received since the last meeting.

81/16 ACTION GROUP REPORTS

(a) Stilebridge: Cllr Blackmore was looking into this with MBC. The Clerk would contact Cllr Blackmore for an update.

(b) Christmas: Meeting held on 18th October: Notes of the meeting had been circulated earlier in the day.

82/16 OUTSIDE BODIES REPORTS

Memorial Hall: Meetings held on 10th October.

Youth: The Clerk had contacted the Youth Worker for a report on what events had been arranged but as it was Half Term no response had been received.

83/16 OUTSTANDING ISSUES

(a) Update from Action list: The Chairman went through the list but majority were covered in other items on the agenda.

84/16 FURTHER ISSUES FOR DECISION

There were no other issues for decision.

85/16 FURTHER ISSUES FOR DISCUSSION/INFORMATION

(a) Honorary Freeman/People of the Parish: If this is something that the Cllrs would like to proceed with a small group would need to put together the criteria and it was therefore proposed that this would be taken to Full Council for a decision.

(b) Other: Kent Men of Trees report has been received and unfortunately Marden did not win. A copy of the report would be sent to Marden Church and MBC.

86/16 INVOICES/CHEQUES TO BE SIGNED:

Cheque No: 5522 : Rams Hill Limited : Westwood Ride-on Mower : £6,160.00 (VAT £1,026.67)

There being no further business the meeting closed at 8.45pm

Signed:.....

Date: 22nd November 2016

Chairman, Marden Parish Council Amenities Committee