## **MOULSFORD PARISH COUNCIL** MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8th JULY 2020, AT 7:30pm BY ZOOM VIDEO CONFERENCE

PRESENT: Cllr Baker

Cllr Bryan (Chair) Cllr Sachse (part) Cllr Elvy (Vice Chair) Mr G. Twibell (Parish Clerk) Cllr Partridge

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Apologies For Absence Cllr Sachse tendered apologies, but will try to join the meeting later.	
Declarations Of Interest Cllr Elvy declared an interest in planning application P20/S2071/FUL and will take no part in associated discussions.	
Minutes Of The Previous Meeting Cllr Partridge proposed that the minutes of the parish council meeting on 10th June, 2020, be signed by the chair as a true record. Seconded by Cllr Elvy.	
Reports From District and County Council None since the previous meeting.	
Planning Applications and Enforcement P20/S2071/FUL Cranford House School, Moulsford, OX10 9HT. Lighting to the Astro Pitch. MPC Object. SODC Considering. The clerk drew the meeting's attention to 1) A binding planning condition imposed by SODC upon approval of plans in 2012 for the creation of the AstroTurf pitch concerned, and 2) a written commitment given in correspondence between the then planning officer and the bursar of Cranford that the school would not then, nor in the future seek permission for lighting of the pitch. Clerk to draft an objection for approval by the council, citing the above conditions. P20/S2035/HH Yew Tree Cottage, 19 Underhill, Moulsford, OX10 9JH. Erection of a new oak frame porch. MPC NSV. SODC Considering. P20/S1916/HH Stable Close Ferry Lane Moulsford OX10 9JF Proposed remodelling of Stable Close. MPC NSV. SODC Considering. P20/S1220/FUL, FotE, The Old Vicarage, Moulsford, OX10 9JB. Extra care development comprising 34 apartments. MPC Object. SODC Considering. Update: 1) The applicant has been given more time to prepare reports. 2) A rare species of protected butterfly, a White-letter Hairstreak of high priority conservation status, had been discovered by a child on the recreation ground boundary with the site. It has been reported to the relevant conservation authorities.	
<ul> <li>Local Response To The Covid-19 Crisis (C-19)</li> <li>Cllr Sachse reported via the clerk that requests for assistance were still at a reduced level. After discussion the meeting agreed to keep the network operating for now, and review in September.</li> </ul>	
Matters From The Floor  None.	
<ul> <li>Actions From Previous Minutes</li> <li>Completed:</li> <li>Cllr Elvy had joined the most recent village virtual coffee morning and reported good attendance.</li> <li>The clerk having secured an electronic copy of the MEC accounts, had circulated.</li> <li>Cllr Sachse, via the clerk, reported she has followed up on footpath improvements, has pursued with Cllr Gray (OCC) and has submitted ideas to widenmypath.com</li> <li>Cllr Sachse, via the clerk, reported she is now posting to the village Facebook group under an official parish council identity.</li> <li>Cllr Sachse, via the clerk, reported that via Moulsford News Underhill residents had been reminded of the limitations of the sewage treatment plant, and now has</li> </ul>	
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a diagram of the underground pipework which has been circulated. Glebe Close land maintenance completed by owner. Clerk to maintain occasional contact. CIIr Baker had received and circulated a revised estimate from ASA for extended playground consultation. In addition had proposed some timber treatment and also the possibility of using more natural equipment for example trees and boulders for climbing) and less manufactured play equipment. All to consider. Meanwhile the clerk to remind members of the current playground funding position. Follower the clerk's letter, CIII Elvy, CIII Bryan (part) and the Clerk met with the removed and were tool access while the clerk elected in letter was undergoing necessary maintenance only and not being removed, and were tool access would continue largely as before with public access to the river to the immediate north of the wharf area. Clarified that the concrete slipway belongs to the restaurant, and is not public access. Clerk had reissued a returned cheque, following a credit arriving late at the bank. Bank has waived its normal fees apart from a £7.00 one-off charge. CIIr Patridge has replaced the basketball net. Cill Baker had investigated the SODC tree warden scheme. Was told a village-wide tree survey would be a good start, identifying trees seen as important to village treescape. Will integrate into the council's July/August Moulsford News article which she additionally agreed to write. Clerk to forward Moulsford sale catalogue from ~1910 which refers to largest horse chestbut tree in England'. Clerk had reported North Road tree to fix my street for action. Continuing: Clir Simpson looking into Fale planning progress and existing/planned extra care capacity locally. Clerk to follow up. Speed survey in Halpmyn Lane. Ongoing Millennium cere and some provided to the control of the cride control of the village for the cride control of the see-saw to the manufacturer.  Payground Maintenance			
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The numeric and narrative financial reports for the period since the June meeting	13.		
		The numeric and narrative financial reports for the period since the June meeting	

