

# STALISFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held remotely on 17 September 2020.

Present: Cllr Cat Horn (Chair), Cllr Tracy Dove, Cllr Chris Norwood and Cllr Nina Williams.

Cllr Horn welcomed everyone to the meeting.

## 1. Apologies

Apologies had been received from Cllr Holly Andrews (unwell); apology accepted. Apologies had also been received from County Councillor Andrew Bowles (at another meeting) and Ward Member David Simmons (at another meeting): apologies noted.

## 2. Declarations of interest

None were declared.

## 3. Minutes of the Parish Council Meeting Held on 16<sup>th</sup> July 2020

Cllr Horn read the minutes of the meeting held on 16<sup>th</sup> July. It was **AGREED UNANIMOUSLY** to accept the minutes as a true record of the meeting, the minutes will be signed by Cllr Horn at the next physical meeting of the Parish Council.

## 4. Matters Arising from the Minutes

The Clerk reported the certificate of exemption from a limited assurance review (Annual Governance and Accountability Return 2019-20) has been signed and submitted to PKF Littlejohns and all audit documents are on the website.

Cllr Dove said the new website looks good and thanked the Clerk for her work on it.

## 5. Public Time

No members of the public were present.

## 6. Planning Matters

The Clerk said that no new planning applications have been received.

Ref: 20/501571/FULL

Address: The Stables Derbies Court Stalisfield Road Stalisfield Faversham Kent ME13 0HN

Proposal: To enlarge 2 No. existing windows to the South West elevation

Cllr Horn informed Members that the application has been refused.

## 7. Finance

### i. Councillor expenses

There were none.

### ii. Invoices

Cllr Horn **PROPOSED** to pay the following invoices:

- a). CPRE- £36.00 subscription (cheque no 291)
- b). Newington Parish Council- £42.33 Share of SLCC subscription (cheque no 292)
- c). Upchurch Parish Council- £8.33 share of Clerks' Conference (cheque no 293)

**SECONDED** by Cllr Dove: **AGREED UNANIMOUSLY**.

## **8. Review of Risk Assessment**

Councillors reviewed and accepted the Risk Assessment. The bank statements will be scanned and circulated to Members.

## **9. Request for allotments**

Cllr Horn said Helen Whately MP had been contacted by a resident seeking an allotment, the Parish Council does not own any land.

*ACTION: Councillors to ask residents if they could make an allotment available for the resident.*

## **10. Any Other Business**

Cllr Dove reported that the Village Hall Committee had been contacted regarding facilitating electric charging points at the hall. There is a grant available to pay for the installation. Would the Parish Council object to this provision?

Cllr Norwood said that there are charging points at his school, Kent County Council paid to fit the charging points, drivers pay to charge their vehicles and the school receives a share of the profit.

Cllr Dove said that there is no cost for this and the maintenance is £25 per month and if there is low usage Kent County Council will pay for the maintenance. The profit is split 70/30 between KCC and the Village Hall Committee.

Cllr Horn said the Parish Council had no objections to the proposal.

Cllr Dove said that any money raised has to go back to the community and this is a perfect scheme.

## **11. Date of next meeting**

It was agreed that the next meeting be held on 26 November at 7.30pm.

There being no further business, the meeting closed at 7.55pm

Signed as a true record of the meeting:

Chair

Date: 26 November 2020