

**Minutes of the Parish Council Meeting  
held on Monday 6<sup>th</sup> July 2020  
Online (Zoom Meeting)**

**Present:**

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

**In Attendance:**

Soraya Wooller	(WASP)	
Ashley Smith	(WASP)	
Lucy Kennery	(LWVP)	
Nick Mottram	(OCC)	
Steve Good	(SG)	WODC District Councillor (part)
15 Members of the public		

*All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.*

MIN REF	ITEM
	WASP Presentation (info to follow)
<b>20/054</b>	<b>APOLOGIES FOR ABSENCE</b>
	Hilary Fenton (HF) WODC District Councillor – no apologies received
<b>20/055</b>	<b>DECLARATIONS OF INTEREST</b>
	<ul style="list-style-type: none"> <li>CM owns property near the Leys, the Green and the School</li> <li>GDB lives on B4449</li> <li>GS lives on the B4449</li> </ul>
<b>20/056</b>	<b>APPROVAL OF MINUTES OF 1st JUNE 2020</b>
	<p>The Minutes were approved.</p> <p>Matters Arising: B4449 Update: GS confirmed that the following are outstanding:</p> <ul style="list-style-type: none"> <li>Road markings throughout village from the roundabout right through to the South Ley turn (edges and central line marking)</li> <li>Fix the BTOpenReach manhole covers are still rattling - particularly noisy when driven over by HGVs</li> <li>Remarking /Cleaning the roundabout to ensure improved visibility</li> <li>Replacing the road signage on/around the roundabout that has been knocked down</li> </ul>

MIN REF	ITEM
	<ul style="list-style-type: none"> <li>• Crossing points (traffic light controlled?) so that our children can get safely to and from the school bus across the B4449 - this might also slow down traffic</li> <li>• Council Feedback from various B4449 traffic surveys</li> <li>• Actions to Slow down traffic travelling through the village Including (including the actions that Cllr Yvonne Constance thought were 'doable')</li> <li>• 20mph speed limit</li> <li>• Gates at the side of the road</li> <li>• Safe walkways through the village</li> <li>• No right turn out of the Haul road</li> <li>• Paco Patch the 12 manhole covers</li> <li>• Reduce the number of heavy vehicles travelling through the village - I have noticed a number of vehicles transporting construction vehicles between 4 and 6 am along the B4449</li> </ul> <p>CM to discuss further with OCC and report back remedies to PC.</p> <p>20/050: The bin on The Leys had been replaced – thanks were expressed to MJ.</p> <p>Speedwatch: The scheme is on hold due to Covid – signs had been ordered and would be installed when the scheme is up and running. GDB raised concerns regarding the restrictions of the scheme which will make speed recording on the B4449 difficult.</p>
<b>20/057</b>	<b>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b>
	<p><b>DISTRICT:</b></p> <p>No DCs present as SG had left the meeting by this point – CM expressed the PC's disappointment at the lack of attendance and suggested that the PC write to the DCs for a report. TG confirmed that a report had been requested from the DCs for the last 6 or so meetings, but nothing had been received.</p>
	<p><b>COUNTY:</b></p> <p>Despite endless online meetings, nothing much to report. Discussions are underway for a new Unitary Campaign in Oxon.</p>
<b>20/058</b>	<b>PLANNING</b>
	<p><b><i>Current Planning Applications:</i></b></p> <p>APPLICATION NO: 20/01130/HHD &amp; 20/01131/LB (Listed Building and Conservation Areas)  PROPOSAL: Single storey extension  LOCATION: 44 Sutton Lane Sutton Witney</p> <p>APPLICATION NO:20/01339/HHD  PROPOSAL: Erection of a two storey side extension and single story rear extension  LOCATION:15 Council Houses Blackditch Stanton Harcourt</p> <p>Applications had been circulated for comment – comments pending.</p>

MIN REF	ITEM
<b>20/059</b>	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>
	<ol style="list-style-type: none"> <li>1. It was resolved to close the meeting to take questions (see appendix).</li> <li>2. It was resolved to reconvene the meeting.</li> </ol>
<b>20/060</b>	<b>COVID-19</b>
	<p>Volunteer Group – update:</p> <ul style="list-style-type: none"> <li>• There had been no requests to the group, the volunteers on the ‘Whatsapp Group’ remain committed.</li> </ul> <p>Playground Closure:</p> <ul style="list-style-type: none"> <li>• MJ confirmed that the PC are unable to meet the guidance to reopen the playgrounds as the measure were difficult to enforce. MJ to complete the Risk Assessment template and circulate to all. TG to seek advice and guidance from the PC insurers prior to reopening.</li> </ul> <p>Implications on the PC:</p> <ul style="list-style-type: none"> <li>• The PC would continue to review Government guidance on holding public meetings including Annual Meeting, although it appears that many other PCs have cancelled their Annual Meetings this year.</li> </ul>
<b>20/061</b>	<b>VILLAGE MAINTENANCE</b>
	<p>Trees: MJ confirmed that the cost for immediate work required in 3 areas of the 8 quoted totalled £360 – CM proposed that the immediate work be actioned – GDB seconded, All were in favour.</p> <p><b>It was resolved</b> to carry out the required work on the trees at the cost of £360 plus VAT.</p> <p>It was requested that an article be published on Village Voice to ask all residents to maintain (and where necessary, cut back) any trees or hedges on footpaths and road verges.</p>
<b>20/062</b>	<b>VILLAGE PLANTING</b>
	<p>MJ asked for comments on a list of trees proposed for the buffer zone. Detailed costings to be obtained and circulated for approval at the next meeting, due to the cost: 3 quotes would be required.</p> <p>TG to circulate the Jubilee Field planning conditions to all which stipulates that the buffer zone is to be maintained.</p>
<b>20/063</b>	<b>COUNCILLOR RESPONSIBILITIES</b>
JE	Nothing to report.
JD	JD praised that apprentice Editor of the Village Voice.
GS	Nothing to report.
GDB	Nothing to report
MJ	MJ confirmed that the area of land between the bridges on the Leys footpath had been cut back and would be ready to plant wild flowers next year.
CM	CM reported that a leaflet of footpaths had been resurrected – it was agreed that permission be sought from the original author (Rachel Rathbone - now in NZ- details to be sought).

<b>MIN REF</b>	<b>ITEM</b>
<b>20/064</b>	<b>CORRESPONDENCE</b>
	Nothing to report
<b>20/065</b>	<b>OTHER BUSINESS (for information only)</b>
	Nothing to report
	<b>NEXT MEETING</b> <ul style="list-style-type: none"> <li>• The next ordinary Meeting of the Parish Council Monday 7th September 2020 - details to be confirmed nearer the date of the meeting.</li> <li>• There is no meeting currently scheduled for August – a meeting will take place if required and will be publicised 7 days in advance</li> </ul>

Signed .....

Date .....

## **APPENDIX A TO MINUTES: PUBLIC SESSION NOTES**

### **Fly Tipping:**

Concern was raised regarding the explosion in the amount of fly tipping in the parish. It was asked whether the PC would support by purchasing signs and possibly collecting evidence.

Costings to be forwarded to the PC for signage (10 signs) and a mobile camera which could be moved to different fly tipping hot spots.