

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 1<sup>st</sup> NOVEMBER 2022**

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr J Dumper, Cllr B Keane, Cllr J Mann, Cllr J Hodgson, Cllr K McAllister & Cllr R Robson.

In attendance: Heather Bourner-Clerk

0 Members of public

**Apologies for Absence**

1) Apologies had been received from HCC David Drew, TVBC Cllr A Johnston, Cllr P Boulton & Cllr J Morrison.

**Public Participation**

2) There were no members of public present.

**Declarations of Interest**

3) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

**Planning**

4) **The following decisions by TVBC were noted:**

21/03450/FULLS-demolish existing dwelling and erect two detached dwellings-Bayards, South Road- permission

22/02297/TREES- crown reshape Yew-12 High Street-no objection

**Resolved: that the planning decisions on the following applications were endorsed:**

22/00917/FULLS-erect one dwelling, land rear of The Cottage, Rookery lane-amended -no objections

22/02756/FULLS-Erection of replacement dwelling, garage and annexe- The Buildings- no objections but the Parish Council would like to see the barn retain its current features.

22/02616/TREES- fell 1 holly-Aylesbury House- no objections

22/02673/TREES-reduce crown and growth yew tree-Dowse Cottage, High Street- no objections

**5) County and Borough Councilors' Report**

**HCC David Drew was not present but had circulated a full report which can be seen at appendix 1.**

**TVBC Cllr Johnston was not present.**

**Minutes**

6) **Resolved:** The minutes of the meeting held on 4<sup>th</sup> October were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann, seconded Cllr McAllister All agreed.

**CCTV Village Hall**

7) Cllr Keane reported work was continuing on a project to install additional CCTV at the Village Hall. A report would be given to the Parish Council in due course.

**Play Area Repairs**

8) Cllr Dumper reported on a letter sent to the Parish Council asking them to consider raising funds for new, safer play equipment. The parishioner also commented on the litter and broken bottles often left in the playground. Equipment is checked annually by a ROSPA accredited company who provide a full risk report which the Parish Council action as appropriate. The Parish Council also ensure monthly checks of the play equipment are carried so that any problems or damage is seen and dealt with quickly. Cllr James and Dumper already visit the playground weekly and pick up any rubbish present but any Councillors checking equipment will also take a bag to collect rubbish. The Clerk will respond to the parishioner asking for help from visitors and ideas for new equipment.

Cllr Dumper confirmed he had ordered all the replacement parts required for repairs at the

play area at a cost of £432.00 and had received a quote to install these from the supplier of £320.00. This was discussed and it was agreed to accept the quote. Cllr Dumper will arrange for the work to be carried out.

Cllr Mann confirmed he now has a quote for the fence and woodwork repairs of £3657.00 which would see the entire fence and all 84 posts repaired. A partial repair of the 24 broken posts would cost £1088.00. After some discussion it was agreed the whole fence should be replaced. The Clerk will establish what S106 funds are available.

### **Sports Field Update**

9) Cllr Keane reported from a recent meeting of the Sports Field Committee and confirmed the group are still working on reducing build costs and increasing fund raising. Full details will be provided once available.

Concerns were raised that the Sports Field Committee although formed were still not fully functioning in that no treasurer and bank account existed. The Clerk and Chairman will write directly to them pointing out their obligations and the terms upon which the Parish Council will provide £150,000.00 for the Sports Pavilion rebuild. These ringfenced funds from the Parish Council are for contractors engaged in the rebuild project and will only be released if the full conditions are met.

It was agreed the invoice to pay the secretary for work carried out attending meetings and taking minutes in relation to the rebuild can be paid from the Sports Field Charity Account (but only in the short term).

### **Electric car charging point at the Village Hall**

10) The Clerk confirmed she had sent details of the land registry title of the Village Hall to the company wishing to install an electric car charging point. Cllr Keane said the Village Hall Management Committee have seen drawings of the proposed site of the charging point. The Parish Council cannot reach a decision until they have seen and can agree the terms and conditions set by the contractor, which are still awaited.

### **School Lane Completion work**

11) Cllr Boulton was not present but had confirmed via email he had no update on this matter. The Clerk confirmed she had contacted the solicitor acting on behalf of the Parish Council and established he cannot proceed until he has further details from the solicitor acting for Vistry the company who took over Linden Homes.

As a result of continuing delays Salisbury Green has yet to be cut. This continues to be the responsibility of Vistry so the Clerk will contact them and ask them to do this without delay.

### **Clerks Report**

12) The Clerk reported as follows: -

Cemetery Rates- After further enquires were made it became clear that an application for small business rates relief could be made. An application was therefore made and a response received confirmed this was due and can also be backdated for 6 years. As a result, rates paid for the last 6 years will be refunded, a total of £2383.52

The Housing Needs Survey initial results have not yet been received.

The potential additions to the Solar Farm will attract a community benefit of £15000.00. A request to receive this once permission is granted has been submitted. It was unanimously agreed that if these funds are received, they will be ringfenced for the sports pavilion re build fund.

Test Valley School have been granted £25 for a school prize which will be awarded at their ceremony on 24<sup>th</sup> November. Cllr James agreed to attend the ceremony.

### **Footpaths.**

13) Cllr Elliott had nothing to report.

### **Finance**

14) Balances in the bank accounts were noted as: -

At 26/10/22

TSB Charity account £194201.70

TSB Business Instant £72,077.99

United Trust £30,285.00

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal	£554.67
H Bourner exp	£18.62
Test Valley School	£25.00
HMRC	£138.66
Grass & Grounds	£572.40
Carol Davenport	£60.00
Aceliftaway	£312.00

### **Items to carry forward**

15)

### **16) Correspondence**

The Clerk confirmed she had received:-

An email regarding the Parish Council objection to the planning application numbered 22/02388/FULLS for a loft extension at Fortunes Way, Paynes Lane. The concerns raised were discussed however given the application has now been withdrawn no further action will be taken.

