



Date of Issue: 28.09.2022

To all members of the Events, Tourism and Development Sub-Committee

You are summoned to attend a meeting of the

Events, Tourism and Development Sub-Committee

on Wednesday 5th October 2022 at 4pm at the Town Council Office,

78 St Mildreds Road, Westgate on Sea CT8 8RF

Members of the public are welcome.

Signed: *Gill Gray*, Town Clerk

Sub-Committee Members: Cllr Calcutt (Chair); Cllr Donaldson (Vice Chair); Cllr Cornford; Cllr O'Connor

1. Apologies for Absence

To receive and accept apologies for absence and substitutes.

2. Member's Interests

To receive declarations of pecuniary and non-pecuniary interests.

3. Minutes

To receive and approve the minutes of the meeting held on Wednesday 7th September 2022 (Copy attached – Appendix A)

4. Lighting and Improvements Committee – Christmas Fair 2022

Jeannette Bell from the Lighting and Improvements Committee to discuss with members the details of the 2022 Westgate Christmas Fair.

5. Chair's Update

Cllr Calcutt to update the sub-committee on the actions raised at the last Sub-Committee meeting.

6. Coronation of King Charles III

Discussion and sharing of ideas on how the Town can come together to celebrate the Coronation of King Charles III. Decision required: Moving the Westgate Community Picnic planned for 2023 to coincide with the Coronation weekend.

7. Remembrance Sunday 13th November 2022

Update on Remembrance Sunday service and parade.

8. Town Council Magazine

Discussion and sharing of ideas for the Town Council's Magazine.

9. Budget for 2023/24 – Draft Preparation

Members to discuss any ideas for projects or events that require expenditure for next year in the budget for 2023/24. To be submitted by email, using the template provided, no later than 14th October 2022 to the Town Clerk.

10. Public Participation Session

The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.

11. Timing of Events, Tourism and Developments Sub-Committee

Review of the Sub-Committee meeting time.

12. Next Meeting

Wednesday 2nd November 2022