

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 8th January 2019
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Jennifer Buchanan, Claire Foinette, Graham Howland, Ambrose Oliver, Tim Oliver, Pat Parr, Peter Rawlinson and Heather James (Clerk).
2 members of the public were present, also Lois Tilden planning advisor.

1. **Apologies:** Rob Walker- work,
2. **Declarations of interest:** Pat Parr- Gift of land
3. The minutes of the meeting on 4th December 2018: The minutes were approved and signed as a true record of proceedings. **Proposed:** Pat Parr; **Seconded:** Peter Rawlinson

4. Matters Arising from 4th December 2018

a Report No. 105 of the Egerton Footpaths Representative – January 2019

Outstanding Footpath Issues:

1. **PROW981700.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile at top of steep slope. Wobbly, plus sloping downwards making it dangerous to keep balance. Still "*Awaiting Allocation*". **PROW599699.** 6th December 2018 asked for the dangerous stile reported on 14th August PROW981700 to be repaired as soon as possible as it is dangerous. Reply from KCC officer to say he is trying to get someone out to deal with it.
2. **AW88 Elm Close to Stone Hill.** (Malcolm Berry). New fence erected at No. 18 Elm Close encroaching on part of public right of way towards Stone. ABC decided the boundaries are correct with the deeds. 10th October reported the matter to KCC under **PROW948168** for them to determine. This issue already raised by KCC themselves and is still "*Awaiting Allocation*".
3. **PROW113506.** (Heather). AW64 around Colebridge Wood area. An oak bough has snapped, still attached to the tree but has made a tunnel over the wooden bridge there. "*Awaiting Allocation*".

New Footpath Issue:

1. **AW91. Waymarker Required.** (Jennifer). Reported 4th December. Link Hill Lane to the right-hand side of Bedewell, a waymarker is required at the top of the steps to guide walkers not only to the right towards the school on AW106 (markers already there) but also directly across to the point of trees at Egerton House on AW91 (marker not there). *Completed work on 10th December.*

The walking group used the stile as shown in a1 and it still needs replacing, Pat will report again.

The stile opposite the top of Stone Hill Road is the official access, walkers should use the gate which should not be locked.

B HIGHWAYS

Outstanding Highways Issues:

1. **397763.** (Ruth Haggie). 5 blocked drains with rain coming down from Stone Hill onto Rockhill Road, leading to gravel on the road and pools of water in times of heavy rainfall such as experienced in winter. "*Enquiry Under Investigation*".

EGERTON PARISH COUNCIL

New Highways Issue:

1. **David Hopkins** of No. 1 New Road has sent the Parish Council a message using our website (HugoFox) *“Any chance of getting the sign into Elm Close changed BACK to 1 and 2 New Road leading to Elm Close as it [always was fed up] with people calling on me for Elm Close and not finding me at all. Thanks. David.”* On 20th December Pat sent an email to Ashford Borough Council and they have responded that they accept this and will organise for a new sign to be made.
- c) **Entrance signs/Village gateways:** Pat has been promised £2000.00 funding from Charlie Simkins unfortunately Geraldine has no more funds. Pat is struggling to find out costings for each gateway, even though five would be £10,000 amount quoted by KCC. Not all the gates are going to be the same. Richard offered to join Pat to have a meeting with Julian Swift, who has offered to provide the gates. Pat is awaiting quotes from two contractors on the KCC list. **Action:** Richard King, Pat Parr
- d) **Mobile phone signal:** Peter has had a response from Damian Green. He requested that the matter be discussed at the February meeting **Action:** Peter Rawlinson
- e) **Notice boards:** Richard is to speak to Julian Swift when he and Pat have the meeting about the gateways. **Action:** Richard King
- f) **Older people’s accommodation:** Moving along slowly. Following the sad death of Derek Marks the executors, Gill Harper and Natasha Palmer, have contacted Richard. Sunpatch bungalow built in 1967 with the planning consent there was a 106 agreement for agriculture. ABC have not responded to a request to have the 106 agreement lifted, if there was an agreement. Richard will contact ABC again. Derek had been one of the longest standing Chairman of EPC and did an awful lot behind the scenes for the village. The site gifted to the village by Derek will be accessed via a new entrance on New Road, not along the track opposite the church. Outcome for Sunpatch. Should it be offered for sale on the open market it might be sensible for it to be purchased and the land used to extend the older people’s accommodation site." **Action:** Richard King
- g) **Village sign opposite Barrow House:** The Clerk requested more time to sort this, it will be discussed at the February meeting **Action:** Clerk
- h) **Storage unit for sports and recreational equipment:** Richard and Tim have spoken with Bill Smyth (Chairman of the Games Barn) all agreed the siting for the new building. Tim has spoken to Jeff Hopkins executor for Geoff Wickens about funding for the building. EPC will need to provide costings to receive funding. Richard, Tim and the Clerk will meet to discuss moving forward with the project. **Action:** Richard King, Tim Oliver, Clerk
- i) **Saplings:** Graham reported that there are different bundles of saplings dependent on soil types. He thought it would be wise to find out who in the village would like to plant some trees and what type of soil was in their gardens. An article will be placed into the next Update and await any response, Peter will ask Mel to add the article. **Action :** Peter Rawlinson
- j) **Wanden Lane:** Following a letter being received from residents Lois will draft a letter for the Clerk to send to ABC planning department to check on what permission was granted. **Action:** Lois, Clerk