	are attached herewith.  • There were no receipts during the period, while payments made were £266.00 for grounds maintenance, £134.80 for clerk's Tax and NI, £539.20 for Clerk's salary, and £60.97 for one quarter's Zoom and Web and email hosting. deferred training payment.	
14.	<ul> <li>Cllr Sachse (Moulsford News Editor) had been asked when charging for advertising should resume. Suggested September as an appropriate time.</li> <li>Following the request from Cranford School (12.1 above) Cllr Sachse was asked for the publication date for the September issue to accommodate the school's</li> </ul>	Cllr Sachse
	<ul> <li>request to let the village know of the extended use of the sports field. Publication is set for the first week in September.</li> <li>A number of residents had queried the resumption of village events. Cllr Bryan is attending the next PMC meeting and will discuss reopening, so enabling some</li> </ul>	Cllr Sachse
	resumption of activities.  • Following a site meeting at the village playground it was decided to aim for an	Cllr Bryan
	opening by Friday 10th July. The clerk will arrange for grass to be cut. Cllr Bryan will print and place signage.  • A member of the public had queried if horses were permitted on the recreation	Clerk Cllr Bryan
	ground. Clerk will circulate a copy of the by-laws covering the ground.	Clerk
15.	<ul> <li>Date Of Next Meeting</li> <li>Next scheduled meeting is 7:30pm, Wednesday 9th September, 2020. There is normally no meeting in August, but the council will review as necessary.</li> <li>The meeting closed at 9:48pm.</li> </ul>	
	Signed: Dated: 9th September 2020	

## RFO Report - July 2020

Payments, receipts and balances for the period to 8th July, together with updated bank balances are shown below.

Transactions (since previous meeting)		Receipts	Payments (inc. VAT)	
Grounds Maintenance			£266.00	
HMRC (Clerk's Tax and NI – 3 months)			£134.80	
Clerk's Salary (3 months)			£539.20	
Web/Email/Zoom (Apr-Jun 2020)			£60.97	
	ince previous meeting)  Founds Maintenance  MRC (Clerk's Tax and NI – 3 onths)  erk's Salary (3 months)		£1,097.97	

	Current	Projects	Deposit	Total
Cash At Bank on 8th July, 2020	£1431.64	£6201.20	£5958.45	£13591.29
Cash At Bank (Previous Meeting)	£2385.81	£6201.20	£5958.45	£15927.45

<sup>1)</sup> The governance and accounting statements, having been passed by the council at the previous meeting and signed as required by the chair and the clerk, will now be sent together with supporting documentation to the external auditor (Moore Stephens) for review.

<sup>2)</sup> The period for the exercise of public rights to inspect the unaudited accounts has been set at 20<sup>th</sup> July to 1<sup>st</sup> September, 2020.

				Small Projects	New Web site	Car Park Refurbishment/Driveway		Projects (reserves)   Ferry Lane resurfacing		Playground Maintenance		Rec Ground Dog Bins		<b>Pavilion</b> Repairs	_		Training	Subscriptions & Licences	Stationery	PWLB Mortgage	Petty Cash	Payroll Services	Memberships	Parish Council Insurance	Highways Maintenance	Email/Website Su	Election Services	Contributions	Clerks PAYE	Churchyard Maintenance			EXPENDITURE	VAL INCIDING	Other contributions, grants etc	Precept	Pavilion Lease	OCC Contribution	Mouls ford News Advertising	Dalik illerest Ne	Allotment Rent	Parish Council Adjustments		NCOME		MOULSFURD PARISH COUNCIL BUDGET 2020/21 EX. VAI
Total Expenditure	sub total of projects				,	shment/Driveway	ir/Refurbishment	facing.		enance	Grounds Maintenance (Hegde/Wildflower/Grass/T					Zoom Videoconferencing (via Petty Cash)		icences						surance	nance	Email/Website Subscriptions (via Petty Cash)				tenance		Allotment lease/maintenance/water		Total Income	ns, grants etc.			OCC Contribution To Grass verge cutting	Advertising	Served Served				Detail		GE   2020/21 EX. VA
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