A leaflet with information about flooding for landowners. This has been circulated to villagers via Broughton email.

Details of new TVBC engagement officers.

A copy of Clerks & Councils Direct magazine.

### **New items for next meeting**

18) Neighbourhood Plan

### **Community news**

19) Cllr McAlister raised some concerns about the lack of waterflow in the Wallop Brook. The Brook had been completely dry although properties up stream in Nether Wallop still seemed to hold water in ponds leading to speculation that the waterflow had been dammed. The lack of waterflow raised concerns about the impact on animal and plant life. Recent rainfall has seen a small trickle appear and it was suggested the dry weather meant the water table was so low it had caused the dry stream. Given the Parish Council has no powers to deal with such matters the Clerk will report the issue to the Environment Agency.

Lynda Boulton has agreed to attend a TVBC workshop about how TVBC can improve the lives of those who live in the Test Valley over the next 4 years.

### **Date of next meeting**

20) **7.30 pm on Tuesday December 6th 2022**

### **Appendix 1**

### **£3 million Romsey Town Centre improvements win prestigious awards**

Planning, design and construction of an historic town's central space, by Hampshire County Council, has been recognised after a place making scheme was crowned Solent's best new public space by both judges and Hampshire residents.

Market Place in Romsey, Hampshire, won both the Judge's Award and People's Choice Award in the Partnership for South Hampshire's Solent Quality of Place Awards – the first time in the Awards' 10-year history that a scheme has achieved winning two accolades.

The design team for Market Place, comprised County Council Highways Engineers, Transport Planners and Landscape Architects, working closely with Test Valley Borough Council, who worked to produce the design proposals, in close consultation with the Romsey Steering Board, whose members were senior representatives from the County Council, Test Valley Borough Council and Romsey Town Council, as well as local community interest groups.

<https://www.hants.gov.uk/News/01112022RomseyMarketPlacePFSHowardtradePR>

### **Meals on Wheels – here to support this winter**

To coincide with national Meals on Wheels Week this autumn, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long term health condition who may struggle to shop for or prepare food for themselves.

Meals on Wheels are designed for anyone over the age of 18 living with a health condition who has difficulty shopping or cooking for themselves.

Full details, including eligibility criteria, are available on the [County Council's Meals on Wheels web page](#).

Meals on Wheels are provided by [apetito](#) and currently cost £5.67 for a two course hot meal (a third course is £1 extra), with afternoon tea costing £3.25.

<https://www.hants.gov.uk/News/281022mealsonwheels>

### **Keeping Hampshire moving in all weathers – highways teams get winter-ready**

To keep Hampshire moving during the wetter and colder months of winter, Hampshire Highways are ready – with crews on standby 24/7, ready to salt the roads in snow and icy conditions, as well as deal with the impacts of high winds, heavy rain and flooding, such as those seen last weekend (22 and 23 October).

Since January, the service's year-round maintenance programme has seen the cleaning and clearance of over 107,500 roadside gullies and 22,500 metres of linear drainage, 10,076 catchpits (chambers near to the carriageway that act like gullies and from which silt has to be cleared) and nearly 16,000 intercepting ditches (known as grips which generally run between the road and adjacent ditch and help prevent surface water from pooling on the road), as well as the completion of 13 major drainage improvement schemes across the county.

For more information on the work carried out in the fight against flooding, and how residents can be prepared, see the [County Council's flooding advice webpage](#)

<https://www.hants.gov.uk/News/20221027HantsHighwaysWinterReady>

### **Hampshire groups invited to apply to Leader's Community Grant Scheme to create warm hubs this winter**

Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grants Scheme in order to create a network of warm hubs this winter

Leader of Hampshire County Council, Councillor Rob Humby, said: "While households have been given a level of assurance that fuel bills will be contained to April 2023 for now, we know that many will still struggle significantly, facing exceptionally difficult choices about how budgets are spent this autumn and winter.

"As the colder months approach, we want to do what we can to support our local communities. We are therefore now inviting voluntary and community organisations to apply for a grant of up to £5,000 to develop and host warm hubs where people can gather together. This might be in the form of a regular coffee morning, or the provision of a shared activity, however we welcome creative ideas and concepts that will deliver support especially to our most vulnerable residents." Applications are open for the financial year 2022/23. Those wishing to apply can find more information and guidance on [the Leader's Community Grants web page](#). Any organisation wishing to apply for a grant to deliver a warm hub will also need to confirm that they will register on the Warm Welcome website.

<https://www.hants.gov.uk/News/20221020LeadersGrants>

### **County Council sets out support package for pupils as cost rises force increase in school meal price**

Hampshire County Council has set out a financial support package to help schools cover school meal costs and contribute towards school uniform for vulnerable families this winter

This comes as the County Council calls for adequate Government funding for school meals as the costs of ingredients, energy and staff wages increase. To avoid significant losses, the County Council school meal provider, HC3S, is being forced to increase school meal prices by 20p per day from 31 October.

Nearly all of Hampshire's 426 primary schools and many of the special and secondary schools use HC3S to provide their school catering.

[Families can check if they are entitled for free school meals on the HC3S website.](#)

<https://www.hants.gov.uk/News/20221011SchoolWinterSupport>

Cllr [David Drew, Test Valley Central Division, HCC](#)