EGERTON PARISH COUNCIL

5. **PCSO:** No report this month. Lois (Neighbourhood Watch Co-ordinator) noted there had been three burglaries in Egerton. One in Bedlam Lane, Crockenhill, Coach Road.
6. **Neighbourhood Plan Update:** Lois reminded Cllrs of the meeting to be held on 22nd January with the NHP Committee and EPC Cllrs. The full results of the housing needs survey have been received.
7. **Sale of shop:** Solicitors for the purchasers and vendors are in touch, Colin is hopeful for an outcome in mid-end of February. The shop will be closed for approx. 6 weeks to update and re-stock. The grants and funds raised by the Community Benefit Society (CBS) have been used to pay for the valuation and should be sufficient to cover the other costs incurred." Egerton Village Stores Ltd will remain dormant in case a need arises in the future. Thank you Richard, Peter and all the team for all your hard work.
8. **Village web site:** When the Telecottage now renamed Computer Centre was first set up many people paid to use the facility. It is now mainly only used as a pop in centre on a Saturday morning. This means funds are dwindling and the Film Society has been funding the Computer Centre. The Committee, which the Clerk has been asked to join, have requested that EPC pay for the running of the village web site. Richard will ask at the next Committee meeting, to be held on 25th February, how much money is involved.

Action: Richard King

9. **Dog Fouling on PC land:** A report has been received from Jonathan Elworthy (Chairman of the playing fields committee) which Richard read out.
We recently had our AGM and Committee meeting and the on-going issue of the dog fouling problem was discussed.

1. *I would be grateful if you could clarify who actually is responsible for insuring the playing fields themselves? EPFC certainly insure the Pavilion and Machinery shed but we are unclear if the PC insurance covers the Playing Fields land or this should be the responsibility of the EPFC? Our concern is that there should be insurance to cover the eventuality of someone being affected by one of the diseases associated with dog faeces (toxocariasis, e-coli and hepatitis – all rare occurrences but a recognised risk). Quite a number of Councils are now banning dogs on playing fields for this reason.*

2. *With the ongoing problem on the Egerton playing fields, it was decided to consult with a) the PC (as the freeholders of the land) and b) the village residents on an action plan:*

(i) Maintain the status quo but erect more warning notices

(ii) Only allow dogs on leads on the playing fields

(iii) Only allow night time walking of dogs (when owners can't see what their dogs are doing) on the playing fields if on leads (but allow 'off lead' during the day)

(iv) Ban dog walking on playing fields at night

(v) Ban all dogs from the playing fields at all times

The Clerk will check with Came & Co insurance as to who is responsible for the cover, and report at the February meeting

Action: Clerk

10. **Disabled Parking:** Following a request to have white lines put onto the car park where the disabled parking is situated it was decided the signs that are in place would be sufficient.

11. **Correspondence**

All circulated by email in advance unless marked with a *

Action

Lost Words Kent Campaign for Books in Schools/Parish Councils/Town Councils: All 4/12

Richard would like to discuss this. **Richard suggested EPC supply a book for the Primary school. All agreed. The Clerk will purchase the book on behalf of PC.** **Action:** Clerk

Cathy Hill marquees: All 18/12 **The PC received an email from Cathy with pictures showing the terrible state of village marquees. As they are available for hire it has been decided to purchase a new marquee. Richard and Peter will take some tarpaulins down to the barn where equipment is being stored. Hopefully it will not be too long before the new storage unit will be available for use. Peter has asked the Clerk to check with Cathy if the old marquee could be pressure washed.**

