



MILBORNE ST ANDREW NEIGHBOURHOOD PLAN REVIEW
WORKING PARTY MINUTES
Wednesday 10th March 2021
ZOOM

No. 1

1. Present: Richard Bower (Rich) RB, Sue Cherry SC, Natalie Dennis ND, Sue Gould SG, Richard Macnair RM, Steve O'Neill SO, and Jo Witherden JW
2. No apologies all present and correct!
3. Reviewing and officers:
 - a. Reviewing Previous Terms of Reference: At present we see no reason for amending, the original being sufficient for our needs. Declarations of interest need checking / updating.
 - b. Chair – RM proposed Jo Witherden, seconded SC. JW accepted subject to other volunteers coming forward.
 - c. Secretary – SG to cover for a couple of months only.
4. Kick starting the review. Reasons why – the Council did not have a 5 year housing plan at the inception of the NP, the NP will be 2 years old in Oct 21, at which stage the strength of force gradually diminishes. Do certain areas need tweaking? Points of possible interest:
 - a. The housing target in the Local Plan (at consultation stage) is 80 dwellings (up to 2038), this should be broadly covered by the existing permissions and NP Camelco site, so no more sites “needed” (unless the community want to add any) at this point in time.
 - b. Clarify Policy MSA1 (meeting local needs) Pge 14, that other sites would be considered if of ‘substantial community benefits’. This statement has proved ambiguous.
 - c. Update in terms of any implications from recent applications – Huntley Down and heathland / dog-walking area, refusal at Homefield (and archaeology findings etc).
 - d. Update in terms of changed needs – clarify latest position on Doctors Surgery (no current intent to have new branch surgery), and Pre School. Community Land Trust – to remain and supported by MSA PC, but acknowledge that few volunteers came forward on request.
 - e. Parking – to revisit and attempt to restore some original thoughts (parallel parking vs in line parking off road).
 - f. Green energy – should we be saying more / is this being covered sufficiently in Building Regulations?
5. How to consult: aim for early May consultation on scope:
 - Use of the village magazine (Milborne St Andrew Reporter) by agreement. Seek a double page spread if possible.
 - Set up a simple to analyse questionnaire using Survey Monkey, publicise the link, supplying paper versions only on request.
 - Use the existing facebook page (new administrator needed)
 - Include consultation on draft Conservation Area Appraisal (JW has current draft for checking)
6. Actions –
 - a. SG to forward declaration of interest forms for completion by group members
 - b. RM to deliver paper copies of final Neighbourhood Plan to RB, SO, ND.
 - c. SO to put together short article for Reporter to inform about the review (“watch this space” for the May edition).
 - d. All to try and pick out areas of NP that may need revisiting (not high-lighted so far) and forward to RM before next meeting. RM to draft possible questions.
 - e. JW to forward draft CAA
7. Provisional dates of next Zoom meetings:

Thursday 8 th April 21 at 7.30pm
Tuesday 4 th May 21 at 7.30pm

Meeting closed around 8.50pm (ish)