

# Embleton Joint Burial Committee

## Join Zoom Meeting

<https://us02web.zoom.us/j/83119031930?pwd=UEZPT3ZrWEh0SVJ0S0JKb3ZuYjdhQT09>

Meeting ID: 831 1903 1930

Passcode: 884377

**Monday 12<sup>th</sup> April 2021 at 6:00pm**

Open to the Public

The Committee may, by resolution under the Public Bodies (Admission to Meetings) Act 1960; S1, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

## Agenda

- 951. **Apologies for absence**
- 952. **Declarations of Interest**
- 953. **Confirmation of the minutes of the last meeting held 1<sup>st</sup> March 2021.**
- 954. **Matters arising**
- 955. **Long Term Business Plan for Cemetery/House**
  - Management – Progress report
  - Waste-Water Plant Maintenance Contract
  - Contractor Renovation post snagging payment
  - Objection to Renovation
- 956. **Administration of Cemetery**
  - Risk Assessments & Memorial Safety Inspections in Burial Grounds
  - Meeting arrangements; actual v. virtual
- 957. **Financial**
  - Bank Balance £3,208.45 @ 26/03/2021
  - End of year financial position

## **Spent and Received since 01/03/2021**

Clerk (November/December pay & expenses)	-£381.73	FPO
HMRC (PAYE)	-£95.20	BP
Bernicia Rental Inc Bal (Mgmt. Chg. -£61.08, VAT -£12.22)	+£468.38	BGC
Contractor Well Infill	-£228.00	FPO
Contractor post-snagging final payment	-£7,267.89	FPO
Mole Treatment	-£20.00	BP
Wastewater Plant Service	-£288.00	BP
Burial Fee Ashes (Plot 12c)	+£200.00	FPI
NCC/EPC CHF Final Grant Instalment	+£4,924.00	TFR
PWLB Loan Instalment #2	-£1,114.37	DD

## **Payments Required**

Clerk (January/February pay & expenses)	-£TBC	FPO
HMRC (PAYE)	-£TBC	BACS

- 958. **Items for Next Agenda**
- 959. **Date and Time of Next Meeting**