Action: Richard King, Peter Rawlinson, Clerk

Note

Neighbourhood Planning & Planning Support: All + Jane Carr, Lois Tilden-6/12

Leader's Briefing – Brexit Preparations:13/12

Kent Police - Rural Matters magazine and Rural Liaison Team report: All 13/12

Ashford Volunteer Centre Need for volunteer drivers: All 18/12

Leader's Briefing – Picturehouse Opening: All 20/12

NATIONAL CSSC Green Message - NCTPHQ Bulletin - 18 Dec 2018

KALC news: All 20/12

Wheels 2 work Kent: All 8/1/19 **Peter will give Mel details to put an article into the next Update magazine.**

Local Plan 2030 Examination Update: All + Jane Carr, Lois 8/1

KALC training events: All 8/1

Web Items

November minutes

January agenda

Draft December minutes

EGERTON PARISH COUNCIL

12) Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.
Proposed Peter Rawlinson **Seconded:** Pat Parr;

Expenditure		Cheque No	£
Captivewebs	NHP web site	BACS	97.75
Andrew Hopkins	Hedge cutting	BACS	144.00
Reimburse Sabine	Marquee	BACS	319.99
Wicksteed	2 nd Cradle swing	BACS	162.76
Consumable solutions	Black bin bags	BACS	21.60
Mrs H James	January salary	BACS	685.94
HMRC	January	BACS	198.94
			1630.98

Income			
Groundworks	NHP	BACS	721.00
UK Power networks	wayleave	500048	4.60
			725.60

Bank Reconciliation Balance as at 30th December 2018 £11,027.98 less un-presented cheques as follows:

Actual balance = £11,027.98 as at 30th December 2018

Accounts for Egerton update magazine

Expenditure		Cheque No	£

Income			

Bank Reconciliation Balance as at 30th December 2018 £3,835.95 Less un-presented cheques as follows:

Actual balance = £3,835.95 as at 30th December 2018

EGERTON PARISH COUNCIL

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest		BACS	0.82
			0.82

Bank Reconciliation Balance as at 30th December 2018 £19,402.21 Less un-presented cheques as follows:

Actual balance = £19,402.21 as at 30th December 2018

Village Projects fund

Pre-school move = £10,439.15
 Village Hall = £ 8,963.06

Total = £19,402.21

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
Captivewebs	NHP as above		97.75
			97.75

Income			
Groundworks	NHP as above	BACS	721.00
			721.00

- a) Total Budget and Precept 2018-2019 £35,670
Actual amount spent to date is £24,372.26
- b) The Clerk has forwarded request for precept funds to ABC. Budget and Precept figures will be shown at the end of these minutes.

EGERTON PARISH COUNCIL

13) Public Discussion

Richard King closed the meeting at 9.20pm for the public discussion, the meeting re-opened at 9.30pm.

14) Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

18/01696/AS	Egerton	Weald North	The Farriers, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER Prior Approval for a change of use of an agricultural building including land within its curtilage into a single residential dwelling and associated operational development
-----------------------------	---------	-------------	--

Lois noted that there had been three comments posted from near neighbours re: light pollution on the site of this application. Also that there is a tree preservation order. Lois will comment on behalf of EPC.

18/01742/AS	Egerton	Weald North	Redundant Agricultural Building at, Coach Road Farm, Coach Road, Egerton, Kent Prior approval for change of use from agricultural building and land within its curtilage to one dwelling house and associated operational development
-----------------------------	---------	-------------	---

Members expressed concern about unsympathetically designed conversions, Lois will comment

Awaiting decision:

18/01706/AS	Egerton	Weald North	Barn at Wanden, Wanden Lane, Egerton, Kent Erection of timber fencing and hardstanding (retrospective)
-----------------------------	---------	-------------	--

18/01704/AS	Egerton	Weald North	Appleby Grange, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Retrospective application for erection of double garage
-----------------------------	---------	-------------	---

EGERTON PARISH COUNCIL

18/01555/AS	Egerton	Weald North	<p>Skidd Farm, Stone Hill Road, Egerton, Kent</p> <p>Prior notification for the proposed change of use of an agricultural building and land within its curtilage to three residential dwellings and associated operational development</p>
-----------------------------	---------	-------------	---

Decided planning applications:

18/01372/CONA/AS Permit	Egerton	Weald North	<p>Old Harrow Farm, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BH</p> <p>Discharge of conditions 3 & 4</p>
--	---------	-------------	--

