



Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB
01449 722246

<https://www.needhammarket-tc.gov.uk/>
Assistant Clerk: Georgina de Cova

You are hereby summoned to a Meeting of **Needham Market Town Council** which will be held on **Tuesday 9th September 2025 at 7PM** in the **Green Room at Needham Market Community Centre**, to consider the items on the agenda below.

Georgina de Cova

Assistant Town Clerk

AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive reports, if any, from the County Councillor, District Councillors and questions from any members of the public present.
5. To receive and confirm the Minutes of the Town Council meeting held on **Tuesday 5th August 2025**
6. Matters arising from the Minutes of the previous meeting
7. To receive questions from any members of the public present
An opportunity to enable members of the press and public present to comment.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.





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8. To receive a report from the Town Clerk
9. To consider Grants/Donations for 2025/26
 - a. St Johns Church, regarding the Burial Ground.
10. To receive and approve the accounts for payment and confirmation
11. To receive reports from the following:
 - a. Planning Committee
 - b. Governance and Finance Committee
 - c. Community and Assets Committee
 - d. Civic Events Working Group
 - e. Climate Awareness Group
12. To discuss the Community Centre
13. To discuss and agree areas of responsibility within Jubilee Crescent
14. To discuss the provision of Allotments
15. To discuss the Asset of Community Value process, and consider any potential nominations
 - a. The parcel of land near the railway station
 - b. Any other nominations
16. To discuss and agree the usage of the Cricket Square going forwards
17. Matters to be raised by members

This is an opportunity for members to raise any matters for consideration for future committee meetings. Please note this is not an opportunity for discussion or debate
18. Exclusion of the Press and Public

At this point, the Chair will move the following resolution:
“Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d) the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted”
19. To receive an update from the Employment Committee
20. To receive an update on Office Accommodation
21. To confirm the Date, Time and Location of the next Town Council Meeting.

Members of the Public are welcome to attend the meeting.