18/01633/AS Permit	Egerton	Weald North	<p>The Old Byre, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN</p> <p>Alterations to existing building to provide high level windows to gable above bifold doors, high level to bedroom where garage doors are. Rooflight above to west elevation. Replace lean to roof with lead coloured flat roof adjacent to gable and include roof lantern in place of removed rooflight above kitchen on east elevation.</p>
---------------------------------------	---------	-------------	---

18/01086/AS Permit	Egerton	Weald North	<p>Bramley Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AP</p> <p>Demolition of mixed agricultural barns, stables & feed shop and construction of new agricultural barn and integral stables</p>
---------------------------------------	---------	-------------	--

18/01296/AS Refuse	Egerton	Weald North	<p>Tordale, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB</p> <p>Outline application for one detached dwelling (All matters reserved)</p>
---------------------------------------	---------	-------------	---

15) Any other business/information:

- Salt/grit bins- **Bags of salt have been delivered to Tom Hope for storage. Graham will keep a check if the bins need replenishing which Peter will then do. The Clerk will source some new shovels for the bins.**
- Wild flower seeds-Claire **Following on from winning the award from Villages in Bloom, Claire received some packs of wild flower seeds which she gave to Graham to pass onto the Primary school for the children to sow.**
- Anti-social behaviour in village-Peter- **If villagers notice any anti-social behaviour around the village please contact the police.**
- Car Park sign- **The Clerk has received a quote for a new sign to point towards the village hall from New Road when coming from The Street.**

The meeting closed at 9.55pm

Next meeting: Tuesday 5th February

EGERTON PARISH COUNCIL

EGERTON PARISH COUNCIL BUDGET 2018-19		Budget	Budget	Budget	Budget
Expenditure:		2016-17	2017-18	2018-19	2019-20
Administrat	Clerk's salary(incl NIC)	9700	8900	10500	11395
	Clerk cover	300	200	200	200
	Training	500	300	300	300
	Telephone		200	200	50
	Travel	75	75	75	75
	petty cash stamps,small items				
	Stationery/photocopying/stamps	580	350	350	350
	Newsletter/welcome/publicity	2000	50	50	50
	Insurance	1000	1000	1000	750
	Equipment	1500	300	100	100
	Publications		0	0	0
	Advertising		0	0	0
Property	Rent of Parish office	500	500	500	500
	Repairs		0	1400	1400
	Parish facilities incl hall heating etc	150	150	150	150
Subscriptions/donations:					
	S.137 dona Church clock/floodlighting	50	50	50	250
	Other dona Wealden Wheels	1000	500	500	500
	KALC	350	400	400	450
	Clerks & Councils direct	25	25	25	25
	ACRK	40	50	60	70
	CPRE	36	40	40	40
	Parish Magazine	0	0	0	0
	EPFA	400	400	500	500
	Unforseen donations	300	300	700	500
Activities/in Assembly etc.		100	100	100	100
	Neighbourhood plan	1000	500	500	1000
Land and highways:					
Mowing	Mowing (Heber)/Strimming	3000	3200	3400	3400
	Strimming/hedges (A Hopkins)		200	200	200
	Globe mowing and maintenance	0	200	200	400
	Tree surgery	1000	1000	1000	1000
	Plants	150	300	200	200
General m:	Street cleaning/winter maintain	1400	1500	1500	1500
	Maintenance/Footpaths	2,000	500	500	500
	Playground & Skatepark	6000	600	1500	2000
	W/WTW access road off	3000	3000	3000	3000
	Contractors/materials	750	750	1450	1000
	Delibrillator Upkeep			300	300
Profession:	Audit Commission				
	Auditor	550	900	900	1000
	hon auditor	0	0	0	0
	Legal Fees (Halletts/d sbursements)	0	0	0	0
	VAT (to be reclaimed)	1300	2300	800	800
	Other (Reclaimed VAT paid out to TC and GB)				
Contingenc	Unforeseen items	3000	3000	3000	3000
TOTAL		42,056	32,840	38,650	37,055

Parish Precept and Grant Claim Form 2019-20

To : Maria Hadfield,
Financial Services

From
[Clerk], Clerk to EGERTON PARISH COUNCIL
[Parish]

	£
Council tax support grant claimed for 2019/20	462
Total amount to be charged to local taxpayers (precepted) by [Parish]	18418
Sub Total (The Cash precept for the Council)	18880
Concurrent functions grant claimed for 2019/2020	660
Total payment expected from Ashford Borough Council*	19540

Signed *Heather James* Clerk / ~~Chairman~~

[Clerk]
[Parish]